CITY OF ST. AUGUSTA
CITY COUNCIL WORKSHOP MEETING
OCTOBER 21, 2025
7:00 pm

AGENDA

1. Call Meeting to Order – Mayor Schmitz.
2. Pledge of Allegiance.
3. Consent Agenda
   - 3A. Bills Payable
   - 3B. Other
4. Planning Commission Recommendation – Gohmann Supply Site Plan
5. Lynden Township Agreement (Township Supervisors Invited)
6. Fair Haven Township Agreement (Township Supervisors Invited)
7. Adjourn.

REMINDERS:

Planning Commission Meeting, Tuesday, October 21, 2025, 6:30pm

City Council Workshop Meeting, Tuesday, October 21, 2025, 7:00pm

Planning Commission Meeting, Monday, November 3, 2025, 6:00pm

City Council Meeting, Wednesday, November 5, 2025, 7:00pm (due to special school district election)

Veterans Day Holiday, Tuesday, November 11, 2025, City Hall Closed

City Council Workshop Meeting, Tuesday, November 18, 2025, 7:00pm

Thanksgiving Holiday, Thursday and Friday, November 27-28, City Hall Closed

City of St. Augusta

*Receipt Book

October 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16633	R 607-41000-3710	Storm Sewer Sales	$0.00	10/2/2025	SW -	10 1 25 RCT
16633	R 602-49450-3720	Sewer Sales	$324.35	10/2/2025	sewer -	10 1 25 RCT
16633	R 606-49450-3728	Sewer Replacement Fund	$15.88	10/2/2025	SRF -	10 1 25 RCT
16633	R 601-49400-3710	Water Sales	$358.56	10/2/2025	water dept -	10 1 25 RCT
16633	R 601-49400-3130	General Sales and Use Tax	$0.00	10/2/2025	water dept -	10 1 25 RCT
16633	R 605-43160-3740	Electricity Sales	$9.31	10/2/2025	EU -	10 1 25 RCT
16634	R 101-41000-3221	Building Permits	$404.00	10/2/2025	G - COMMEITTED 365 #25-232, 208	10 2 25 RCT
16635	R 101-41000-3221	Building Permits	$101.00	10/2/2025	G - DICERNMENT CONSULTING #	10 2 25 RCT
16636	R 101-41000-3221	Building Permits	$1,134.00	10/2/2025	G - WERSHAY HOMES #25-245	10 2 25 RCT
16638	R 601-49400-3710	Water Sales	$185.67	10/2/2025	water dept - Apr 25 rct	10 2 25 RCT
16638	R 607-41000-3710	Storm Sewer Sales	$0.00	10/2/2025	SW - Jul 25 rct	10 2 25 RCT
16638	R 602-49450-3720	Sewer Sales	$178.79	10/2/2025	sewer - Jul 25 rct	10 2 25 RCT
16638	R 606-49450-3728	Sewer Replacement Fund	$8.16	10/2/2025	SRF - Jul 25 rct	10 2 25 RCT
16638	R 605-43160-3740	Electricity Sales	$0.00	10/2/2025	EU - Jul 25 rct	10 2 25 RCT
16638	R 601-49400-3130	General Sales and Use Tax	$2.31	10/2/2025	water dept - Jul 25 rct	10 2 25 RCT
16639	R 101-41000-3221	Building Permits	$101.00	10/9/2025	G - GOHMAN #25-241	10 3 25 RCT
16640	R 101-41000-3221	Building Permits	$101.00	10/9/2025	G - MN HOME IMPROV #25-197	10 3 25 RCT
16641	R 101-41000-3180	State Aid-Fire	$39,183.80	10/2/2025	G - SUPP FIRE STATE AID	10 1 25 RCT2
16642	R 101-41000-3931	Election Assistance	$506.48	10/2/2025	G - 2025 VOTER FUNDING - GENE	10 2 25 RCT2
16643	R 101-41000-3931	Election Assistance	$565.62	10/2/2025	G - 2O25 VOTER FUNDING - ABSE	10 2 25 RCT3
16644	R 101-41000-3221	Building Permits	$101.00	10/9/2025	G - COMMITTED #25-230 Diedrich 2	10 3 25 RCT
16645	R 601-49400-3130	General Sales and Use Tax	$0.00	10/9/2025	water dept -	10 3 25 RCT
16645	R 601-49400-3710	Water Sales	$78.81	10/9/2025	water dept -	10 3 25 RCT
16645	R 606-49450-3728	Sewer Replacement Fund	$1.64	10/9/2025	SRF -	10 3 25 RCT
16645	R 605-43160-3740	Electricity Sales	$2.26	10/9/2025	EU -	10 3 25 RCT
16645	R 602-49450-3720	Sewer Sales	$81.48	10/9/2025	sewer -	10 3 25 RCT
16645	R 607-41000-3710	Storm Sewer Sales	$0.00	10/9/2025	SW -	10 3 25 RCT
16646	R 101-41000-3340	Electric Permits	$81.00	10/9/2025	G - SELECT ELETRIC	10 7 25 RCT
16647	R 101-41000-3221	Building Permits	$101.00	10/9/2025	G - LEGACY #25-249 GOHMAN 229	10 7 25 RCT
16649	R 101-41000-3221	Building Permits	$101.00	10/9/2025	G - FOUR SEASONS #25-250	10 7 25 RCT
16650	R 602-49450-3720	Sewer Sales	$845.37	10/9/2025	sewer -	10 7 25 RCT
16650	R 607-41000-3710	Storm Sewer Sales	$57.60	10/9/2025	SW -	10 7 25 RCT
16650	R 601-49400-3710	Water Sales	$894.48	10/9/2025	water dept -	10 7 25 RCT
16650	R 606-49450-3728	Sewer Replacement Fund	$38.29	10/9/2025	SRF -	10 7 25 RCT
16650	R 601-49400-3130	General Sales and Use Tax	$0.00	10/9/2025	water dept -	10 7 25 RCT
16650	R 605-43160-3740	Electricity Sales	$20.75	10/9/2025	EU -	10 7 25 RCT
16651	R 101-41000-3221	Building Permits	$101.00	10/9/2025	G - BOLD NORTH #25-248 VANG 2	10 8 25 RCT
16652	R 101-41000-3221	Building Permits	$101.00	10/9/2025	G - AH CONST #25-261 OSTER 219	10 8 25 RCT
16653	R 607-41000-3710	Storm Sewer Sales	$0.00	10/9/2025	SW -	10 8 25 RCT
16653	R 602-49450-3720	Sewer Sales	$1,216.76	10/9/2025	sewer -	10 8 25 RCT
16653	R 601-49400-3710	Water Sales	$1,331.31	10/9/2025	water dept -	10 8 25 RCT
16653	R 601-49400-3130	General Sales and Use Tax	$2.31	10/9/2025	water dept -	10 8 25 RCT
16653	R 606-49450-3728	Sewer Replacement Fund	$46.66	10/9/2025	SRF -	10 8 25 RCT
16653	R 605-43160-3740	Electricity Sales	$20.06	10/9/2025	EU -	10 8 25 RCT
16654	R 101-41000-3221	Building Permits	$101.00	10/9/2025	G - ELECTRIC PRO #25-253 SPEN	10 9 25 RCT
16655	R 601-49400-3710	Meter Sales	$350.00	10/9/2025	W - ML HOMES	10 9 25 RCT
16655	R 101-41000-3225	Right of Way Permits	$300.00	10/9/2025	G - ML HOMES	10 9 25 RCT
16655	R 603-43254-3720	Sewer Availability Charges	$3,000.00	10/9/2025	SAC - ML HOMES	10 9 25 RCT
16655	R 603-43254-3710	Water Availbility Charges	$3,000.00	10/9/2025	WAC - ML HOMES	10 9 25 RCT
16655	R 101-41000-3221	Building Permits	$2,580.88	10/9/2025	G - ML HOMES	10 9 25 RCT

City of St. Augusta

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October 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16656	R 101-41000-3221	Building Permits	$101.00	10/9/2025	G - DONERIGHT BUILDING #25-25	10 9 25 RCT
16657	R 101-41000-3221	Building Permits	$101.00	10/14/2025	G - B&D EXTERIORS #25-256	10 10 25 RCT
16658	R 606-49450-3728	Sewer Replacement Fund	$37.04	10/9/2025	SRF -	10 9 25 RCT
16658	R 602-49450-3720	Sewer Sales	$935.36	10/9/2025	sewer -	10 9 25 RCT
16658	R 601-49400-3130	General Sales and Use Tax	$2.31	10/9/2025	water dept -	10 9 25 RCT
16658	R 601-49400-3710	Water Sales	$1,041.58	10/9/2025	water dept -	10 9 25 RCT
16658	R 605-43160-3740	Electricity Sales	$19.85	10/9/2025	EU -	10 9 25 RCT
16658	R 607-41000-3710	Storm Sewer Sales	$0.00	10/9/2025	SW -	10 9 25 RCT
16659	R 101-41000-3221	Building Permits	$1,163.63	10/14/2025	G - CABANA CONST #25-237	10 14 25 RCT
16660	R 101-41000-3221	Building Permits	$101.00	10/14/2025	G - ZACK NOVAK CONST #25-256	10 10 25 RCT
16662	R 601-49400-3130	General Sales and Use Tax	$4.62	10/14/2025	water dept -	10 10 25 RCT
16662	R 607-41000-3710	Storm Sewer Sales	$0.00	10/14/2025	SW -	10 10 25 RCT
16662	R 602-49450-3720	Sewer Sales	$936.41	10/14/2025	sewer -	10 10 25 RCT
16662	R 605-43160-3740	Electricity Sales	$22.05	10/14/2025	EU -	10 10 25 RCT
16662	R 601-49400-3710	Water Sales	$1,130.83	10/14/2025	water dept -	10 10 25 RCT
16662	R 606-49450-3728	Sewer Replacement Fund	$41.73	10/14/2025	SEWER -	10 10 25 RCT
16663	R 450-42270-3623	Contributions and Donations	$2,000.00	10/16/2025	FD - CLUB ALMAR MEAT RAFFLE	10 15 25 RCT
16663	R 101-41000-3500	Fines and Forfeits	$456.61	10/14/2025	general - SEPT FINES	10 10 25 RCT2
16664	R 101-41000-3221	Building Permits	$101.00	10/16/2025	G - ZABLOCKI ROOFING #25-268	10 15 25 RCT
16665	R 101-41000-3221	Building Permits	$101.00	10/16/2025	G - ZABLOCKI ROOFING #25-262	10 15 25 RCT
16666	R 101-41000-3221	Building Permits	$101.00	10/16/2025	G - BD EXTERIORS #25-265 24791	10 15 25 RCT
16667	R 101-41000-3221	Building Permits	$101.00	10/16/2025	G - LEGACY RESTORATION #25-2	10 15 25 RCT
16668	R 101-41000-3221	Building Permits	$837.69	10/16/2025	G - WOLF RIVER #25-259, ELEC P	10 15 25 RCT
16669	R 101-41000-3221	Building Permits	$101.00	10/16/2025	G - T VOIGT	10 15 25 RCT
16670	R 101-41000-3221	Building Permits	$202.00	10/16/2025	G - PRECISE HEATING	10 15 25 RCT
16671	R 101-41000-3340	Electric Permits	$81.00	10/16/2025	G - GRUBER ELECTRIC #25-1004	10 15 25 RCT
16672	R 101-41000-3221	Building Permits	$101.00	10/16/2025	G - NEXGEN EXTERIORS #25-234	10 15 25 RCT
16673	R 101-41000-3221	Building Permits	$101.00	10/16/2025	G - LUTGENS #25-269 24094 69TH	10 15 25 RCT
16674	R 101-41000-3221	Building Permits	$101.00	10/16/2025	G - MIDSOTA PLUMBING #25-272	10 16 25 RCT2
16675	R 101-41000-3620	Miscellaneous Revenues	$558.54	10/16/2025	G - MIDCO FRANCHISE FEES SEP	10 15 25 RCT
16676	R 101-41000-3221	Building Permits	$404.00	10/16/2025	G - COMMITTED 365 $25-247, 224,	10 16 25 RCT
16677	R 101-41000-3221	Building Permits	$101.00	10/21/2025	G - HIGHER DIMENSION #25-258 3	10 17 25 RCT2
16678	R 601-49400-3130	General Sales and Use Tax	$78.86	10/16/2025	water dept -	10 15 25 RCT
16678	R 605-43160-3740	Electricity Sales	$62.81	10/16/2025	EU -	10 15 25 RCT
16678	R 606-49450-3728	Sewer Replacement Fund	$296.43	10/16/2025	SRF -	10 15 25 RCT
16678	R 602-49450-3720	Sewer Sales	$5,736.99	10/16/2025	sewer -	10 15 25 RCT
16678	R 607-41000-3710	Storm Sewer Sales	$28.80	10/16/2025	SW -	10 15 25 RCT
16678	R 601-49400-3710	Water Sales	$8,764.10	10/16/2025	water dept -	10 15 25 RCT
16679	R 101-41000-3340	Electric Permits	$226.00	10/16/2025	G - J BECHER 25-1004 2510 RUBY	10 16 25 RCT
16680	R 601-49400-3130	General Sales and Use Tax	$0.00	10/16/2025	water dept -	10 16 25 RCT
16680	R 605-43160-3740	Electricity Sales	$27.20	10/16/2025	EU -	10 16 25 RCT
16680	R 606-49450-3728	Sewer Replacement Fund	$76.45	10/16/2025	SRF -	10 16 25 RCT
16680	R 602-49450-3720	Sewer Sales	$1,194.71	10/16/2025	sewer -	10 16 25 RCT
16680	R 607-41000-3710	Storm Sewer Sales	$0.00	10/16/2025	SW -	10 16 25 RCT
16680	R 601-49400-3710	Water Sales	$1,704.49	10/16/2025	water dept -	10 16 25 RCT
16681	R 101-41000-3221	Building Permits	$101.00	10/21/2025	G - Home depot Go Permits #25-221	10 17 25 RCT
16683	R 101-41000-3410	Assessment Search Fees	$10.00	10/21/2025	G - Susan Sall 22941 23rd Ave	10 17 25 RCT
16684	R 450-41000-3130	General Sales and Use Tax	$29,383.73	10/21/2025	CIP - SALES TAX JUN 25 REV	10 17 25 RCT
16685	R 607-41000-3710	Storm Sewer Sales	$0.00	10/21/2025	SW -	10 17 25 RCT
16685	R 601-49400-3710	Water Sales	$741.43	10/21/2025	water dept -	10 17 25 RCT

City of St. Augusta

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October 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16685 R	601-49400-3130	General Sales and Use Tax	$4.62	10/21/2025	water dept -	10 17 25 RCT
16685 R	605-43160-3740	Electricity Sales	$12.00	10/21/2025	EU -	10 17 25 RCT
16685 R	602-49450-3720	Sewer Sales	$692.21	10/21/2025	sewer -	10 17 25 RCT
16685 R	606-49450-3728	Sewer Replacement Fund	$28.42	10/21/2025	SRF -	10 17 25 RCT
Grand Total			$117,993.09			

City of St. Augusta

*Check Summary Register©

Checks 10/08/25-10/21/25

	Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL				
25410e	CenturyLink	10/14/2025	$125.82	SEWER - telephone
25411e	JOHN HANCOCK	10/16/2025	$150.00	G - Mark $100, Paul $50
25412e	STATE BANK OF KIMBALL	10/16/2025	$4,838.62	941 taxes
25413e	PERA	10/16/2025	$2,545.86	emp pd pera
28557	BLASHACK, CHAD C.	10/10/2025	$1,780.62	
28558	CLAUSSEN, KIM M	10/10/2025	$1,693.96	
28559	HILL, MARY M	10/10/2025	$877.70	
28560	HOLLERMANN, PAUL A.	10/10/2025	$1,555.75	
28561	KIFFMEYER, MARK G.	10/10/2025	$1,702.66	
28562	McCABE, WILLIAM R.	10/10/2025	$2,937.30	
28563	SCHLUETER, STEVEN F.	10/10/2025	$796.38	
28564	VOIGT, MASON M	10/10/2025	$451.53	
28565	WAIBEL, THOMAS F.	10/10/2025	$320.50	
28566	WOLTERS, KENNETH G	10/10/2025	$925.22	
28567	ASTECH	10/21/2025	$11,250.00	PW - MASTIC 4500 @ $2.50 lb.
28568	BOLTON AND MENK	10/21/2025	$108.00	G - 8/16-9/12 EMAIL UPDATES
28569	CENTER POINT ENERGY	10/21/2025	$39.94	fire dept - gas usage
28570	CENTRAL MCGOWAN, INC 13915	10/21/2025	$225.00	FD - CYL MAINT FEE 5@$45
28571	CRESCENT INVESTIGATIVE SER	10/21/2025	$50.00	FD - BACKGROUND CHECK NELSON
28572	DESIGN ELECTRIC	10/21/2025	$174.50	FD - WATER FILL STATION INSPECTION AN
28573	MASON VOIGT	10/21/2025	$28.00	PARKS - MASON V MILEAGE (40)
28574	MOORE ENGINEERING	10/21/2025	$17,210.75	CIP - BEAVER LAKE ROAD 2" OVERLAY ON
28575	NELSONS SANITATION & RENTA	10/21/2025	$840.00	parks dept - toilet rental
28576	POWER HOUSE OUTDOOR EQUI	10/21/2025	$552.63	PARKS - PARK MOWER MAINTENANCE
28577	RMB ENVIRONMENTAL LABORA	10/21/2025	$113.91	sewer dept -
28578	TRI-COUNTY HUMANE SOCIETY	10/21/2025	$500.00	G - 5 STRAY CAT INTAKES
28579	WEST CENTRAL SANITATION	10/21/2025	$615.01	general - garbage service
28580	BILL MCCABE	10/17/2025	$103.61	G - BILL RX
28581	AFLAC	10/21/2025	$515.48	g - employee paid insurance
28582	DUININCK	10/21/2025	$1,680.00	PW -EZ STREET PATCH MIX 56 BAG @ $30
28583	NELSONS SANITATION & RENTA	10/21/2025	$53.58	parks dept - toilet rental
		Total Checks	$54,762.33	

Jeffery J Schmitz

FILTER: [Check Date] between #10/08/25# and #10/21/25# and [Check Nbr]>0 and [Cash Act]='10100'

City of St. Augusta

*Check Detail Register©

Checks 10/08/25-10/21/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25410 e	10/14/25	**CenturyLink**			
E 602-49450-321		Telephone	$62.91		SEWER - telephone
E 602-49450-321		Telephone	$62.91		SEWER - TELEPHONE
		Total	$125.82		
25411 e	10/16/25	**JOHN HANCOCK**			
G 101-21710		Other Deducations	$150.00		G - Mark $100, Paul $50
		Total	$150.00		
25412 e	10/16/25	**STATE BANK OF KIMBALL**			
G 101-21701		Federal Withholding	$1,699.00		941 taxes
G 101-21703		FICA Tax Withholding	$2,167.52		941 taxes
G 101-21709		Medicare	$506.92		941 taxes
G 601-21701		Federal Withholding	$73.79		941 taxes
G 601-21703		FICA Tax Withholding	$80.60		941 taxes
G 601-21709		Medicare	$18.84		941 taxes
G 602-21701		Federal Withholding	$73.79		941 taxes
G 602-21703		FICA Tax Withholding	$80.60		941 taxes
G 602-21709		Medicare	$18.84		941 taxes
G 607-21701		Federal Withholding	$53.44		941 taxes
G 607-21703		FICA Tax Withholding	$52.90		941 taxes
G 607-21709		Medicare	$12.38		941 taxes
		Total	$4,838.62		
25413 e	10/16/25	**PERA**			
G 101-21704		PERA	$367.00		KIFFMEYER, MARK G.
G 101-21704		PERA	$589.79		McCABE, WILLIAM R.
G 601-21704		PERA	$34.57		McCABE, WILLIAM R.
G 602-21704		PERA	$34.57		McCABE, WILLIAM R.
G 607-21704		PERA	$34.57		McCABE, WILLIAM R.
G 101-21704		PERA	$150.46		SCHLUETER, STEVEN F.
G 101-21704		PERA	$367.00		BLASHACK, CHAD C.
G 101-21704		PERA	$252.49		HOLLERMANN, PAUL A.
G 601-21704		PERA	$31.30		HOLLERMANN, PAUL A.
G 602-21704		PERA	$31.30		HOLLERMANN, PAUL A.
G 101-21704		PERA	$141.79		HILL, MARY M
G 601-21704		PERA	$8.34		HILL, MARY M
G 602-21704		PERA	$8.34		HILL, MARY M
G 607-21704		PERA	$8.34		HILL, MARY M
G 101-21704		PERA	$285.60		CLAUSSEN, KIM M
G 601-21704		PERA	$16.80		CLAUSSEN, KIM M
G 602-21704		PERA	$16.80		CLAUSSEN, KIM M
G 607-21704		PERA	$16.80		CLAUSSEN, KIM M
G 101-21710		Other Deducations	$150.00		John Hancock - Mark $100, Paul $50
		Total	$2,545.86		
28567	10/21/25	**ASTECH**			
E 101-41130-220		Repair/Maint Supply	$11,250.00	25-292	PW - MASTIC 4500 @ $2.50 lb.

*Check Detail Register©

Checks 10/08/25-10/21/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
		Total	$11,250.00		
28568	10/21/25	**BOLTON AND MENK**			
E 101-41000-307		Planning (GENERAL)	$108.00	0375556	G - 8/16-9/12 EMAIL UPDATES
		Total	$108.00		
28569	10/21/25	**CENTER POINT ENERGY**			
E 101-42270-387		Fire Dept Utilities	$39.94		fire dept - gas usage
		Total	$39.94		
28570	10/21/25	**CENTRAL MCGOWAN, INC 139156**			
E 101-42270-220		Repair/Maint Supply	$225.00	0000023398	FD - CYL MAINT FEE 5@$45
		Total	$225.00		
28571	10/21/25	**CRESCENT INVESTIGATIVE SERVICES**			
E 101-42270-430		Miscellaneous	$50.00		FD - BACKGROUND CHECK NELSON
		Total	$50.00		
28572	10/21/25	**DESIGN ELECTRIC**			
E 101-42270-220		Repair/Maint Supply	$174.50	27362	FD - WATER FILL STATION INSPECTION AND TEST ELECTRICAL
		Total	$174.50		
28573	10/21/25	**MASON VOIGT**			
E 101-45200-430		Miscellaneous	$28.00		PARKS - MASON V MILEAGE (40)
		Total	$28.00		
28574	10/21/25	**MOORE ENGINEERING**			
E 450-41130-233		Seal Coating	$5,435.00	SIN 005037	CIP - BEAVER LAKE ROAD 2" OVERLAY ON SITE OBSERVATION
E 450-41000-430		Miscellaneous	$143.00	SIN005144	CIP -
E 607-41000-303		Engineering Fees	$104.00	SIN005144	SW - CULVERT REPLACEMENT ENVIR SCIENTIST
E 101-41000-303		Engineering Fees	$1,560.00	SIN005144	G - GENERAL ENGINEERING
E 450-41130-230		Overlaying	$1,865.00	SIN005147	CIP - 2024 STREET IMPROVEMENTS
E 451-41000-430		Miscellaneous	$540.00	SIN005249	CIP -CAPITAL IMPOVEMENT UPDATES
E 451-41000-430		Miscellaneous	($540.00)	SIN005249	CIP -CAPITAL IMPOVEMENT UPDATES
E 450-41000-430		Miscellaneous	$540.00	SIN005249	CIP -CAPITAL IMPOVEMENT UPDATES
E 450-41130-235		Gaberdine Road	$7,563.75	SIN005327	CIP - GABERDINE RD DESIGN, RESEARCH, REVIEW
		Total	$17,210.75		
28575	10/21/25	**NELSONS SANITATION & RENTAL IN**			
E 101-45200-410		Rentals	$75.00	INV/2025/155	parks dept - toilet rental
E 101-45200-410		Rentals	$75.00	INV/2025/155	parks dept - toilet rental
E 602-47005-430		Miscellaneous	$690.00	INV/2025/159	SEWER - 24683 COUTY RD 7 SEWER CAMERA VIEWING
		Total	$840.00		
28576	10/21/25	**POWER HOUSE OUTDOOR EQUIP**			
E 101-45200-220		Repair/Maint Supply	$552.63	738752	PARKS - PARK MOWER MAINTENANCE
		Total	$552.63		

City of St. Augusta

*Check Detail Register©

Checks 10/08/25-10/21/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
28577	10/21/25	**RMB ENVIRONMENTAL LABORATORIES**			
E 602-49450-316		Sample Analysis	$113.91	d081835	sewer dept -
		Total	$113.91		
28578	10/21/25	**TRI-COUNTY HUMANE SOCIETY**			
E 101-41000-625		Animal Impound	$500.00	032025	G - 5 STRAY CAT INTAKES
		Total	$500.00		
28579	10/21/25	**WEST CENTRAL SANITATION**			
E 101-41000-384		Refuse/Garbage Disposal	$228.06	13561800	general - garbage service
E 101-45200-384		Refuse/Garbage Disposal	$350.10	13561800	parks dept - garbage service
E 101-42270-384		Refuse/Garbage Disposal	$36.85	13561800	fire dept - garbage service
		Total	$615.01		
28580	10/17/25	**BILL MCCABE**			
G 101-21710		Other Deducations	$103.61		G - BILL RX
		Total	$103.61		
28581	10/21/25	**AFLAC**			
G 101-21710		Other Deducations	$364.40	668765	g - employee paid insurance
G 601-21710		Other Deducations	$75.54	668765	g - employee paid insurance
G 602-21710		Other Deducations	$75.54	668765	g - employee paid insurance
		Total	$515.48		
28582	10/21/25	**DUININCK**			
E 101-41130-220		Repair/Maint Supply	$1,680.00	567831	PW -EZ STREET PATCH MIX 56 BAG @ $30
		Total	$1,680.00		
28583	10/21/25	**NELSONS SANITATION & RENTAL IN**			
E 101-45200-410		Rentals	$26.79	INV/2025/163	parks dept - toilet rental
E 101-45200-410		Rentals	$26.79	INV/2025/164	parks dept - toilet rental
		Total	$53.58		
		10100	$41,720.71		

Fund Summary

10100 STATE BANK OF KIMBAL	
101 GENERAL FUND	$24,282.24
450 CAPITAL PROJECT FUND	$15,546.75
451 AMERICAN RESCUE PLAN FUND	$0.00
601 WATER FUND	$339.78
602 SEWER FUND	$1,269.51
607 STORMWATER UTILITY	$282.43
	$41,720.71

Jeffery J Schmitz

AGREEMENT FOR THE DIVISION OF MAINTENANCE RESPONSIBILITIES FOR A CITY-TOWN LINE ROAD

This city-town line road agreement ("Agreement") is entered into effective this _______ day of ________, 2019 by and between Lynden Township, Stearns County, Minnesota ("Township") and the City of St. Augusta, Stearns County, Minnesota ("City"). The Township and the City may hereinafter be referred to individually as a "party" or collectively as the "parties."

WHEREAS, the following described portion of road is located on or along the line between the Township and the City ("Road"):

> 13th Avenue from 200th Street north to Stearns County CSAH 44, which includes a short segment identified as 225th Street;

WHEREAS, the southern approximately 6,895 feet of the Road is gravel and the remainder of the Road is paved with an asphalt surface;

WHEREAS, Minnesota Statutes, section 164.14, subdivision 2 indicates the towns and cities are to enter into agreements to provide for the equitable division of the costs to improve and maintain a line road; and

WHEREAS, the parties desire to enter into this Agreement to provide for the equitable division of the costs to maintain and improve the Road.

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, the parties do hereby agree as follows:

1. **Division of the Road**. The Road shall be divided for maintenance purposes as follows:

   A. The Township shall maintain the portion of the Road located from 200th Street to a point 6,895 feet north of 200th Street ("Township Portion").

   B. The City shall maintain the portion of the Road located from a point 6,895 feet north of 200th Street to CSAH 44, including 225th Street ("City Portion").

4. **General Division of Maintenance Responsibility**. The Township shall be responsible for conducting inspections and performing routine maintenance activities on the Township Portion of the Road, and the City shall be responsible for conducting inspections and performing routine maintenance activities on the City Portion of the Road. For the purposes of this Agreement, routine maintenance shall include all regular maintenance activities typically performed by a road authority on the roads for which it is responsible including, but not necessarily limited to, the following:

   A. Grading, snow plowing, brushing, GRAVELING tree removal, mowing, inspection, signage, weed control, and any asphalt maintenance, repair or replacement.

5. **Specific Division of Maintenance Responsibilities and Activities**. In addition to the general division of maintenance responsibilities, the Township and City agree to the following specific provision related to the division of specific maintenance responsibilities and required activities.

   A. Tree Removal. Each party agrees to contact the other party before removing a tree, as defined in Minnesota Statutes, section 160.22, subdivision 7a, from the portion of the Road for which it is responsible for maintaining that is located within the jurisdictional boundaries of the other party. The parties agree to work cooperatively regarding the tree removal, but the costs of such removal shall remain with the party responsible for maintaining that portion of the Road.

   B. Drainage Structures. The parties agree the cost to install, repair, or replace any culverts located under the Road shall be shared equally by the parties. Neither party shall be responsible for the costs of replacing culverts under approaches to the Road, regardless of jurisdiction in which they are located. There are no bridges on the Road.

   C. Major Projects. The parties agree to share equally in the cost of any major projects they agree need to be performed on the Road. For the purposes of this Agreement, a major project is one that does not constitute routine maintenance as defined herein, but does not include the paving of the Township Portion or the repair or replacement of the asphalt on the City Portion. Nothing in this Agreement shall be interpreted as requiring the Township to pave the Township Portion of the Road.

6. **Cost Share Projects**. No party shall undertake a project requiring cost sharing under this Agreement, or any other project with the expectation that the costs will be shared, unless the party first notifies the other party and enters into a written project agreement. The project agreement shall identify the estimated cost of the project and the respective responsibilities of parties toward the construction of the project. The parties agree to work in good faith to identify the need and scope of cost share projects. If the parties are not able to agree on the need, scope, or other aspects of the proposed cost share project, the advice of an independent engineer shall be obtained. Any costs associated with obtaining the engineer's advice shall be shared equally by the Township and City.

7. **Delegation**. Each party hereby delegates to the other party such authority as may be needed for the designated party to perform routine maintenance and to improve their designated portions of the Road in accordance with the terms of this Agreement.

8. **Insurance**. Both parties agree to maintain general liability insurance during the entire term of this Agreement. The package insurance policies offered by the self insurance pools established by their respective local government membership organizations shall constitute sufficient insurance coverage for the purposes of this Agreement.

9. **Indemnification.**

   A. By City. The City agrees to indemnify and defend the Township from any claim or suit, and resulting costs (including defense costs and reasonable attorney's fees) arising out of or related to the alleged negligent act or failure to act by the City, its officers, employees, or contractors in its performance of maintenance activities or improvements on the City Portion of the Road under this Agreement, unless such claim or suit is due to the alleged negligence of the Township.

B. By Township. The Township agrees to indemnify and defend the City from any claim or suit, and resulting costs (including defense costs and reasonable attorney's fees) arising out of or related to the alleged negligent act or failure to act by the Township, its officers, employees, or contractors in its performance of maintenance activities or improvements on the Township Portion of the Road under this Agreement, unless such claim or suit is due to the alleged negligence of the City.

C. Single Entity. Any liability arising from or related to the activities contemplated by this Agreement shall be considered as against a single entity and shall not exceed the limit for a single entity as provided in Minnesota Statutes, section 471.59, subdivision 1a.

D. No Waiver. Nothing in this Agreement shall be construed as a waiver of any liability limits or immunities under common law or Minnesota Statutes, chapter 466, nor as the acceptance by either party of the other party's liability for the purposes of Minnesota Statutes, section 471.59, subdivision 1a or otherwise.

10. **Term and Termination**. This Agreement shall be effective as of the date first written above and shall continue until terminated by mutual written agreement of the parties. The parties understand Minnesota Statutes, section 164.14 requires an agreement as to the maintenance of line roads and so a proposed termination must include a proposed alternative line road agreement.

11. **Alteration or Vacation**. As provided in Minnesota Statutes, section 164.14, subdivision 3, the Road right-of-way shall not be altered or vacated except upon agreement and joint resolution of the parties.

12. **Disputes**. The parties mutually agree the terms of this Agreement constitute an equitable agreement for the purposes of Minnesota Statutes, section 164.14. However, if either party determines this Agreement has become inequitable, or if any other dispute arises regarding this Agreement, the parties will first meet to discuss the issues and use good faith efforts to resolve the disagreement. In the event the parties are not able to resolve the disagreement, and if the dispute involves the fairness of the division of costs or responsibilities under the Agreement, either party may submit the issue to the county board for a determination in accordance with Minnesota Statutes, section 164.14, subdivision 4. The parties may mutually agree to submit any other dispute to mediation for resolution, but if the parties do not agree to mediation or some other form of alternative dispute resolution, either party may seek relief in district court.

13. **Amendments**. Any alterations, amendments, deletions and waivers of the provisions of this agreement shall be valid only when reduced to writing and duly signed by the Township and the City.

14. **Effect of Boundary Changes**. Nothing in this Agreement shall be construed as altering the effect of Minnesota Statutes, section 414.038.

15. **Entire Agreement**. It is understood and agreed that the entire agreement of the parties is contained herein and that this Agreement supersedes any and all oral agreements and negotiations between the parties relating to the subject matter hereof. Any previous line road agreements presently in effect between the parties concerning the above described portion of Road is hereby rescinded.

16. **Recording**. Either party may record this Agreement in the office of the county recorder, but electing not to record this Agreement shall not affect its validity.

17. **Governing Law**. This Agreement will be governed and construed in accordance with the laws of the State of Minnesota.

18. **No Third Party Rights**. This Agreement is solely for the benefit of the parties and shall not create or establish any rights in or for the benefit of any third party.

19. **Executed in Counterparts**. This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same Agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on behalf of their respective governing bodies effect as of the date first written above.

Lynden Township
By the Town Board of Supervisors:

Town Board Chair

Town Clerk

Date

City of St. Augusta
By the City Council:

Mayor

City Clerk

Date

AGREEMENT

This agreement made between the Town of Fair Haven and the City of St. Augusta is to establish a jurisdictional responsibility of common or shared roads between and in the jurisdictions of the Town of Fair Haven and the City of St. Augusta.

The Town of Fair Haven shall have jurisdictional responsibility for, and perform all routine maintenance on both sides of the road per Township policy on, 200th Street from a point 3,979 feet east of County Road 7 to 28th Avenue; and 200th Street from County Road 7 west to the termination of said road.

The City of St. Augusta shall have jurisdictional responsibility for, and perform all routine maintenance on both sides of the road per City policy on, 200th Street from Stearns County Road 7 to a point approximately 3,979 feet east; and 200th Street from 13th Avenue to 20th Avenue.

For the purposes of this agreement, "Routine Maintenance" shall include the following:

Minor Surface Repairs:
- Patching of bituminous surfaced roads
- Cleaning/sweeping pavement
- Crack filling of bituminous surfaced roads
- Grading of gravel roads
- Replacement of gravel as needed per City or Township policy – minor

Cleaning Culverts and Ditches:
- Cleaning ditches – Minor
- Marking culvert ends
- Picking debris off roadway

Brush and Weed Control:
- Mowing grass and weeds
- Spraying weeds and brush
- Clearing brush

Maintenance of Trees in right of way:
- Removal and Trimming
- Inspecting for diseases

Snow and Ice Removal
- Plowing and winging snow
- Sanding and salting roads
- Fix mailboxes per City or Township policy

Non-routine and major maintenance will be performed by subsequent mutual agreement of the parties to this agreement.

This Agreement signed this 2 day of April, 2001

Donald L Moen ______ Chair of the Town of Fair Haven

Evelyn Maurer ______ Attest, Clerk - Town of Fair Haven

Ollie Mondloch ______ Mayor, City of St. Augusta

______ Attest, Clerk - City of St. Augusta