

CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
WEDNESDAY, NOVEMBER 5, 2025
7:00 pm
AGENDA

1. Call Meeting to Order – Mayor Schmitz.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the October 7, 2025 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Minutes of the October 21, 2025 City Council workshop meeting
 - 3E. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Other
7. Open Forum -10 Minute Limit.
8. Planning Commission Recommendation – Ordinance Amendments
9. Planning Commission Recommendation – Honer Variance
10. Engineer’s Report
 - 10A. 2026 Street Project – Gaberdine Road Update
 - 10B. Other
11. Council Member Comments/Purview.
12. Clerk's Report.
 - 10A. Tax Rate Information
 - 10B. Township Agreements Update
 - 10C. other
13. Adjourn.

REMINDERS: Planning Commission Meeting, Monday, November 3, 6:00pm
 ISD 742 Election, Tuesday, November 4, 7:00am until 8:00pm
 Regular City Council Meeting, Wednesday, November 5, 2025 7:00pm
 Veteran’s Day Holiday, Tuesday, November 11, City Hall Closed
 Thanksgiving Holiday, Thursday and Friday, November 27 & 28, City Hall
 Closed
 Planning Commission Meeting, Monday, December 1, 2025 6:00pm
 Regular City Council Meeting, Tuesday, December 2, 2025 7:00pm

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
WEDNESDAY, NOVEMBER 5, 2025
7:00 pm**

Administrative Summary

Consent Agenda – all items are included in the packets.

Sheriff/Building Inspector's Report – these will be included with the updated packet on Wednesday.

Fire Report – again it will be included with the updated packet on Wednesday.

Planning Commission Recommendation, Ordinance Amendment – I have included the proposed Ordinance #2025-10. The public hearing for this amendment is scheduled Monday at 6:00pm.

Planning Commission Recommendation, Honer Variance – I have included two draft resolutions in the packet, one approving the variance and the other denying it. This public hearing is scheduled for 6:00pm on Wednesday, prior to our Council meeting.

Engineer's Report – Chris will submit a written report that talks about the progress they are making on Gaberdine Road project. I told him if we have a written report this month, we will not need him in attendance.

Clerk's Report – I have included the proposed tax rate information in the packets along with the draft township road agreements that were discussed at the last meeting. Both townships have upcoming meeting where they will discuss the agreement.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
October 7, 2025**

CALL TO ORDER: The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Schmitz, Council Members Hommerding, Skaalerud and Genereux; Engineer Hajicke, Fire Chief Kramer, and City Administrator McCabe. Mr. Backes was absent.

OTHERS PRESENT: Paul Shea, Randy Tonnell, Brent Ahmann, Don Gfall and Julie Gfall.

CONSENT AGENDA: A motion was made by Mr. Hommerding, seconded by Mr. Genereux to approve the consent agenda as amended. Motion carried unanimously.

The following items were approved with the consent agenda:

City Council Minutes, September 2, 2025.

City Council Agenda, October 7, 2025.

Bill's Payable, Receipts and Treasurer's Report dated October 7, 2025 and for ePayments #25388e - 25409e and Checks #24990-25000 and 28501 - 28556.

City Council Workshop Minutes, September 16, 2025.

SHERIFF'S REPORT: A motion was made to approve the written sheriff's report by Mr. Genereux, seconded by Mr. Skaalerud. Motion carried unanimously.

BUILDING INSPECTOR'S

REPORT: Mr. McCabe presented the monthly building report stating there were 65 permits issued during the month with no new houses or commercial building permits.

A motion was made to approve the building inspector's report as presented by Mr. Hommerding, seconded by Mr. Skaalerud. Motion carried unanimously.

**FIRE DEPT.
REPORT:**

Chief Kramer presented the monthly report indicating there were 12 calls for the month bringing the total to 127 for the year as compared to 115 at this time in 2024. Monthly training was Life Link helicopter training. Fire Inc. presented first arriving officer training along with radio communication training. The 5th Monday was also the EMR refresher.

A motion was made to approve the report by Mr. Genereux seconded by Mr. Hommerding. Motion carried unanimously.

Chief Kramer presented a recommendation to hire Caitlin Nelson to the department. He indicated she has her EMT training but will need fire 1 and 2.

A motion was made to hire Ms. Nelson contingent on passing the background check, physical fitness and agility tests by Mr. Hommerding, seconded by Mr. Skaalerud. Motion carried unanimously.

Chief Kramer indicated we have the old engine #2 listed for sale on Marketplace and the League of MN Cities.

OPEN FORUM:

Mr. Tonnell was in attendance to see about the Otta Seal on 48th Avenue. Mayor Schmitz explained we did it as a test road and were hoping to get about 5 years out of it before it needed to be repaved. He was thanked

ENGINEER'S REPORT:

Mr. Hajicek gave a brief update on the Gaberdine Road project indicating surveying will be done soon and design will begin with the hope of being ready for bids near the end of the year. Ms. Gfall inquired about the trail and was told it was being planned for the north and west side of 238th Street/Gaberdine Road. Mr. Ahmann questioned what the separation of the trail would be from the road and was told that is still in design and will be worked out once the survey is complete.

Mr. Hajicek also reported that Astech completed the paving of Beaver Lake Road and we should see an invoice for that work in the next couple of weeks.

A motion was made to approve the engineer's report by Mr. Genereux, seconded by Mr. Skaalerud. Motion carried unanimously.

COUNCIL MEMBER PURVIEW:

Mayor Schmitz indicated he had heard mostly good with Beaver Lake Road with only a few concerns on shouldering.

CITY ADMINISTRATOR REPORT:

Mr. McCabe presented a letter from the MN Department of Health on a water testing requirement that was missed. He indicated we properly gathered the sample but something happened at the lab and we needed to redo the sample, which triggered the violation. A simple

explanation will be included with our consumer confidence report next summer.

Mr. McCabe indicated that Lynden Township will be in attendance at our next workshop meeting to discuss and redo our road agreement. He also stated he has yet to hear from Fair Haven Township.

Mr. McCabe reported that we have an application for a site plan review and wondered if we could schedule for October 21, prior to our work session meeting. Consensus was this is acceptable and the meeting was scheduled for October 21 at 6:30pm.

ADJOURMENT: A motion was made to adjourn at 7:30 pm by Mr. Genereux seconded by Mr. Skaalerud. Motion carried unanimously.

Approved this 5th day of November, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta
***Receipt Book**

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
	16633 R 601-49400-3130 General Sales and Use Tax		\$0.00	10/2/2025	water dept -	10 1 25 RCT
	16633 R 605-43160-3740 Electricity Sales		\$9.31	10/2/2025	EU -	10 1 25 RCT
	16633 R 606-49450-3728 Sewer Replacement Fund		\$15.88	10/2/2025	SRF -	10 1 25 RCT
	16633 R 602-49450-3720 Sewer Sales		\$324.35	10/2/2025	sewer -	10 1 25 RCT
	16633 R 607-41000-3710 Storm Sewer Sales		\$0.00	10/2/2025	SW -	10 1 25 RCT
	16633 R 601-49400-3710 Water Sales		\$358.56	10/2/2025	water dept -	10 1 25 RCT
	16634 R 101-41000-3221 Building Permits		\$404.00	10/2/2025	G - COMMEITTED 365 #25-232, 208	10 2 25 RCT
	16635 R 101-41000-3221 Building Permits		\$101.00	10/2/2025	G - DICERNMENT CONSULTING #	10 2 25 RCT
	16636 R 101-41000-3221 Building Permits		\$1,134.00	10/2/2025	G - WERSHAY HOMES #25-245	10 2 25 RCT
	16638 R 606-49450-3728 Sewer Replacement Fund		\$8.16	10/2/2025	SRF - Jul 25 rct	10 2 25 RCT
	16638 R 602-49450-3720 Sewer Sales		\$178.79	10/2/2025	sewer - Jul 25 rct	10 2 25 RCT
	16638 R 605-43160-3740 Electricity Sales		\$0.00	10/2/2025	EU - Jul 25 rct	10 2 25 RCT
	16638 R 607-41000-3710 Storm Sewer Sales		\$0.00	10/2/2025	SW - Jul 25 rct	10 2 25 RCT
	16638 R 601-49400-3710 Water Sales		\$185.67	10/2/2025	water dept - Apr 25 rct	10 2 25 RCT
	16638 R 601-49400-3130 General Sales and Use Tax		\$2.31	10/2/2025	water dept - Jul 25 rct	10 2 25 RCT
	16639 R 101-41000-3221 Building Permits		\$101.00	10/9/2025	G - GOHMAN #25-241	10 3 25 RCT
	16640 R 101-41000-3221 Building Permits		\$101.00	10/9/2025	G - MN HOME IMPROV #25-197	10 3 25 RCT
	16641 R 101-41000-3180 State Aid-Fire		\$39,183.80	10/2/2025	G - SUPP FIRE STATE AID	10 1 25 RCT2
	16642 R 101-41000-3931 Election Assistance		\$506.48	10/2/2025	G - 2025 VOTER FUNDING - GENE	10 2 25 RCT2
	16643 R 101-41000-3931 Election Assistance		\$565.62	10/2/2025	G - 2025 VOTER FUNDING - ABSE	10 2 25 RCT3
	16644 R 101-41000-3221 Building Permits		\$101.00	10/9/2025	G - COMMITTED #25-230 Diedrich 2	10 3 25 RCT
	16645 R 601-49400-3130 General Sales and Use Tax		\$0.00	10/9/2025	water dept -	10 3 25 RCT
	16645 R 605-43160-3740 Electricity Sales		\$2.26	10/9/2025	EU -	10 3 25 RCT
	16645 R 606-49450-3728 Sewer Replacement Fund		\$1.64	10/9/2025	SRF -	10 3 25 RCT
	16645 R 602-49450-3720 Sewer Sales		\$81.48	10/9/2025	sewer -	10 3 25 RCT
	16645 R 607-41000-3710 Storm Sewer Sales		\$0.00	10/9/2025	SW -	10 3 25 RCT
	16645 R 601-49400-3710 Water Sales		\$78.81	10/9/2025	water dept -	10 3 25 RCT
	16646 R 101-41000-3340 Electric Permits		\$81.00	10/9/2025	G - SELECT ELETRIC	10 7 25 RCT
	16647 R 101-41000-3221 Building Permits		\$101.00	10/9/2025	G - LEGACY #25-249 GOHMAN 229	10 7 25 RCT
	16648 R 601-49400-3710 Water Sales		\$907.03	11/3/2025	water dept -	OCT 2025 US
	16648 R 607-41000-3710 Storm Sewer Sales		\$0.00	11/3/2025	SW -	OCT 2025 US
	16648 R 606-49450-3728 Sewer Replacement Fund		\$37.50	11/3/2025	SRF -	OCT 2025 US
	16648 R 602-49450-3720 Sewer Sales		\$636.92	11/3/2025	sewer -	OCT 2025 US
	16648 R 601-49400-3130 General Sales and Use Tax		\$0.00	11/3/2025	water dept -	OCT 2025 US
	16648 R 605-43160-3740 Electricity Sales		\$14.73	11/3/2025	EU -	OCT 2025 US
	16649 R 101-41000-3221 Building Permits		\$101.00	10/9/2025	G - FOUR SEASONS #25-250	10 7 25 RCT
	16650 R 605-43160-3740 Electricity Sales		\$20.75	10/9/2025	EU -	10 7 25 RCT
	16650 R 601-49400-3130 General Sales and Use Tax		\$0.00	10/9/2025	water dept -	10 7 25 RCT
	16650 R 607-41000-3710 Storm Sewer Sales		\$57.60	10/9/2025	SW -	10 7 25 RCT
	16650 R 601-49400-3710 Water Sales		\$894.48	10/9/2025	water dept -	10 7 25 RCT
	16650 R 606-49450-3728 Sewer Replacement Fund		\$38.29	10/9/2025	SRF -	10 7 25 RCT
	16650 R 602-49450-3720 Sewer Sales		\$845.37	10/9/2025	sewer -	10 7 25 RCT
	16651 R 101-41000-3221 Building Permits		\$101.00	10/9/2025	G - BOLD NORTH #25-248 VANG 2	10 8 25 RCT
	16652 R 101-41000-3221 Building Permits		\$101.00	10/9/2025	G - AH CONST #25-261 OSTER 219	10 8 25 RCT
	16653 R 601-49400-3710 Water Sales		\$1,331.31	10/9/2025	water dept -	10 8 25 RCT
	16653 R 607-41000-3710 Storm Sewer Sales		\$0.00	10/9/2025	SW -	10 8 25 RCT
	16653 R 602-49450-3720 Sewer Sales		\$1,216.76	10/9/2025	sewer -	10 8 25 RCT
	16653 R 606-49450-3728 Sewer Replacement Fund		\$46.66	10/9/2025	SRF -	10 8 25 RCT
	16653 R 605-43160-3740 Electricity Sales		\$20.06	10/9/2025	EU -	10 8 25 RCT
	16653 R 601-49400-3130 General Sales and Use Tax		\$2.31	10/9/2025	water dept -	10 8 25 RCT

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16654R	101-41000-3221	Building Permits	\$101.00	10/9/2025	G - ELECTRIC PRO #25-253 SPEN	10 9 25 RCT
16655R	603-43254-3710	Water Availability Charges	\$3,000.00	10/9/2025	WAC - ML HOMES	10 9 25 RCT
16655R	603-43254-3720	Sewer Availability Charges	\$3,000.00	10/9/2025	SAC - ML HOMES	10 9 25 RCT
16655R	101-41000-3225	Right of Way Permits	\$300.00	10/9/2025	G - ML HOMES	10 9 25 RCT
16655R	601-49400-3710	Meter Sales	\$350.00	10/9/2025	W - ML HOMES	10 9 25 RCT
16655R	101-41000-3221	Building Permits	\$2,580.88	10/9/2025	G - ML HOMES	10 9 25 RCT
16656R	101-41000-3221	Building Permits	\$101.00	10/9/2025	G - DONERIGHT BUILDING #25-25	10 9 25 RCT
16657R	101-41000-3221	Building Permits	\$101.00	10/14/2025	G - B&D EXTERIORS #25-256	10 10 25 RCT
16658R	601-49400-3710	Water Sales	\$1,041.58	10/9/2025	water dept -	10 9 25 RCT
16658R	605-43160-3740	Electricity Sales	\$19.85	10/9/2025	EU -	10 9 25 RCT
16658R	606-49450-3728	Sewer Replacement Fund	\$37.04	10/9/2025	SRF -	10 9 25 RCT
16658R	602-49450-3720	Sewer Sales	\$935.36	10/9/2025	sewer -	10 9 25 RCT
16658R	607-41000-3710	Storm Sewer Sales	\$0.00	10/9/2025	SW -	10 9 25 RCT
16658R	601-49400-3130	General Sales and Use Tax	\$2.31	10/9/2025	water dept -	10 9 25 RCT
16659R	101-41000-3221	Building Permits	\$1,163.63	10/14/2025	G - CABANA CONST #25-237	10 14 25 RCT
16660R	101-41000-3221	Building Permits	\$101.00	10/14/2025	G - ZACK NOVAK CONST #25-256	10 10 25 RCT
16661R	601-49400-3710	Water Sales	\$1,320.93	11/3/2025	water dept -	OCT 2025 US
16661R	607-41000-3710	Storm Sewer Sales	\$0.00	11/3/2025	SW -	OCT 2025 US
16661R	601-49400-3130	General Sales and Use Tax	\$0.00	11/3/2025	water dept -	OCT 2025 US
16661R	606-49450-3728	Sewer Replacement Fund	\$52.51	11/3/2025	SRF -	OCT 2025 US
16661R	605-43160-3740	Electricity Sales	\$24.61	11/3/2025	EU -	OCT 2025 US
16661R	602-49450-3720	Sewer Sales	\$626.05	11/3/2025	sewer -	OCT 2025 US
16662R	601-49400-3130	General Sales and Use Tax	\$4.62	10/14/2025	water dept -	10 10 25 RCT
16662R	605-43160-3740	Electricity Sales	\$22.05	10/14/2025	EU -	10 10 25 RCT
16662R	606-49450-3728	Sewer Replacement Fund	\$41.73	10/14/2025	SEWER -	10 10 25 RCT
16662R	602-49450-3720	Sewer Sales	\$936.41	10/14/2025	sewer -	10 10 25 RCT
16662R	607-41000-3710	Storm Sewer Sales	\$0.00	10/14/2025	SW -	10 10 25 RCT
16662R	601-49400-3710	Water Sales	\$1,130.83	10/14/2025	water dept -	10 10 25 RCT
16663R	450-42270-3623	Contributions and Donations	\$2,000.00	10/16/2025	FD - CLUB ALMAR MEAT RAFFLE	10 15 25 RCT
16663R	101-41000-3500	Fines and Forfeits	\$456.61	10/14/2025	general - SEPT FINES	10 10 25 RCT2
16664R	101-41000-3221	Building Permits	\$101.00	10/16/2025	G - ZABLOCKI ROOFING #25-268	10 15 25 RCT
16665R	101-41000-3221	Building Permits	\$101.00	10/16/2025	G - ZABLOCKI ROOFING #25-262	10 15 25 RCT
16666R	101-41000-3221	Building Permits	\$101.00	10/16/2025	G - BD EXTERIORS #25-265 24791	10 15 25 RCT
16667R	101-41000-3221	Building Permits	\$101.00	10/16/2025	G - LEGACY RESTORATION #25-2	10 15 25 RCT
16668R	101-41000-3221	Building Permits	\$837.69	10/16/2025	G - WOLF RIVER #25-259, ELEC P	10 15 25 RCT
16669R	101-41000-3221	Building Permits	\$101.00	10/16/2025	G - T VOIGT	10 15 25 RCT
16670R	101-41000-3221	Building Permits	\$202.00	10/16/2025	G - PRECISE HEATING	10 15 25 RCT
16671R	101-41000-3340	Electric Permits	\$81.00	10/16/2025	G - GRUBER ELECTRIC #25-1004	10 15 25 RCT
16672R	101-41000-3221	Building Permits	\$101.00	10/16/2025	G - NEXGEN EXTERIORS #25-234	10 15 25 RCT
16673R	101-41000-3221	Building Permits	\$101.00	10/16/2025	G - LUTGENS #25-269 24094 69TH	10 15 25 RCT
16674R	101-41000-3221	Building Permits	\$101.00	10/16/2025	G - MIDSOTA PLUMBING #25-272	10 16 25 RCT2
16675R	101-41000-3620	Miscellaneous Revenues	\$558.54	10/16/2025	G - MIDCO FRANCHISE FEES SEP	10 15 25 RCT
16676R	101-41000-3221	Building Permits	\$404.00	10/16/2025	G - COMMITTED 365 \$25-247, 224,	10 16 25 RCT
16677R	101-41000-3221	Building Permits	\$101.00	10/21/2025	G - HIGHER DIMENSION #25-258 3	10 17 25 RCT2
16678R	605-43160-3740	Electricity Sales	\$62.81	10/16/2025	EU -	10 15 25 RCT
16678R	601-49400-3710	Water Sales	\$8,764.10	10/16/2025	water dept -	10 15 25 RCT
16678R	601-49400-3130	General Sales and Use Tax	\$78.86	10/16/2025	water dept -	10 15 25 RCT
16678R	606-49450-3728	Sewer Replacement Fund	\$296.43	10/16/2025	SRF -	10 15 25 RCT
16678R	607-41000-3710	Storm Sewer Sales	\$28.80	10/16/2025	SW -	10 15 25 RCT
16678R	602-49450-3720	Sewer Sales	\$5,736.99	10/16/2025	sewer -	10 15 25 RCT

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16679R	101-41000-3340	Electric Permits	\$226.00	10/16/2025	G - J BECHER 25-1004 2510 RUBY	10 16 25 RCT
16680R	601-49400-3710	Water Sales	\$1,704.49	10/16/2025	water dept -	10 16 25 RCT
16680R	607-41000-3710	Storm Sewer Sales	\$0.00	10/16/2025	SW -	10 16 25 RCT
16680R	602-49450-3720	Sewer Sales	\$1,194.71	10/16/2025	sewer -	10 16 25 RCT
16680R	606-49450-3728	Sewer Replacement Fund	\$76.45	10/16/2025	SRF -	10 16 25 RCT
16680R	601-49400-3130	General Sales and Use Tax	\$0.00	10/16/2025	water dept -	10 16 25 RCT
16680R	605-43160-3740	Electricity Sales	\$27.20	10/16/2025	EU -	10 16 25 RCT
16681R	101-41000-3221	Building Permits	\$101.00	10/21/2025	G - Home depot Go Permits #25-221	10 17 25 RCT
16682R	601-49400-3710	Water Sales	\$1,289.41	11/3/2025	water dept -	OCT 2025 US
16682R	606-49450-3728	Sewer Replacement Fund	\$435.81	11/3/2025	SRF -	OCT 2025 US
16682R	605-43160-3740	Electricity Sales	\$15.75	11/3/2025	EU -	OCT 2025 US
16682R	601-49400-3130	General Sales and Use Tax	\$42.44	11/3/2025	water dept -	OCT 2025 US
16682R	607-41000-3710	Storm Sewer Sales	\$0.00	11/3/2025	SW -	OCT 2025 US
16682R	602-49450-3720	Sewer Sales	\$60.10	11/3/2025	sewer -	OCT 2025 US
16683R	101-41000-3410	Assessment Search Fees	\$10.00	10/21/2025	G - Susan Sall 22941 23rd Ave	10 17 25 RCT
16684R	450-41000-3130	General Sales and Use Tax	\$29,383.73	10/21/2025	CIP - SALES TAX JUN 25 REV	10 17 25 RCT
16685R	607-41000-3710	Storm Sewer Sales	\$0.00	10/21/2025	SW -	10 17 25 RCT
16685R	606-49450-3728	Sewer Replacement Fund	\$28.42	10/21/2025	SRF -	10 17 25 RCT
16685R	605-43160-3740	Electricity Sales	\$12.00	10/21/2025	EU -	10 17 25 RCT
16685R	601-49400-3710	Water Sales	\$741.43	10/21/2025	water dept -	10 17 25 RCT
16685R	602-49450-3720	Sewer Sales	\$692.21	10/21/2025	sewer -	10 17 25 RCT
16685R	601-49400-3130	General Sales and Use Tax	\$4.62	10/21/2025	water dept -	10 17 25 RCT
16686R	101-41000-3221	Building Permits	\$101.00	10/27/2025	G - COMMITTED 364 #25-274	10 21 25 RCT
16687R	101-41000-3221	Building Permits	\$101.00	10/27/2025	G - SCHMIDT ROOFING #25-277	10 21 25 RCT
16688R	101-41000-3340	Electric Permits	\$36.00	10/27/2025	G - DESYN ELECTRIC #1158	10 21 25 RCT
16689R	101-41000-3340	Electric Permits	\$36.00	10/27/2025	G - SPARTAN ELECTIC #25-1005	10 21 25 RCT
16690R	101-41000-3410	Assessment Search Fees	\$10.00	10/27/2025	G - SUSANBALL 20142 BEAVER L	10 21 25 RCT
16691R	101-41000-3221	Building Permits	\$101.00	10/27/2025	G - TONY'S LIFETIME #25-246 TIM	10 22 25 RCT
16692R	607-41000-3710	Storm Sewer Sales	\$0.00	10/27/2025	SW -	10 21 25 RCT
16692R	601-49400-3710	Water Sales	\$4,164.71	10/27/2025	water dept -	10 21 25 RCT
16692R	601-49400-3130	General Sales and Use Tax	\$18.62	10/27/2025	water dept -	10 21 25 RCT
16692R	605-43160-3740	Electricity Sales	\$68.23	10/27/2025	EU -	10 21 25 RCT
16692R	602-49450-3720	Sewer Sales	\$2,934.13	10/27/2025	sewer -	10 21 25 RCT
16692R	606-49450-3728	Sewer Replacement Fund	\$165.85	10/27/2025	SRF -	10 21 25 RCT
16693R	101-41000-3221	Building Permits	\$101.00	10/27/2025	G - BRANDI H. \$25-278	10 22 25 RCT
16694R	101-41000-3221	Building Permits	\$202.00	10/27/2025	G - GLADIATOR P&h #25-275. 276	10 22 25 RCT
16695R	602-49450-3720	Sewer Sales	\$1,277.33	11/3/2025	sewer -	OCT 2025 US
16695R	607-41000-3710	Storm Sewer Sales	\$0.00	11/3/2025	SW -	OCT 2025 US
16695R	601-49400-3710	Water Sales	\$2,602.66	11/3/2025	water dept -	OCT 2025 US
16695R	601-49400-3130	General Sales and Use Tax	\$2.31	11/3/2025	water dept -	OCT 2025 US
16695R	605-43160-3740	Electricity Sales	\$53.20	11/3/2025	EU -	OCT 2025 US
16695R	606-49450-3728	Sewer Replacement Fund	\$118.34	11/3/2025	SRF -	OCT 2025 US
16696R	601-49400-3710	Water Sales	\$1,304.33	10/27/2025	water dept -	10 22 25 RCT
16696R	601-49400-3130	General Sales and Use Tax	\$0.00	10/27/2025	water dept -	10 22 25 RCT
16696R	605-43160-3740	Electricity Sales	\$24.93	10/27/2025	EU -	10 22 25 RCT
16696R	606-49450-3728	Sewer Replacement Fund	\$52.17	10/27/2025	SRF -	10 22 25 RCT
16696R	602-49450-3720	Sewer Sales	\$1,080.89	10/27/2025	sewer -	10 22 25 RCT
16696R	607-41000-3710	Storm Sewer Sales	\$0.00	10/27/2025	SW -	10 22 25 RCT
16697R	101-41000-3410	Zoning and Subdivision Fees	\$500.00	10/27/2025	G - GOHMAN PROPERTIES ZONIN	10 23 25 RCT
16698R	101-41000-3340	Electric Permits	\$226.00	10/27/2025	G - EICS	10 23 25 RCT

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Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16699R	101-41000-3221	Building Permits	\$101.00	10/27/2025	G - BD EXTERIORS #25-281	10 23 25 RCT
16700R	101-41000-3221	Building Permits	\$101.00	10/27/2025	G - KRAFT MARTENS #25-280	10 24 25 RCT2
16701R	101-41000-3221	Building Permits	\$101.00	10/27/2025	G - LUTGEN CO #25-285	10 23 25 RCT
16702R	101-41000-3340	Electric Permits	\$270.00	10/27/2025	G - J BECKER 1150, 1151,1156 229	10 23 25 RCT
16703R	602-49450-3720	Sewer Sales	\$1,236.49	10/27/2025	sewer -	10 23 25 RCT
16703R	607-41000-3710	Storm Sewer Sales	\$0.00	10/27/2025	SW -	10 23 25 RCT
16703R	606-49450-3728	Sewer Replacement Fund	\$76.55	10/27/2025	SRF -	10 23 25 RCT
16703R	605-43160-3740	Electricity Sales	\$16.20	10/27/2025	EU -	10 23 25 RCT
16703R	601-49400-3130	General Sales and Use Tax	\$26.25	10/27/2025	water dept -	10 23 25 RCT
16703R	601-49400-3710	Water Sales	\$1,767.04	10/27/2025	water dept -	10 23 25 RCT
16704R	101-41000-3221	Building Permits	\$101.00	10/27/2025	G - MIKE SCHLANGEN CONST #25	10 24 25 RCT
16705R	101-41000-3410	Zoning and Subdivision Fees	\$650.00	10/27/2025	G - JIM HONER VARRIANCE REQU	10 24 25 RCT
16706R	101-41000-3221	Building Permits	\$101.00	10/27/2025	G - PERSONAL PRIDE CONST #25	10 24 25 RCT
16707R	602-49450-3720	Sewer Sales	\$902.06	11/3/2025	sewer -	OCT 2025 US
16707R	601-49400-3130	General Sales and Use Tax	\$0.00	11/3/2025	water dept -	OCT 2025 US
16707R	601-49400-3710	Water Sales	\$1,185.24	11/3/2025	water dept -	OCT 2025 US
16707R	607-41000-3710	Storm Sewer Sales	\$0.00	11/3/2025	SW -	OCT 2025 US
16707R	605-43160-3740	Electricity Sales	\$36.83	11/3/2025	EU -	OCT 2025 US
16707R	606-49450-3728	Sewer Replacement Fund	\$48.78	11/3/2025	SRF -	OCT 2025 US
16708R	606-49450-3728	Sewer Replacement Fund	\$24.47	10/27/2025	SRF -	10 24 25 RCT
16708R	601-49400-3710	Water Sales	\$662.37	10/27/2025	water dept -	10 24 25 RCT
16708R	601-49400-3130	General Sales and Use Tax	\$0.00	10/27/2025	water dept -	10 24 25 RCT
16708R	602-49450-3720	Sewer Sales	\$674.24	10/27/2025	sewer -	10 24 25 RCT
16708R	605-43160-3740	Electricity Sales	\$15.96	10/27/2025	EU -	10 24 25 RCT
16708R	607-41000-3710	Storm Sewer Sales	\$0.00	10/27/2025	SW -	10 24 25 RCT
16709R	101-41000-3340	Electric Permits	\$36.00	10/30/2025	G - LEGEND ELECTRIC	10 28 25 RCT
16710R	101-41000-3221	Building Permits	\$101.00	10/30/2025	G - COMMITTED 365	10 28 25 RCT
16711R	101-41000-3340	Electric Franchise Fee	\$5,472.00	10/27/2025	G - STEARNS ELECTRIC SEPT 25	10 24 25 RCT3
16712R	101-41000-3221	Building Permits	\$101.00	10/30/2025	G - BERSCHIED BUILDERS #25-28	10 29 25 RCT2
16713R	607-41000-3710	Storm Sewer Sales	\$0.00	11/3/2025	SW -	OCT 2025 US
16713R	601-49400-3130	General Sales and Use Tax	\$0.00	11/3/2025	water dept -	OCT 2025 US
16713R	602-49450-3720	Sewer Sales	\$629.49	11/3/2025	sewer -	OCT 2025 US
16713R	605-43160-3740	Electricity Sales	\$22.29	11/3/2025	EU -	OCT 2025 US
16713R	606-49450-3728	Sewer Replacement Fund	\$36.59	11/3/2025	SRF -	OCT 2025 US
16713R	601-49400-3710	Water Sales	\$884.07	11/3/2025	water dept -	OCT 2025 US
16714R	101-41000-3340	Gas Franchise Fee	\$5,204.39	10/30/2025	G - EXCEL ENERGY FRANCHISE F	10 28 25 RCT
16715R	101-41000-3340	Electric Permits	\$100.00	10/30/2025	G - FABLE ELECTRIC #25-1008	10 28 25 RCT
16716R	101-41000-3340	Electric Permits	\$81.00	10/30/2025	G - MECHANICAL ENG. #25-1009 2	10 28 25 RCT
16717R	607-41000-3710	Storm Sewer Sales	\$0.00	10/30/2025	SW -	10 28 25 RCT
16717R	602-49450-3720	Sewer Sales	\$1,730.99	10/30/2025	sewer -	10 28 25 RCT
16717R	606-49450-3728	Sewer Replacement Fund	\$83.77	10/30/2025	SRF -	10 28 25 RCT
16717R	605-43160-3740	Electricity Sales	\$36.04	10/30/2025	EU -	10 28 25 RCT
16717R	601-49400-3130	General Sales and Use Tax	\$7.67	10/30/2025	water dept -	10 28 25 RCT
16717R	601-49400-3710	Water Sales	\$2,076.98	10/30/2025	water dept -	10 28 25 RCT
16718R	101-41000-3221	Building Permits	\$101.00	10/30/2025	G - BARB REVIER #25-292 24785 2	10 29 25 RCT
16719R	101-41000-3221	Building Permits	\$2,580.88	10/30/2025	G - CJB2 BUILDERS #25-229	10 29 25 RCT
16720R	101-41000-3221	Building Permits	\$101.00	10/30/2025	G- I ROTHSTEIN 28218 23RD #25-2	10 29 25 RCT
16721R	601-49400-3710	Water Sales	\$1,026.87	10/30/2025	water dept -	10 29 25 RCT
16721R	601-49400-3130	General Sales and Use Tax	\$0.00	10/30/2025	water dept -	10 29 25 RCT
16721R	605-43160-3740	Electricity Sales	\$11.28	10/30/2025	EU -	10 29 25 RCT

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16721 R	606-49450-3728	Sewer Replacement Fund	\$45.77	10/30/2025	SRF -	10 29 25 RCT
16721 R	602-49450-3720	Sewer Sales	\$629.56	10/30/2025	sewer -	10 29 25 RCT
16721 R	607-41000-3710	Storm Sewer Sales	\$0.00	10/30/2025	SW -	10 29 25 RCT
16722 R	101-41000-3221	Building Permits	\$1,580.88	10/30/2025	G - JASON WHITE CONST	10 30 25 RCT
16723 R	101-41000-3221	Building Permits	\$101.00	11/4/2025	G - COMPLETE CONST	10 31 25 RCT
16724 R	450-41000-3180	Local Government Aid	\$4,505.19	11/4/2025	CIP - MV CREDIT -AGRICULTURAL	10 31 25 RCT
16725 R	101-41000-3221	Building Permits	\$2,782.88	10/30/2025	G - PROGRESSIVE BLDRS #25-28	10 30 25 RCT
16725 R	603-43254-3710	Water Availibility Charges	\$3,000.00	10/30/2025	WAC -	10 30 25 RCT
16725 R	101-41000-3225	Right of Way Permits	\$300.00	10/30/2025	G -	10 30 25 RCT
16725 R	601-49400-3710	Meter Sales	\$350.00	10/30/2025	WATER -	10 30 25 RCT
16725 R	603-43254-3720	Sewer Availability Charges	\$3,000.00	10/30/2025	SAC -	10 30 25 RCT
16726 R	606-49450-3728	Sewer Replacement Fund	\$2.26	10/30/2025	SRF -	10 30 25 RCT
16726 R	607-41000-3621	Interest Earnings	\$0.64	11/4/2025		10 31 25 RCT
16726 R	602-49450-3621	Interest Earnings	\$416.23	11/4/2025		10 31 25 RCT
16726 R	601-49400-3621	Interest Earnings	\$160.07	11/4/2025		10 31 25 RCT
16726 R	606-49450-3621	Interest Earnings	\$0.42	11/4/2025		10 31 25 RCT
16726 R	351-47000-3621	Interest Earnings	\$23.26	11/4/2025		10 31 25 RCT
16726 R	101-41000-3621	Interest Earnings	\$109.04	11/4/2025		10 31 25 RCT
16726 R	607-41000-3710	Storm Sewer Sales	\$0.00	10/30/2025	SW -	10 30 25 RCT
16726 R	450-41000-3621	Interest Earnings	\$19.75	11/4/2025		10 31 25 RCT
16726 R	601-49400-3710	Water Sales	\$73.13	10/30/2025	water dept -	10 30 25 RCT
16726 R	601-49400-3130	General Sales and Use Tax	\$0.00	10/30/2025	water dept -	10 30 25 RCT
16726 R	602-49450-3720	Sewer Sales	\$76.33	10/30/2025	sewer -	10 30 25 RCT
16726 R	605-43160-3740	Electricity Sales	\$0.00	10/30/2025	EU -	10 30 25 RCT
16727 R	450-42270-3620	Miscellaneous Revenues	\$2,500.00	10/31/2025	FD - SOLD FIRE TRUCK TO STEVE	10 31 RCT2
16728 R	101-41000-3221	Building Permits	\$202.00	10/31/2025	G - DONE RIGHT BUILDERS #25-2	10 31 RCT2
16729 R	601-49400-3710	Water Sales	\$667.86	11/3/2025	water dept -	OCT 2025 US
16729 R	607-41000-3710	Storm Sewer Sales	\$0.00	11/3/2025	SW -	OCT 2025 US
16729 R	602-49450-3720	Sewer Sales	\$299.23	11/3/2025	sewer -	OCT 2025 US
16729 R	606-49450-3728	Sewer Replacement Fund	\$33.35	11/3/2025	SRF -	OCT 2025 US
16729 R	605-43160-3740	Electricity Sales	\$4.00	11/3/2025	EU -	OCT 2025 US
16729 R	601-49400-3130	General Sales and Use Tax	\$25.51	11/3/2025	water dept -	OCT 2025 US
16730 R	101-41000-3340	Electric Permits	\$36.00	10/31/2025	G - SPARTAN ELECTRIC #25-1010	10 31 RCT2
16731 R	601-49400-3710	Water Sales	\$677.64	10/31/2025	water dept -	10 31 RCT2
16731 R	601-49400-3130	General Sales and Use Tax	\$0.00	10/31/2025	water dept -	10 31 RCT2
16731 R	605-43160-3740	Electricity Sales	\$7.97	10/31/2025	EU -	10 31 RCT2
16731 R	606-49450-3728	Sewer Replacement Fund	\$27.20	10/31/2025	SRF -	10 31 RCT2
16731 R	602-49450-3720	Sewer Sales	\$596.76	10/31/2025	sewer -	10 31 RCT2
16731 R	607-41000-3710	Storm Sewer Sales	\$0.00	10/31/2025	SW -	10 31 RCT2
16732 R	450-41000-3130	General Sales and Use Tax	\$29,322.74	10/31/2025	CIP - SALES TAX July 25	10 31 25 RCT
16734 R	601-49400-3710	Water Sales	\$263.68	11/3/2025	water dept -	OCT 2025 US
16734 R	607-41000-3710	Storm Sewer Sales	\$0.00	11/3/2025	SW -	OCT 2025 US
16734 R	602-49450-3720	Sewer Sales	\$201.23	11/3/2025	sewer -	OCT 2025 US
16734 R	606-49450-3728	Sewer Replacement Fund	\$11.49	11/3/2025	SRF -	OCT 2025 US
16734 R	601-49400-3130	General Sales and Use Tax	\$0.00	11/3/2025	water dept -	OCT 2025 US
16734 R	605-43160-3740	Electricity Sales	\$10.13	11/3/2025	EU -	OCT 2025 US
16735 R	607-41000-3710	Storm Sewer Sales	\$0.00	11/3/2025	SW -	OCT 2025 US
16735 R	601-49400-3710	Water Sales	\$1,056.77	11/3/2025	water dept -	OCT 2025 US
16735 R	601-49400-3130	General Sales and Use Tax	\$0.00	11/3/2025	water dept -	OCT 2025 US
16735 R	605-43160-3740	Electricity Sales	\$20.09	11/3/2025	EU -	OCT 2025 US

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	16735 R 606-49450-3728	Sewer Replacement Fund	\$50.79	11/3/2025	SRF -	OCT 2025 US
	16735 R 602-49450-3720	Sewer Sales	\$574.52	11/3/2025	sewer -	OCT 2025 US
	16736 R 101-41000-3620	Miscellaneous Revenues	\$1.00	11/4/2025	G - NEW WATER BILL PAY SYSTE	10 31 25 RCT
Grand Total			\$221,026.74			

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Checks 10/22/25-11/05/25

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
25414e JOHN HANCOCK	10/28/2025	\$150.00	G - MARK \$100, Paul \$50
25415e STATE BANK OF KIMBALL	10/28/2025	\$4,498.51	941 taxes
25416e PERA	10/28/2025	\$2,362.68	emp pd pera
25417e STATE BANK OF KIMBALL	10/29/2025	\$600,000.00	g - move money into mm account at hb
25418e MN DEPT OF REVENUE	10/29/2025	\$1,861.92	emp pd state taxes
25419e STATE BANK OF KIMBALL	10/29/2025	\$191.32	941 taxes
25420e US BANK BAHR	11/5/2025	\$653.97	FD - EMS SUPPLIES
25421e US BANK SCHREINER	11/5/2025	\$121.75	FD - NORTHERN TOOL POWER SPRAYER
25422e US BANK KIFFMEYER	11/5/2025	\$886.58	PARKS - SPRING KIT PARTS
25423e US BANK SAVAGE	11/5/2025	\$236.25	FD - MFSCB BULK RECERTIFICATION 9 @ \$
25424e US BANK MCCABE	11/5/2025	\$12.16	G - CERT NUISANCE LETTER
25425e US BANK KRAMER	11/5/2025	\$507.90	FD - CASEY'S FUEL
25426e US BANK HOLLERMANN	11/5/2025	\$1,021.76	PARKS - HOLIDAY FUEL
25427e US BANK CLAUSSEN	11/5/2025	\$763.43	G - MN PAID LEAVE FEE
25428e US BANK BLASHACK	11/5/2025	\$252.37	W - HOLIDAY FUEL
25429e PERA	11/4/2025	(\$150.00)	G - wrong vendor
25430e MN DEPT OF REVENUE	11/4/2025	\$576.00	G - 3RD QTR SALES & USE TAX
25431e BANK FEES	11/4/2025	\$3.60	G - COMMERCIAL NOW FEE
25432e BANK FEES	11/4/2025	\$10.00	G - MERCHANT SERVICE FEE
25433e PERA	11/4/2025	(\$0.01)	G - PERA ADJUSTMENT
28584 BLASHACK, CHAD C.	10/24/2025	\$1,780.62	
28585 CLAUSSEN, KIM M	10/24/2025	\$1,693.96	
28586 HILL, MARY M	10/24/2025	\$877.70	
28587 HOLLERMANN, PAUL A.	10/24/2025	\$1,634.78	
28588 KIFFMEYER, MARK G.	10/24/2025	\$1,702.66	
28589 McCABE, WILLIAM R.	10/24/2025	\$2,937.30	
28590 SCHLUETER, STEVEN F.	10/24/2025	\$514.23	
28591 WAIBEL, THOMAS F.	10/24/2025	\$144.74	
28592 WOLTERS, KENNETH G	10/24/2025	\$242.86	
28593 KRAMER, JOSEPH S.	10/29/2025	\$695.38	
28594 BILL MCCABE	10/30/2025	\$159.50	G - BILL RX
28595 BILL MCCABE	11/5/2025	\$196.00	G -BILL'S MILEAGE OCT 280 MILES
28596 CITY OF ST. CLOUD	11/5/2025	\$45,631.93	water dept - AUG 2025
28597 CRAFTCO, INC	11/5/2025	\$2,500.00	PW - CRACK FILL MACHINE RENTAL
28598 F.I.R.E.	11/5/2025	\$1,300.00	FD - WILDERNESS SEARCH & RESCUE 10/2
28599 MARY MUELLER	11/5/2025	\$2,094.00	general - website updates
28600 MN FIRE SERVICE CERTIFICATI	11/5/2025	\$75.00	FD - DUSTIN JANTE HAZMAT 9/8/25
28601 PETTY CASH	11/5/2025	\$168.25	G - PETTY CASH REIMBURSE - FD FOOD F
28602 RMB ENVIRONMENTAL LABORA	11/5/2025	\$113.91	sewer dept -
28603 STEARNS COUNTY AUDITOR/TR	11/5/2025	\$2,450.00	ELECTIONS - POLL PAD 3@\$350, DS200 \$80
28604 STERICYCLE INC	11/5/2025	\$32.77	FD - STERI-SAFE SUBSCRIPTION
28605 TRAUT COMPANIES	11/5/2025	\$70.00	WATER - SAMPLES CITY HALL & VOIGTS B
28606 BROCK GRAVLEY	11/5/2025	\$50.00	PARKS - REFUND
28607 CITY OF ST. AUGUSTA	11/5/2025	\$77.89	Water - Oct 2025
28608 CITY OF ST. CLOUD	11/5/2025	\$39,489.02	water dept -
28609 COMMUNITY TECHNOLOGY CEN	11/5/2025	\$162.00	G - COMPUTER SERVICES
28610 FLOW MEASUREMENT CONTRO	11/5/2025	\$809.00	SEWER - MAIN LIFT FLOW CERFTICATION
28611 GOPHER STATE ONE-CALL	11/5/2025	\$245.70	water dept - locates
28612 KELLY C JOHNSON INC	11/5/2025	\$957.10	general - Oct 2025
28613 POWERHOUSE OUTDOOR EQUI	11/5/2025	\$735.30	PW - MOWER MAINT AND SUPPLIES
28614 TRAUT COMPANIES	11/5/2025	\$70.00	S - SAMPLE
28615 XCEL ENERGY	11/5/2025	\$52.71	G - GAS UTILITY
Total Checks		\$723,624.50	

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Checks 10/22/25-11/05/25

Name	Check Date	Check Amt
Jeffery J Schmitz		

FILTER: [Check Date] between #10/22/25# and #11/05/25# and [Check Nbr]>0 and [Cash Act]='10100'

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Checks 10/22/25-11/05/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25414 e	10/28/25	JOHN HANCOCK			
G 101-21710		Other Deductions	\$150.00		G - MARK \$100, Paul \$50
		Total	\$150.00		
25415 e	10/28/25	STATE BANK OF KIMBALL			
G 101-21701		Federal Withholding	\$1,717.85		941 taxes
G 101-21703		FICA Tax Withholding	\$2,073.00		941 taxes
G 101-21709		Medicare	\$484.82		941 taxes
G 601-21701		Federal Withholding	\$36.50		941 taxes
G 601-21703		FICA Tax Withholding	\$30.62		941 taxes
G 601-21709		Medicare	\$7.16		941 taxes
G 602-21701		Federal Withholding	\$36.50		941 taxes
G 602-21703		FICA Tax Withholding	\$30.62		941 taxes
G 602-21709		Medicare	\$7.16		941 taxes
G 607-21701		Federal Withholding	\$36.50		941 taxes
G 607-21703		FICA Tax Withholding	\$30.62		941 taxes
G 607-21709		Medicare	\$7.16		941 taxes
		Total	\$4,498.51		
25416 e	10/28/25	PERA			
G 101-21704		PERA	\$367.00		KIFFMEYER, MARK G.
G 101-21704		PERA	\$589.79		McCABE, WILLIAM R.
G 601-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 602-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 607-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 101-21704		PERA	\$94.04		SCHLUETER, STEVEN F.
G 101-21704		PERA	\$367.00		BLASHACK, CHAD C.
G 101-21704		PERA	\$338.33		HOLLERMANN, PAUL A.
G 101-21704		PERA	\$166.81		HILL, MARY M
G 101-21704		PERA	\$336.00		CLAUSSEN, KIM M
		Total	\$2,362.68		
25417 e	10/29/25	STATE BANK OF KIMBALL			
G 101-10400		Investments	\$600,000.00		g - move money into mm account at hb
		Total	\$600,000.00		
25418 e	10/29/25	MN DEPT OF REVENUE			
G 101-21702		State Withholding	\$1,730.44		State Tax - MN
G 601-21702		State Withholding	\$47.40		State Tax - MN
G 602-21702		State Withholding	\$47.40		State Tax - MN
G 607-21702		State Withholding	\$36.68		State Tax - MN
		Total	\$1,861.92		
25419 e	10/29/25	STATE BANK OF KIMBALL			
G 101-21701		Federal Withholding	\$59.60		941 taxes
G 101-21703		FICA Tax Withholding	\$106.76		941 taxes
G 101-21709		Medicare	\$24.96		941 taxes
		Total	\$191.32		

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Checks 10/22/25-11/05/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
25420 e	11/05/25	US BANK BAHR			
E 101-42270-232		EMS Supplies	\$226.30		FD - EMS SUPPLIES
E 101-42270-232		EMS Supplies	\$93.99		FD - EMS SUPPLIES
E 101-42270-232		EMS Supplies	\$103.46		FD - EMS SUPPLIES
E 101-42270-220		Repair/Maint Supply	\$44.95		FD - BATTERIES
E 450-45200-430		Miscellaneous	\$185.27		FD - MISC EQUIP: SHOVELS, SCOOP, ETC...
		Total	\$653.97		
25421 e	11/05/25	US BANK SCHREINER			
E 101-42270-240		Small Tools and Minor Eq	\$121.75		FD - NORTHERN TOOL POWER SPRAYER
		Total	\$121.75		
25422 e	11/05/25	US BANK KIFFMEYER			
E 101-45200-220		Repair/Maint Supply	\$72.50		PARKS - SPRING KIT PARTS
E 101-41130-212		Motor Fuels	\$20.00		PW - CIRCLE K FUEL
E 101-41130-212		Motor Fuels	\$129.25		PW - CIRCLE K FUEL
E 101-41130-212		Motor Fuels	\$26.10		PW - HOLIDAY FUEL
E 101-41130-212		Motor Fuels	\$38.90		PW - HOLIDAY FUEL
E 101-41130-220		Repair/Maint Supply	\$41.97		PW - MIMBACH FLEET PARTS
E 101-41130-220		Repair/Maint Supply	\$93.98		PW - AUTO VALUE PARTS
E 101-41130-220		Repair/Maint Supply	\$67.80		PW - MENARDS PARTS
E 101-41130-212		Motor Fuels	\$25.25		PW - HOLIDAY FUEL
E 101-41130-212		Motor Fuels	\$37.00		PW - HOLIDAY FUEL
E 101-41130-212		Motor Fuels	\$51.73		PW - MINI SERV FUEL
E 101-41130-220		Repair/Maint Supply	\$161.13		PW - RUNNINGS PARTS
E 101-41130-220		Repair/Maint Supply	\$120.97		PW - AUTO VALUE
		Total	\$886.58		
25423 e	11/05/25	US BANK SAVAGE			
E 101-42270-208		Training, Inst., Travel	\$236.25		FD - MFSCB BULK RECERTIFICATION 9 @ \$26.25
		Total	\$236.25		
25424 e	11/05/25	US BANK MCCABE			
E 101-41000-322		Postage	\$6.08		G - CERT NUISANCE LETTER
E 101-41000-322		Postage	\$6.08		G - CERT HONER STOP WORK
		Total	\$12.16		
25425 e	11/05/25	US BANK KRAMER			
E 101-42270-212		Motor Fuels	\$35.80		FD - CASEY'S FUEL
E 101-42270-220		Repair/Maint Supply	\$41.08		FD - 5 GALLON GAS CAN
E 101-42270-220		Repair/Maint Supply	\$78.48		FD - MENARDS MISC SUPPLIES
E 101-42270-389		uniforms	\$66.94		FD - AMAZON - SAFETY GLASSES
E 101-42270-325		IT Expenses	\$285.60		FD - GOOGLE WORKSPACE BUSINESS STARTER 34 SEATS USAGE
		Total	\$507.90		
25426 e	11/05/25	US BANK HOLLERMANN			
E 101-45200-212		Motor Fuels	\$43.89		PARKS - HOLIDAY FUEL
E 101-45200-212		Motor Fuels	\$67.54		PARKS - HOLIDAY FUEL
E 101-41130-212		Motor Fuels	\$68.96		PW - MINI SERV FUEL

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Checks 10/22/25-11/05/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41130-212		Motor Fuels	\$84.83		PW - HOLIDAY FUEL
E 101-41130-212		Motor Fuels	\$77.13		PW - HOLIDAY FUEL
E 101-41130-212		Motor Fuels	\$20.07		PW - HOLIDAY FUEL
E 101-41130-212		Motor Fuels	\$66.59		PW - MINI SERV FUEL
E 101-41130-212		Motor Fuels	\$67.05		PW - HOLIDAY FUEL
E 101-41130-212		Motor Fuels	\$98.12		PW - HOLIDAY FUEL
E 101-41130-212		Motor Fuels	\$50.57		PW - MINI SERV FUEL
E 101-41130-212		Motor Fuels	\$65.82		PW - MINI SERV FUEL
E 101-41130-212		Motor Fuels	\$41.01		PW - MINI SERV FUEL
E 101-41130-220		Repair/Maint Supply	\$270.18		PW - AUTO VALUE PARTS
		Total	\$1,021.76		
25427 e	11/05/25	US BANK CLAUSSEN			
E 101-41000-131		Employer Paid Health	\$255.38		G - MN PAID LEAVE FEE
E 101-41000-321		Telephone	\$172.63		G - CITY HALL PHONES
E 101-41000-323		Internet	\$95.39		G - CITY HALL INTERNET
E 101-42270-321		Telephone	\$154.64		FD - FIRE HALL TELEPHONE
E 101-42270-323		Internet	\$85.39		FD - FIRE HALL INTERNET
		Total	\$763.43		
25428 e	11/05/25	US BANK BLASHACK			
E 601-49400-212		Motor Fuels	\$37.45		W - HOLIDAY FUEL
E 602-49450-212		Motor Fuels	\$37.46		S - HOLIDAY FUEL
E 601-49400-212		Motor Fuels	\$39.71		W - CASEY'S FUEL
E 602-49450-212		Motor Fuels	\$39.70		S - CASEY'S FUEL
E 601-49400-212		Motor Fuels	\$8.19		W - BP FUEL
E 602-49450-212		Motor Fuels	\$8.20		S - BP FUEL
E 601-49400-212		Motor Fuels	\$34.29		W - HOLIDAY FUEL
E 602-49450-212		Motor Fuels	\$34.28		S - HOLIDAY FUEL
E 601-49400-212		Motor Fuels	\$1.40		W -KWIK TRIP FUEL
E 602-49450-212		Motor Fuels	\$1.39		S -KWIK TRIP FUEL
E 602-49450-322		Postage	\$10.30		S - SPEE DEE SHIPPING
		Total	\$252.37		
25429 e	11/04/25	PERA			
G 101-21710		Other Deductions	(\$150.00)		G - wrong vendor
		Total	(\$150.00)		
25430 e	11/04/25	MN DEPT OF REVENUE			
E 101-41000-430		Miscellaneous	\$576.00		G - 3RD QTR SALES & USE TAX
		Total	\$576.00		
25431 e	11/04/25	BANK FEES			
E 101-41000-430		Miscellaneous	\$3.60		G - COMMERCIAL NOW FEE
		Total	\$3.60		
25432 e	11/04/25	BANK FEES			
E 101-41000-430		Miscellaneous	\$10.00		G - MERCHANT SERVICE FEE
		Total	\$10.00		
25433 e	11/04/25	PERA			

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Checks 10/22/25-11/05/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-41000-126		Employer Paid PERA			
		Total	(\$0.01)		G - PERA ADJUSTMENT
			(\$0.01)		
28594	10/30/25	BILL MCCABE			
G 101-21710		Other Deductions	\$159.50		G - BILL RX
		Total	\$159.50		
28595	11/05/25	BILL MCCABE			
E 101-41000-208		Training, Inst., Travel	\$196.00		G -BILL'S MILEAGE OCT 280 MILES
		Total	\$196.00		
28596	11/05/25	CITY OF ST. CLOUD			
E 601-49400-312		Water/Contract Services	\$33,012.29	AR035578	water dept - AUG 2025
E 602-49450-313		Sewer/Contract Services	\$7,633.33	AR035578	sewer dept -
E 602-47000-602		NR2 Project - principal/int	\$4,986.31	AR035578	sewer dept -
		Total	\$45,631.93		
28597	11/05/25	CRAFCO, INC			
E 101-41130-220		Repair/Maint Supply	\$2,500.00	9403588724	PW - CRACK FILL MACHINE RENTAL
		Total	\$2,500.00		
28598	11/05/25	F.I.R.E.			
E 101-42270-208		Training, Inst., Travel	\$650.00	7708	FD - EMR QTRLY TRAINING 9/29
E 101-42270-208		Training, Inst., Travel	\$650.00	7753	FD - WILDERNESS SEARCH & RESCUE 10/20
		Total	\$1,300.00		
28599	11/05/25	MARY MUELLER			
E 101-41000-300		support services	\$2,094.00		general - website updates
		Total	\$2,094.00		
28600	11/05/25	MN FIRE SERVICE CERTIFICATION			
E 101-42270-208		Training, Inst., Travel	\$75.00	14764	FD - DUSTIN JANTE HAZMAT 9/8/25
		Total	\$75.00		
28601	11/05/25	PETTY CASH			
E 101-41000-211		Petty Cash	\$168.25		G - PETTY CASH REIMBURSE - FD FOOD FOR FIRE 10/23/25
		Total	\$168.25		
28602	11/05/25	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$113.91	D082406	sewer dept -
		Total	\$113.91		
28603	11/05/25	STEARNS COUNTY AUDITOR/TREAS			
E 101-41410-534		Equipment	\$2,450.00	2025-000000	ELECTIONS - POLL PAD 3@\$350, DS200 \$800, Assistive voting equip \$600
		Total	\$2,450.00		
28604	11/05/25	STERICYCLE INC			
E 101-42270-220		Repair/Maint Supply	\$32.77	8012146255	FD - STERI-SAFE SUBSCRIPTION
		Total	\$32.77		
28605	11/05/25	TRAUT COMPANIES			

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Checks 10/22/25-11/05/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 601-49400-316		Sample Analysis	\$70.00	384354	WATER - SAMPLES CITY HALL & VOIGTS BUS
		Total	\$70.00		
28606	11/05/25	BROCK GRAVLEY			
E 101-45200-342		Refunds	\$50.00		PARKS - REFUND
		Total	\$50.00		
28607	11/05/25	CITY OF ST. AUGUSTA			
E 101-41000-736		city halls sewer/water expe	\$77.89		Water - Oct 2025
		Total	\$77.89		
28608	11/05/25	CITY OF ST. CLOUD			
E 601-49400-312		Water/Contract Services	\$27,372.95	AR035847	water dept -
E 602-49450-313		Sewer/Contract Services	\$7,129.76	AR035847	sewer dept -
E 602-47000-602		NR2 Project - principal/int	\$4,986.31	AR035847	sewer dept -
		Total	\$39,489.02		
28609	11/05/25	COMMUNITY TECHNOLOGY CENTER			
E 101-41000-430		Miscellaneous	\$162.00	CTC62426	G - COMPUTER SERVICES
		Total	\$162.00		
28610	11/05/25	FLOW MEASUREMENT CONTROL CO			
E 602-49450-210		Operating Supplies (GEN	\$469.00	25-1137	SEWER - MAIN LIFT FLOW CERTIFICATION
E 601-49400-210		Operating Supplies (GEN	\$340.00	25-1137	WATER - NORTH & SOUTH FLOW CERTIFICATION
		Total	\$809.00		
28611	11/05/25	GOPHER STATE ONE-CALL			
E 601-49400-314		Gopher State One Calls	\$37.80	5070761-IN	water dept - locates
E 602-49450-314		Gopher State One Calls	\$37.80	5070761-IN	sewer dept - locates
E 601-49400-314		Gopher State One Calls	\$39.15	5080762-IN	water dept - locates
E 602-49450-314		Gopher State One Calls	\$39.15	5080762-IN	sewer dept - locates
E 601-49400-314		Gopher State One Calls	\$45.90	5090764-IN	water dept - locates
E 602-49450-314		Gopher State One Calls	\$45.90	5090764-IN	sewer dept - locates
		Total	\$245.70		
28612	11/05/25	KELLY C JOHNSON INC			
E 101-41220-742		Electrical Insp	\$957.10		general - Oct 2025
		Total	\$957.10		
28613	11/05/25	POWERHOUSE OUTDOOR EQUIP			
E 101-45200-220		Repair/Maint Supply	\$735.30	744907	PW - MOWER MAINT AND SUPPLIES
		Total	\$735.30		
28614	11/05/25	TRAUT COMPANIES			
E 601-49400-316		Sample Analysis	\$70.00	384474	S - SAMPLE
		Total	\$70.00		
28615	11/05/25	XCEL ENERGY			
E 101-41000-383		Gas Utilities	\$52.71	950388198	G - GAS UTILITY
		Total	\$52.71		

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Check #	Check Date	Vendor Name	Amount	Invoice	Comment
			10100	\$711,400.27	

Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$624,075.04
450 CAPITAL PROJECT FUND	\$185.27
601 WATER FUND	\$61,265.38
602 SEWER FUND	\$25,729.05
607 STORMWATER UTILITY	\$145.53
	\$711,400.27

Jeffery J Schmitz

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	2025 Parade	Monthly Totals
Cash Balance 12/31/2024(audited)	\$ 1,443,161	\$ 1,585,329.00	\$ 82,997	\$ 276,261	\$ 174,054	\$ 745,950	\$ 116,404	\$ 169,500	\$ 9,558	\$ 40,435	\$ 5,470	\$ 4,649,119
Receipts January 2025	\$ 35,339	\$ 34,543.65	\$ 413	\$ 6,000	\$ 30,961	\$ 30,593	\$ 10,276	\$ 1,154	\$ 685		\$ 450	\$ 150,414
Ex. January 2025	\$ 125,929	\$ 51,261.85			\$ 44,063	\$ 34,347	\$ 1,752		\$ 323			\$ 257,676
Receipts February 2025	\$ 15,015	\$ 31,367.94	\$ 18		\$ 24,385	\$ 25,244	\$ 727	\$ 809	\$ 498			\$ 98,063
Ex. February 2025	\$ 101,058	\$ 145,876.03			\$ 22,120	\$ 19,328	\$ 14,747		\$ 323			\$ 303,453
Receipts March 2025	\$ 15,268	\$ 41,260.77	\$ 80		\$ 28,578	\$ 29,087	\$ 546	\$ 889	\$ 592		\$ 2,900	\$ 119,201
Ex. March 2025	\$ 75,168	\$ 231,978.40			\$ 7,717	\$ 5,718	\$ 1,170		\$ 323			\$ 322,075
Receipts April 2025	\$ 39,351	\$ 54,033.27	\$ 70	\$ 24,000	\$ 28,029	\$ 21,803	\$ 5,549	\$ 954	\$ 546		\$ 3,700	\$ 178,034
Ex. April 2025	\$ 104,625	\$ 12,829.00			\$ 42,960	\$ 36,277	\$ 1,693		\$ 323		\$ 141	\$ 198,848
Receipts May 2025	\$ 28,646	\$ 25,231.98	47.33	\$ 6,000	\$ 27,273	\$ 17,012	\$ 8,776	\$ 935	\$ 514		\$ 500	\$ 114,936
Ex. May 2025	\$ 117,700	\$ 47,599.87			\$ 21,594	\$ 48,264	\$ 1,153		\$ 323	\$ 40,435		\$ 277,069
Receipts June 2025	\$ 392,867	\$ 251,515.64	\$ 15,531	\$ 8,446	\$ 33,457	\$ 23,023	\$ 3,693	\$ 1,398	\$ 567			\$ 730,499
Ex. June 2025	\$ 127,084	\$ 121,147.08			\$ 28,192	\$ 23,279	\$ 1,337		\$ 323		\$ 4,124	\$ 305,487
Receipts July 2025	\$ 243,651	\$ 186,047.51	\$ 6,656	\$ 13,048	\$ 31,246	\$ 21,848	\$ 1,048	\$ 1,619	\$ 408			\$ 505,572
Ex. July 2025	\$ 92,110	\$ 3,420.00			\$ 33,610	\$ 15,278	\$ 26,615		\$ 323		\$ 2,368	\$ 173,724
Receipts August 2025	\$ 57,473	\$ 316,291.79			\$ 38,324	\$ 26,810	\$ 60	\$ 1,509	\$ 546			\$ 441,014
Ex. August 2025	\$ 124,708	\$ 54,890.93			\$ 36,784	\$ 57,788	\$ 3,155		\$ 323			\$ 277,650
Receipts September 2025	\$ 18,044	\$ 2,000.00			\$ 39,307	\$ 24,178	\$ 1,708	\$ 1,432	\$ 564			\$ 87,233
Ex. September 2025	\$ 90,617	\$ 203,798.57			\$ 35,535	\$ 15,120	\$ 853		\$ 323		\$ 500	\$ 346,747
Receipts October 2025	\$ 72,747	\$ 67,731.41	\$ 23	\$ 12,000	\$ 39,240	\$ 26,725	\$ 87	\$ 1,894	\$ 579			\$ 221,027
Ex. October 2025	\$ 221,193	\$ 81,409.78			\$ 2,411	\$ 4,060	\$ 1,992		\$ 323			\$ 311,389
Receipts November 2025												\$ -
Ex. November 2025	\$ 14,870	\$ 185.27			\$ 61,109	\$ 25,573						\$ 101,737
Receipts December 2025												\$ -
Ex. December 2025												\$ -
Cash Balance	\$ 1,166,502.57	\$ 1,640,956.18	\$ 105,834.45	\$ 345,755.70	\$ 158,758.59	\$ 707,238.97	\$ 94,405.91	\$ 182,093.13	\$ 11,823.85	\$ -	\$ 5,887.77	\$ 4,419,257

2025 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance -12/31/2024						
Audited	\$446,799.51	\$73,937.15	\$1,312,713.40	(\$445,608.56)	\$197,487.50	\$1,585,329.00
Boots					\$ (9,240.00)	(\$9,240.00)
2024 Street Project				\$ (42,021.85)		(\$42,021.85)
January Sales Tax			\$ 13,726.86	\$ 15,965.21		\$29,692.07
January Property Tax				\$ 3,715.68	\$ 761.04	\$4,476.72
January Cable Franchise Fees		\$ 588.49				\$588.49
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Administrator Computer		\$ (2,582.99)				(\$2,582.99)
2024 Street Project Engineering				\$ (1,620.00)		(\$1,620.00)
Otta Seal Engineering				\$ (1,783.06)		(\$1,783.06)
Otta Seal Project				\$ (135,699.16)		(\$135,699.16)
Rescue Rig Striping and Graphics					\$ (4,190.82)	(\$4,190.82)
Fire Department Gloves					\$ (1,765.31)	(\$1,765.31)
February Sales Tax			\$ 14,385.59	\$ 14,385.58		\$28,771.17
February Cable Franchise Fees		\$ 581.92				\$581.92
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Radios					\$ (26,978.40)	(\$26,978.40)
Pumper Truck					\$ (200,000.00)	(\$200,000.00)
Public Works - Air Compressor				\$ (5,000.00)		(\$5,000.00)
March Sales Tax			\$ 14,973.11	\$ 14,973.11		\$29,946.22
March Cable Franchis Fees		\$ 593.34				\$593.34
Local Government Aid					\$ 8,709.35	\$8,709.35
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Dog Park Shelter			\$ (12,829.00)			(\$12,829.00)
April Sales Tax			\$ 25,730.34	\$ 25,730.34		\$51,460.68
April Cable Franchise Fees		\$ 562.23				\$562.23
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Park Dedication			\$ 1,050.00			\$1,050.00
TV Monitor for Council Chambers		\$ (863.99)				(\$863.99)
2024 Street Project Engineering				\$ (2,244.50)		(\$2,244.50)
Otta Seal Engineering				\$ (5,298.00)		(\$5,298.00)
Pagers					\$ (2,550.00)	(\$2,550.00)
Radios					\$ (3,460.15)	(\$3,460.15)
2024 Street Project Shoulder Redo				\$ (26,825.00)		(\$26,825.00)
Gas Meter					\$ (3,007.78)	(\$3,007.78)
Radio Battery Packs					\$ (2,810.75)	(\$2,810.75)
Fire Miscellaneous					\$ (539.70)	(\$539.70)
May Cable Franchise Fees		\$ 574.48				\$574.48
May Sales Tax			\$ 10,800.22	\$ 10,800.22		\$21,600.44
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Move Radio to New Truck					\$ (744.00)	(\$744.00)
Chargers					\$ (671.40)	(\$671.40)
Desktop Charger Unit					\$ (2,455.48)	(\$2,455.48)
Water Heaters for Parks			\$ (7,234.00)			(\$7,234.00)
Drone Footage, Misc. Engineering		\$ (11,281.00)				(\$11,281.00)
2024 Street Project Shoulder Redo				\$ (80,005.00)		(\$80,005.00)
2024 Street Project Engineering				\$ (16,707.00)		(\$16,707.00)
Otta Seal Engineering				\$ (2,157.50)		(\$2,157.50)
Boots					\$ (389.95)	(\$389.95)
Sale of Sterling				\$ 18,000.00		\$18,000.00
June Cable Franchise Fees		\$ 577.47				\$577.47
June Property Tax				\$ 153,739.19	\$ 79,198.98	\$232,938.17
Attorney Fees on Terrace Hills Work				\$ (1,020.00)		(\$1,020.00)
Rescue Rig					\$ (2,400.00)	(\$2,400.00)
July Sales Tax			\$ 13,110.35	\$ 13,110.35		\$26,220.70
July Property Tax				\$ 65,888.23	\$ 33,942.41	\$99,830.64
Local Government Aid					\$ 37,607.15	\$37,607.15
Small Cities Street Aid					\$ 22,371.00	\$22,371.00
Gravel Tax					\$ 18.02	\$ 18.02
2024 Street Project Engineering				\$ (1,093.00)		(\$1,093.00)
2024 Otta Seal Engineering				\$ (430.00)		(\$430.00)
2024 Street Project Final				\$ (51,334.03)		(\$51,334.03)
Park Dedication			\$ 575.00			\$ 575.00
Electric Blanket					\$ (2,033.80)	(\$2,033.80)
adjustment	\$ 125.10					\$ 125.10
Interest Earned	\$ 68.86					\$ 68.86
August Sales Tax			\$ 13,208.24	\$ 13,208.24		\$ 26,416.48
Park Dedication			\$ 1,050.00			\$ 1,050.00
Fire Grant for SCBA Items					\$ 260,000.00	\$ 260,000.00
September Sales Tax			\$ 14,075.16	\$ 14,075.15		\$ 28,150.31
SCBA Equipment					\$ (199,607.75)	(\$199,607.75)
Start Up Repairs Engine 2					\$ (4,190.82)	(\$4,190.82)
Meat Raffle Proceeds					\$ 2,000.00	\$ 2,000.00
Set Up CIP Plan	\$ (54,428.75)					(\$54,428.75)
2024 Street Project Engineering				\$ (1,820.00)		(\$1,820.00)
Start Up Repairs Engine 2					\$ (9,614.28)	(\$9,614.28)
Engineering - Beaver Lake Road Improvements				\$ (5,435.00)		(\$5,435.00)
2024 Street Project Engineering				\$ (1,865.00)		(\$1,865.00)
Set Up CIP Plan	\$ (683.00)					(\$683.00)
Gaberdrine Road Engineering				\$ (7,563.75)		(\$7,563.75)
October Sales Tax			\$ 14,691.87	\$ 14,691.86		\$ 29,383.73
Meat Raffle Proceeds					\$ 2,000.00	\$ 2,000.00
Shovels etc.					\$ (185.27)	(\$185.27)
November Sales Tax			\$ 14,661.37	\$ 14,661.37		\$ 29,322.74
Fire Truck Sale				\$ 2,500.00		\$ 2,500.00
Local Government Aid				\$ 4,505.19		\$ 4,505.19
Interest Earned	\$ 19.75					\$ 19.75
						\$ -
Totals	\$380,620.47	\$73,968.10	\$1,444,688.51	(\$369,375.17)	\$111,054.27	\$1,640,956.18

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
215th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 286,500.00

	2025	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of November 5, 2025	Spent	
General Fund	\$1,273,500	\$ 919,855	72.23%	\$353,645
Capital Improvement Fund	\$1,089,833	\$ 1,010,124	92.69%	\$79,709
Water Fund	\$331,500	\$ 329,065	99.27%	\$2,435
Sewer Fund	\$352,000	\$ 251,573	71.47%	\$100,427
Sewer Debt Fund	\$12,000	\$ 12,972	108.10%	(\$972)
Street Light Fund	\$5,600	\$ 5,676	101.35%	(\$76)
WAC/SAC Improvement Fund	\$41,759	\$ 69,495	166.42%	(\$27,736)
Debt Service	\$41,000	\$ 22,837	55.70%	\$18,163
Storm Water	\$50,000	\$ 32,470	64.94%	\$17,530
American Rescue Plan	\$0			\$0
2025 Parade		\$ 7,550		
Total Revenues	\$3,197,192	\$ 2,661,617	83.25%	\$535,575
Expenditures				
General Fund	\$1,235,686	\$ 1,198,459	96.99%	\$37,227
Capital Improvement Fund	\$995,800	\$ 951,538	95.56%	\$44,262
Water Fund	\$297,681	\$ 336,095	112.90%	(\$38,414)
Sewer Fund	\$306,004	\$ 285,033	93.15%	\$20,971
Storm Water Utility Fund	\$42,073	\$ 54,468	129.46%	(\$12,395)
Street Light Fund	\$4,380	\$ 3,233	73.80%	\$1,148
WAC/SAC Improvement Fund	\$0	\$ -		\$0
Debt Service	\$36,000	\$ -	0.00%	\$36,000
American Rescue Plan		\$ 40,435		(\$40,435)
2025 Parade		\$ 7,132		(\$7,132)
Total Expenditures	\$2,917,624	\$ 2,876,394	98.59%	\$41,230

General Fund				
	2025	Spent/Received	% of Budget	Remaining Amount
	Budget	As of November 5, 2025	Spent	
Administration	\$ 441,531	\$ 530,975	120.26%	\$ (89,444)
Council	\$ 37,825	\$ 25,545	67.53%	\$ 12,280
Boards and Commissions	\$ 3,500	\$ 1,350	38.57%	\$ 2,150
Building Inspection	\$ 142,000	\$ 154,186	108.58%	\$ (12,186)
Elections	\$ 2,100	\$ 4,495	214.06%	\$ (2,395)
Fire	\$ 236,069	\$ 151,217	64.06%	\$ 84,852
Streets	\$ 268,256	\$ 245,999	91.70%	\$ 22,257
Parks	\$ 104,405	\$ 84,692	81.12%	\$ 19,713
Total General Fund	\$ 1,235,686	\$ 1,198,459	96.99%	\$ 37,227

ST AUGUSTA CONTRACT

October 2025

TOTAL HOURS: 42

[See attached activity list for details]



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 11/03/2025 08:55
Total Records : 42

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25023555	10/01/2025 03:55	Contract	ST AUGUSTA
2025-25023645	10/01/2025 20:32	Contract	ST AUGUSTA
2025-25023677	10/02/2025 09:51	Contract	ST AUGUSTA
2025-25023736	10/02/2025 22:53	Contract	ST AUGUSTA
2025-25023809	10/03/2025 19:44	Contract	ST AUGUSTA
2025-25023838	10/04/2025 12:55	Contract	ST AUGUSTA
2025-25023911	10/05/2025 11:10	Contract	ST AUGUSTA
2025-25023947	10/06/2025 00:37	Contract	ST AUGUSTA
2025-25023996	10/06/2025 18:45	Contract	ST AUGUSTA
2025-25024105	10/07/2025 21:06	Contract	ST AUGUSTA
2025-25024210	10/08/2025 20:41	Contract	ST AUGUSTA
2025-25024278	10/09/2025 15:12	Contract	ST AUGUSTA
2025-25024311	10/09/2025 23:40	Contract	ST AUGUSTA
2025-25024313	10/09/2025 23:51	Contract	ST AUGUSTA
2025-25024376	10/10/2025 16:50	Contract	ST AUGUSTA
2025-25024450	10/11/2025 23:04	Contract	ST AUGUSTA
2025-25024474	10/12/2025 10:00	Contract	ST AUGUSTA
2025-25024546	10/13/2025 21:05	Contract	ST AUGUSTA
2025-25024620	10/14/2025 23:04	Contract	ST AUGUSTA
2025-25024626	10/15/2025 02:08	Contract	ST AUGUSTA
2025-25024684	10/15/2025 19:45	Contract	ST AUGUSTA
2025-25024702	10/16/2025 04:58	Contract	ST AUGUSTA
2025-25024721	10/16/2025 10:54	Contract	ST AUGUSTA
2025-25024775	10/17/2025 01:54	Contract	ST AUGUSTA
2025-25024806	10/17/2025 12:55	Contract	ST AUGUSTA
2025-25024851	10/17/2025 20:06	Contract	ST AUGUSTA
2025-25024872	10/18/2025 08:14	Contract	ST AUGUSTA
2025-25024918	10/19/2025 04:52	Contract	ST AUGUSTA
2025-25024932	10/19/2025 11:50	Contract	ST AUGUSTA
2025-25025018	10/21/2025 00:58	Contract	ST AUGUSTA
2025-25025074	10/21/2025 19:50	Contract	ST AUGUSTA
2025-25025097	10/22/2025 11:19	Contract	ST AUGUSTA
2025-25025183	10/23/2025 11:47	Contract	ST AUGUSTA
2025-25025288	10/24/2025 18:15	Contract	ST AUGUSTA
2025-25025339	10/25/2025 19:03	Contract	ST AUGUSTA



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 11/03/2025 08:55
Total Records : 42

Incident Number	Call Date/Time	Incident Type	Location Venue
2025-25025387	10/26/2025 19:22	Contract	ST AUGUSTA
2025-25025412	10/27/2025 04:44	Contract	ST AUGUSTA
2025-25025494	10/27/2025 20:47	Contract	ST AUGUSTA
2025-25025505	10/28/2025 01:34	Contract	ST AUGUSTA
2025-25025595	10/29/2025 02:03	Contract	ST AUGUSTA
2025-25025784	10/30/2025 23:32	Contract	ST AUGUSTA
2025-25025790	10/31/2025 02:27	Contract	ST AUGUSTA



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 11/03/2025 09:10
Total Records : 85

Location Venue	Call Date/Time	Incident Number	Incident Type
ST AUGUSTA	10/27/2025 21:44	2025-25025498	Abandoned Bike
ST AUGUSTA	10/23/2025 08:20	2025-25025154	Agency Assist
ST AUGUSTA	10/30/2025 16:18	2025-25025756	Agency Assist
ST AUGUSTA	10/05/2025 23:14	2025-25023943	Alarm
ST AUGUSTA	10/09/2025 01:49	2025-25024224	Alarm
ST AUGUSTA	10/12/2025 00:07	2025-25024457	Alarm
ST AUGUSTA	10/14/2025 01:05	2025-25024555	Alarm
ST AUGUSTA	10/10/2025 18:40	2025-25024382	Alarm
ST AUGUSTA	10/14/2025 23:13	2025-25024621	Alarm
ST AUGUSTA	10/16/2025 14:14	2025-25024736	Animal Bite
ST AUGUSTA	10/16/2025 19:31	2025-25024758	Animal Complaint
ST AUGUSTA	10/31/2025 07:18	2025-25025797	Animal Complaint
ST AUGUSTA	10/18/2025 21:11	2025-25024902	Animal Complaint
ST AUGUSTA	10/31/2025 18:16	2025-25025871	Animal Complaint
ST AUGUSTA	10/17/2025 08:07	2025-25024785	Behavioral Health
ST AUGUSTA	10/02/2025 12:51	2025-25023689	Behavioral Health
ST AUGUSTA	10/23/2025 08:42	2025-25025156	Building Fire
ST AUGUSTA	10/06/2025 08:59	2025-25023963	Business Assist
ST AUGUSTA	10/20/2025 00:43	2025-25024957	Child Pornography
ST AUGUSTA	10/04/2025 17:40	2025-25023854	Citizen Contact
ST AUGUSTA	10/08/2025 19:53	2025-25024207	Citizen Contact
ST AUGUSTA	10/27/2025 21:22	2025-25025495	Citizen Contact
ST AUGUSTA	10/29/2025 07:46	2025-25025609	Community Engagement
ST AUGUSTA	10/03/2025 21:29	2025-25023816	Crash/No Injuries
ST AUGUSTA	10/04/2025 22:26	2025-25023886	Crash/No Injuries
ST AUGUSTA	10/17/2025 09:35	2025-25024792	Crash/No Injuries
ST AUGUSTA	10/02/2025 10:26	2025-25023678	Disorderly
ST AUGUSTA	10/28/2025 08:00	2025-25025516	Dispute
ST AUGUSTA	10/09/2025 18:00	2025-25024288	Driving Complaint
ST AUGUSTA	10/08/2025 20:00	2025-25024208	Driving Complaint
ST AUGUSTA	10/09/2025 14:41	2025-25024269	Driving Complaint
ST AUGUSTA	10/20/2025 00:20	2025-25024954	Error
ST AUGUSTA	10/03/2025 11:52	2025-25023771	Finance
ST AUGUSTA	10/08/2025 09:48	2025-25024137	Finance



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 11/03/2025 09:10
Total Records : 85

Location Venue	Call Date/Time	Incident Number	Incident Type
ST AUGUSTA	10/30/2025 14:16	2025-25025739	Finance
ST AUGUSTA	10/03/2025 19:49	2025-25023810	Hazard
ST AUGUSTA	10/28/2025 16:12	2025-25025563	Intoxicated Person
ST AUGUSTA	10/18/2025 17:48	2025-25024888	Matter of Information
ST AUGUSTA	10/30/2025 17:06	2025-25025763	Matter of Information
ST AUGUSTA	10/13/2025 15:29	2025-25024523	Matter of Information
ST AUGUSTA	10/27/2025 10:17	2025-25025446	Matter of Information
ST AUGUSTA	10/27/2025 12:04	2025-25025457	Medical Alarm
ST AUGUSTA	10/25/2025 15:53	2025-25025327	Medical Emergency
ST AUGUSTA	10/20/2025 06:45	2025-25024962	Medical Emergency
ST AUGUSTA	10/31/2025 09:05	2025-25025807	Medical Emergency
ST AUGUSTA	10/03/2025 18:08	2025-25023803	Medical Emergency
ST AUGUSTA	10/06/2025 22:40	2025-25024011	Medical Emergency
ST AUGUSTA	10/30/2025 11:26	2025-25025720	Medical Emergency
ST AUGUSTA	11/01/2025 04:18	2025-25025894	Medical Emergency
ST AUGUSTA	10/21/2025 20:42	2025-25025075	Missing Person Adult
ST AUGUSTA	10/24/2025 17:56	2025-25025285	Patrol
ST AUGUSTA	10/09/2025 15:28	2025-25024281	Patrol
ST AUGUSTA	10/12/2025 09:56	2025-25024475	Personal Assist
ST AUGUSTA	10/10/2025 00:24	2025-25024315	Personal Assist
ST AUGUSTA	10/14/2025 10:33	2025-25024578	Personal Assist
ST AUGUSTA	10/30/2025 11:55	2025-25025723	Personal Assist
ST AUGUSTA	10/02/2025 16:13	2025-25023706	Property Damage
ST AUGUSTA	10/21/2025 01:11	2025-25025020	Property Found
ST AUGUSTA	10/07/2025 17:16	2025-25024103	Property Found
ST AUGUSTA	10/10/2025 16:49	2025-25024375	Special Detail
ST AUGUSTA	10/11/2025 18:42	2025-25024430	Special Detail
ST AUGUSTA	10/17/2025 18:06	2025-25024842	Special Detail
ST AUGUSTA	10/18/2025 18:04	2025-25024889	Special Detail
ST AUGUSTA	10/02/2025 19:17	2025-25023720	Speed Trailer



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 11/03/2025 09:10
Total Records : 85

Location Venue	Call Date/Time	Incident Number	Incident Type
ST AUGUSTA	10/01/2025 20:17	2025-25023640	Suicide Threat
ST AUGUSTA	10/21/2025 01:06	2025-25025019	Suspicious Incident
ST AUGUSTA	10/02/2025 09:12	2025-25023671	Suspicious Incident
ST AUGUSTA	10/10/2025 23:05	2025-25024402	Suspicious Incident
ST AUGUSTA	10/08/2025 20:50	2025-25024212	Traffic Stop
ST AUGUSTA	10/27/2025 05:02	2025-25025414	Traffic Stop
ST AUGUSTA	10/17/2025 23:41	2025-25024862	Traffic Stop
ST AUGUSTA	10/27/2025 04:54	2025-25025413	Traffic Stop
ST AUGUSTA	10/19/2025 12:17	2025-25024933	Traffic Stop
ST AUGUSTA	10/04/2025 00:13	2025-25023824	Traffic Stop
ST AUGUSTA	10/29/2025 02:11	2025-25025596	Traffic Stop
ST AUGUSTA	10/16/2025 12:10	2025-25024729	Traffic Stop
ST AUGUSTA	10/01/2025 15:51	2025-25023623	Traffic Stop
ST AUGUSTA	10/07/2025 20:24	2025-25024102	Traffic Stop
ST AUGUSTA	10/12/2025 13:47	2025-25024484	Traffic Stop
ST AUGUSTA	10/15/2025 23:36	2025-25024695	Traffic Stop
ST AUGUSTA	10/16/2025 20:25	2025-25024761	Traffic Stop
ST AUGUSTA	10/16/2025 23:02	2025-25024771	Traffic Stop
ST AUGUSTA	10/17/2025 23:33	2025-25024861	Traffic Stop
ST AUGUSTA	10/29/2025 02:53	2025-25025597	Traffic Stop
ST AUGUSTA	10/16/2025 10:08	2025-25024719	Welfare Check

Permits	Issue_Date	CONSTTYPE	prmtsno	prmtstr	App_Company	Valuation
AUG25-000247	10/01/2025	Residential Roofing	24241	69TH	COMMITTED 365 ROOFING & EXTERIORS LLC	56000
AUG25-000248	10/01/2025	Residential Roofing	24802	22ND	BOLD NORTH ROOFING	18000
AUG25-000249	10/01/2025	Residential Roofing	22952	66TH	LEGACY RESTORATION LLC	14411
AUG25-000250	10/01/2025	Residential Roofing	24310	32ND	FOUR SEASONS BUILDERS	25000
AUG25-000251	10/02/2025	Residential Roofing	24310	69TH	COMMITTED 365 ROOFING & EXTERIORS LLC	24000
AUG25-000252	10/02/2025	Residential Roofing	24085	67TH	COMMITTED 365 ROOFING & EXTERIORS LLC	40000
AUG25-000253	10/03/2025	Residential Roofing	2014	RENA	EXTERIOR PRO INC	18000
AUG25-000254	10/06/2025	Residential Roofing	6621	229TH	LEGACY RESTORATION LLC	20295
AUG25-000255	10/06/2025	Residential Roofing	24308	32ND	DONERIGHT BUILDING LLC	12000
AUG25-000256	10/06/2025	Residential Siding	6858	242ND	BD EXTERIORS INC	42323.57
AUG25-000257	10/06/2025	New Construction	24377	18TH	ML HOMES LLC	250000
AUG25-000258	10/06/2025	Residential Roofing	3386	COUNTY ROAD 115	HIGHER DIMENSIONS ROOFING LLC	12000
AUG25-000259	10/06/2025		22683	COUNTY ROAD 44	WOLF RIVER ELECTRIC	34123.87
AUG25-000260	10/06/2025	Residential Roofing	24988	COUNTY ROAD 137	NEXTGEN EXTERIOR	25000
AUG25-000261	10/07/2025	Residential Roofing	2195	230TH	A H CONSTRUCTION LLC	15000
AUG25-000262	10/07/2025	Residential Roofing	24312	COUNTY ROAD 7	ZABLOCKI ROOFING INC	21000
AUG25-000263	10/08/2025	Residential Roofing	23772	69TH	DONERIGHT BUILDING LLC	10000
AUG25-000264	10/08/2025	Residential Roofing	1957	245TH	DONERIGHT BUILDING LLC	10000
AUG25-000265	10/08/2025	Residential Roofing	24791	COUNTY ROAD 7	BD EXTERIORS INC	19865.05
AUG25-000266	10/08/2025	Interior Remodel	51	6TH	GREAT LAKES WINDOW & SIDING	8000
AUG25-000267	10/08/2025	Residential Roofing	23514	GABERDINE	ZACK NOVAK CONSTRUCTION INC	24000
AUG25-000268	10/08/2025	Residential Roofing	22901	STATE HIGHWAY 15	ZABLOCKI ROOFING INC	29000
AUG25-000269	10/13/2025	Residential Window/Door Replacement (Same Size)	24094	69TH	LUTGEN COMPANIES	27900
AUG25-000270	10/13/2025	Residential Alteration/Repair/Extension	2497	JEWEL	PRECISE HEATING-A/C-PLUMBING-REFRIGERATION	2552
AUG25-000271	10/13/2025	Residential Alteration	2497	JEWEL	PRECISE HEATING-A/C-PLUMBING-REFRIGERATION	2774
AUG25-000272	10/13/2025	Residential Alteration	24724	22ND	MIDSOTA PLUMBING & HEATING LLC	6000
AUG25-000273	10/13/2025	Residential Siding	23995	COUNTY ROAD 7	TIM & CHERYL VOIGT	7000
AUG25-000274	10/15/2025	Residential Roofing	20808	COUNTY ROAD 7	COMMITTED 365 ROOFING & EXTERIORS LLC	59000
AUG25-000275	10/15/2025	Residential New Construction	24377	18TH	Gladiator Plumbing and Heating LLC	15000
AUG25-000276	10/15/2025	Residential New Construction	24377	18TH	Gladiator Plumbing and Heating LLC	15000
AUG25-000277	10/17/2025	Residential Roofing	24512	22ND	SCHMIDT ROOFING INC	16275
AUG25-000278	10/17/2025	Residential New Construction	23319	COUNTY ROAD 7	BRANDI M HANISCH	8000
AUG25-000280	10/20/2025	Residential Roofing	5494	GARDEN HILLS	KRAFTMASTERS RESTORATION LLC	70000
AUG25-000281	10/21/2025	Residential Roofing	24694	58TH	BD EXTERIORS INC	69326
AUG25-000282	10/21/2025	Residential Siding	7015	239TH	LUX BUILDERS LLC	23000
AUG25-000283	10/21/2025	Residential Roofing	4200	237TH	PERSONAL PRIDE CONSTRUCTION LTD	10000
AUG25-000284	10/22/2025	Residential Roofing	4217	237TH	BERSCHIED BUILDERS LLC	7500
AUG25-000285	10/22/2025	Residential Roofing	5002	ORRLIN	LUTGEN COMPANIES	18050
AUG25-000286	10/22/2025	Residential Roofing	22600	STATE HIGHWAY 15	MIKE SCHLANGEN CONSTRUCTION	18000
AUG25-000287	10/23/2025	Residential Roofing	5455	COUNTY ROAD 136	COMMITTED 365 ROOFING & EXTERIORS LLC	41000
AUG25-000289	10/27/2025	Residential New Construction	22836	SILVER	B&DPLUMBING ,HEATING & AIR CONDITIONING	8000
AUG25-000290	10/27/2025	Residential New Construction	22836	SILVER	B&DPLUMBING ,HEATING & AIR CONDITIONING	11000
AUG25-000291	10/27/2025	Residential Roofing	6784	242ND	COMPLETE CONSTRUCTION OF MINNEAPOLIS	27000
AUG25-000292	10/27/2025	Residential Siding	24785	21ST	BUILT RIGHT CONTRACTING LLC	13900
AUG25-000293	10/27/2025	Addition	5597	GARDEN HILLS	JASON WHITE CONSTRUCTION	125000
AUG25-000294	10/27/2025	Addition	5597	GARDEN HILLS	JASON WHITE CONSTRUCTION	125000
AUG25-000295	10/28/2025	Residential Roofing	2423	JEWEL	RIVAL ROOFING LLC	52010.02
AUG25-000296	10/29/2025	Residential New Construction	22097	MAJESTIC	MECHANICAL BROTHERS LLC	33765



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

October 2025

Run report

Emergency calls as of report date:

- 10-3-25 Medical
- 10-6-25 Medical
- 10-10-25 False alarm fire drill
- 10-20-25 Medical
- 10-23-25 Fire (Shed fire)
- 10-24-25 Fire (Canceled)
- 10-25-25 Medical
- 10-27-25 Medical
- 10-30-25 Medical
- 10-31-25 Medical

10 calls for October

136 calls for 2025 (127 calls as of this date last year)

Monthly training:

October's training we held an in house pump training on the new Engine 2. FIRE Inc also held a wild land search and rescue class in Hidden Lake Park.



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

November 3, 2025

Dear city council, Gunner Gilmore has completed all his training and is eligible to be removed from probation. It is my recommendation to remove him from probation at this time.

Sincerely,

St. Augusta Fire Department

Dear City Council,

We are here tonight to ask for a benefit level increase, as agreed upon with our last increases, it has been two years since our last increase.

We would like to do the same thing again, we are asking for a \$250 per year of service benefit level increase, which would bring it from \$1750 to \$2000 per year of service. With this increase we would not ask for another increase for another two years.

There are 5 firefighters that will hit 20 years this next year and qualify for 100% pay out this year if they choose to retire. We are completely funded to pay them out. It will be 8 years until our next firefighter is eligible for payout.

Our investment representative also ran the numbers for worst case scenario. They assume every vested firefighter (that has been there for more than 10 years) were 50 years old and wanted to retire tomorrow. They see no issue with increasing the benefit level. We are fully funded with money left over for the worst case scenario.

Our state aid money is increasing a little each year, as the city is growing. This current year we received over \$42,000 from state aid.

Thank you for your consideration and your time.

Daryl Stang

President of the Relief

CITY OF ST. AUGUSTA

ORDINANCE NO. 2025-06

AN ORDINANCE AMENDING THE ST. AUGUSTA ZONING ORDINANCE REGARDING ADMINISTRATIVE PROCEDURES, INTERIM USE LAPSES, AGRICULTURAL ACCESSORY BUILDINGS, AND HOURS OF OPERATION OF MINING

THE CITY COUNCIL OF ST. AUGUSTA, STEARNS COUNTY, MINNESOTA, DOES ORDAIN AS FOLLOWS:

Section 1. Amend Section. 3.02 Administration – Land Use And Amendment Processes And Procedures, Procedures, Application of the St. Augusta Zoning Ordinance is amended as follows:

Requests for these processes shall be filed with the Zoning Administrator on an official application form. Such application shall be accompanied by a fee as provided by the City Council resolution. Such application shall also be accompanied by ~~fifteen (15) copies~~ *one (1) paper copy and one (1) electronic copy* of detailed written and graphic materials fully explaining the proposed change, development of use, and list of property owners within one-half (1/2) mile of the subject property. The listed property owners shall be certified by the county or city. The request for amendment shall be placed on the agenda of the first possible Planning Commission meeting. The request shall be considered officially submitted when all the informational requirements are complied with.

Section 2. Amend Section. 3.08 Land Use and Amendment Processes and Procedures, 3.08 Conditional Use and Variance Lapse by Non-Use of the St. Augusta Zoning Ordinance is amended as follows:

3.08 CONDITIONAL USE, *INTERIM USE* AND-VARIANCE LAPSE BY NON-USE

Whenever within one (1) year after granting a conditional use permit, *interim use permit* or variance, the use as allowed by the permit shall not have been initiated or utilized, then such permit shall become null and void unless a petition for an extension of time in which to complete or utilize the use that the City Council has granted. Such extension shall be requested in writing and filed with the Zoning Administrator at least thirty (30) days before the original conditional use permit expires. There shall be no charge for filing such a petition. The request for extension shall state facts showing a good faith attempt to complete or utilize the use permitted in the conditional use permit. Such petition shall be presented to the Planning Commission for a recommendation and to the City Council for a decision

Section 3. Amend Section. Section 15.04 Accessory Buildings Subsection A and B of the St. Augusta Zoning Ordinance is amended, as follows:

15.04 ACCESSORY BUILDINGS

A) Agricultural buildings are exempt from the building permit requirements and size restriction of this Subsection B(6). All other zoning requirements must be followed.

Section 4. Amend Section. 22.05 Land Filling and Land Excavation/Grading Operations Conditions of Permit, Subsection B: Land Excavation/Grading Operations of the St. Augusta Zoning Ordinance is amended as follows:

A. Land Excavation/Grading Operations:

1. The City, as a prerequisite to the granting of a permit, or after a permit has been granted, may require the applicant to whom such permit is issued, or the owner or user of the property on which the excavation/grading is located to:
 - a. Properly fence the excavation.
 - b. Slope the banks, and otherwise properly guard to keep the excavation in such condition as not to be dangerous from caving or sliding banks.
 - c. Properly drain, fill in or level the excavation after it is created, to make the same safe and healthful as the City shall determine.
 - d. Keep the excavation/grading within the limits for which the permit is granted.
 - e. Remove excavated/graded material from the excavation, away from the premises upon and along such highways, streets or other public ways as the City shall order and direct.
 - f. Retain and store topsoil from the site in question and utilize such materials in the restoration of the site.
2. Unless expressly extended by permit, the hours of operation shall be limited to 7:00 AM to 7:00 PM, Monday through ~~Saturday~~ Friday, and 7:00 AM to 2:00 PM on Saturdays.

Section 5. Effective Date. This Ordinance shall be in force and effect upon adoption and publication in the official newspaper of the City in accordance with applicable law; The City may publish a summary of this Ordinance.

Section 6. Codification. City Staff is directed to codify the revisions to the Zoning Ordinance as enacted in this ordinance.

Passed and adopted by the City Council of the City of St. Augusta on the ____ day of November, 2025.

ATTEST:

Mayor

William McCabe, City administrator

**CITY OF ST. AUGUSTA
STEARNS COUNTY, MINNESOTA
RESOLUTION NO. 2025-11**

**RESOLUTION APPROVING A VARIANCE TO ALLOW THE CONSTRUCTION OF
AN AGRICULTURAL ACCESSORY BUILDING ON A LOT WHERE THE PRIMARY
USE IS NOT AGRICULTURAL ON THE PROPERTY
LOCATED AT 21998 COUNTY ROAD 7**

WHEREAS, Jim Honer, (“Applicant”) submitted an application to the City of St. Augusta (“City”) for a Variance to allow the construction of 5,400-square-foot agricultural building as an accessory building on a lot that is zoned agricultural but where the primary use of the property is residential and not agricultural, located at 21998 County Road 7 (PID 81.43155.0405) (“Property”); and

WHEREAS, the City has processed said application as set out in the City’s Zoning Ordinance, including a public hearing and review and recommendation by the Planning Commission; and

WHEREAS, the St. Augusta Planning Commission held a public hearing on the requested variance on November 5, 2025, during which it heard from the Applicant and the public regarding the application. The Planning Commission considered the application and took action to forward the application to the City Council with a recommendation that the application be granted; and

WHEREAS, the City Council, acting as the Board of Adjustments and Appeals, reviewed the Planning Commission’s recommendation at its meetings on November 5, 2025.

NOW THEREFORE, BE IT RESOLVED, that the City Council, acting as the Board of Adjustments and Appeals, makes the following findings on the Applicant’s variance request described in the first recital:

1. The Property is currently zoned A-1, Agriculture District.
2. The Property satisfies the minimum lot size for the proposed use.
3. The Property is currently used primarily as a residential lot which is allowable in the Agricultural Zoning district.
4. Agricultural buildings are permitted accessory uses within the A-1 Zoning District so long as it is necessary and incidental to the primary use of the lot. The current use on the parcel does not meet the definition of agricultural use as defined by Zoning Ordinance section 2.02A. An agricultural building is neither incidental nor necessary to the residential use.
5. The City Zoning Ordinance defines Agricultural Use as the use of land for the growing and/or production of field crops, livestock, and livestock products for the production of income, including but not limited to the following:

- a. Field crops include but are not limited to barley, soybeans, nursery stock, garden crops, corn, hay, oats, potatoes, rye, sorghum, and sunflowers.
 - b. Livestock including but not limited to dairy and beef cattle, goats, horses, sheep, hogs, poultry, game birds, and other animals including dogs, ponies, deer, rabbits, and mink.
 - c. Livestock products including but not limited to milk, butter, cheese, eggs, meat, fur, and honey.
6. The applicant proposes to use the accessory structure for agricultural purposes only.
7. Given the proposed location of the accessory structure, it could only be used for agricultural purposes given that it otherwise fails to meet the setback requirements of City Zoning Ordinance 15.04, from which agricultural buildings are exempt.
8. The proposed use of the property is compatible with present and future land uses of the area.
9. The proposed accessory building conforms to the performance standards contained within the Zoning Ordinance.
10. The variance sought is not based solely on economic reasons.
11. The proposed project will not have any impacts on utility and school capacities.
12. The proposed project will not be injurious to the use and enjoyment of other property in the immediate vicinity.
13. A practical difficulty arises from the unique circumstances of the property, in that while the Applicant owns contiguous land where the building could be constructed as a primary agricultural use, the configuration and existing improvements make the proposed location on this parcel the most reasonable and functional site for the intended agricultural use.
14. Locating the agricultural building farther from the residence on the adjoining parcel would require use of productive, cultivatable land, thereby reducing the agricultural capacity of the property. Strict application of the zoning ordinance would impose an unnecessary hardship by prohibiting a building that is otherwise consistent with the agricultural character and intent of the district.
15. The requested variance is not a use variance, as agricultural buildings are a permitted use in A-1 Zoning District. It is a request for a variance from the Zoning Ordinance's requirement under Section 2.02(A) that an accessory structure be *necessary and incidental* to the primary building or main use.
16. The proposed project does not conflict with the City's Comprehensive Plan or the intent of the Zoning Code.

NOW THEREFORE, BE IT FURTHER RESOLVED, that, based on the record of this matter, and the findings and determination contained herein, the City Council of the City of St. Augusta hereby approves and issues a variance to allow for the construction of an agricultural accessory building on the Property located at 21998 County Road 7.

1. All applicable licenses and permits from applicable agencies and jurisdictions must be obtained prior to construction of the accessory building.
2. Only farm implements, hay, grain, poultry, livestock, or other horticultural products will be stored in the building. The building may not be used for any other purpose.
3. The building shall not be a place of human habitation or a place of employment where agricultural products are processed, treated, or packed, nor shall it be a place used by the public.

Adopted this 5th day of November 2025.

BY THE CITY COUNCIL

Jeff Schmitz, Mayor

Attest: _____
William R. McCabe, Clerk/Administrator

**CITY OF ST. AUGUSTA
STEARNS COUNTY, MINNESOTA
RESOLUTION NO. 2025-11**

**RESOLUTION DENYING A VARIANCE TO ALLOW THE CONSTRUCTION OF AN
AGRICULTURAL ACCESSORY BUILDING ON A LOT WHERE THE PRIMARY USE
IS NOT AGRICULTURAL ON THE PROPERTY
LOCATED AT 21998 COUNTY ROAD 7**

WHEREAS, Jim Honer, (“Applicant”) submitted an application to the City of St. Augusta (“City”) for a Variance to allow the construction of 5,400 square foot agricultural building as an accessory building on a lot that is zoned agricultural but where the primary use of the property is residential and not agricultural, located at 21998 County Road 7 (PID 81.43155.0405) (“Property”); and

WHEREAS, the City has processed said application as set out in the City’s Zoning Ordinance, including a public hearing, review and recommendation by the Planning Commission; and

WHEREAS, the St. Augusta Planning Commission held a public hearing on the requested variance on November 5, 2025, during which it heard from the Applicant and the public regarding the application. The Planning Commission considered the application and took action to forward the application to the City Council with a recommendation that the application be denied; and

WHEREAS, the City Council, acting as the Board of Adjustments and Appeals, reviewed the Planning Commission’s recommendation at its meetings on November 5, 2025.

NOW THEREFORE, BE IT RESOLVED, that the City Council, acting as the Board of Adjustments and Appeals, makes the following findings on Applicant’s variance request described in the first recital:

1. The Property is currently zoned A-1, Agriculture District.
2. The Property does not satisfy the minimum lot size for the proposed use.
3. The Property is currently used primarily as a residential lot which is allowable in the Agricultural Zoning district.
4. Agricultural buildings are permitted accessory uses within the A-1 Zoning District so long as it is necessary and incidental to the primary use of the lot. The current use on the parcel does not meet the definition of agricultural use as defined by Zoning Ordinance section 2.02A. An agricultural building is neither incidental nor necessary to the residential use.
5. The City Zoning Ordinance defines “Accessory Structure or Use” as a subordinate building or use located on the same lot as the principal building or use and which is reasonably necessary and incidental to the conduct of the primary use of such building or main use.

6. The City finds that the construction of a 5,400-square-foot accessory building to be used exclusively for agricultural use on a property used primarily for residential use and which contains a home with an approximately 3,300-square-foot footprint does not constitute a practical difficulty and is not a reasonable use justifying the issuance of a variance in light of the fact that no portion of the accessory building will be used in support of the primary residential use of the property.
7. The City Zoning Ordinance defines Agricultural Use as the use of land for the growing and/or production of field crops, livestock, and livestock products for the production of income, including but not limited to the following:
 - a. Field crops include but are not limited to barley, soybeans, nursery stock, garden crops, corn, hay, oats, potatoes, rye, sorghum, and sunflowers.
 - b. Livestock including but not limited to dairy and beef cattle, goats, horses, sheep, hogs, poultry, game birds, and other animals including dogs, ponies, deer, rabbits, and mink.
 - c. Livestock products including but not limited to milk, butter, cheese, eggs, meat, fur, and honey.
8. The applicant proposes to use the accessory structure only for agricultural purposes.
9. Given the proposed location of the accessory structure, it could only be used for agricultural purposes given that it otherwise fails to meet the setback requirements of City Zoning Ordinance 15.04, from which agricultural buildings are exempt.
10. Applicant has provided no reasonable justification why the proposed accessory structure could not be constructed on one of the contiguous agricultural properties without the need for a variance.
11. The need for the variance arises solely by virtue of the prior subdivision of the parcel at issue and therefore the need for the variance solely arises because of the actions of the property owner or the prior owners in title to the property.
12. The proposed use of the property is not compatible with present and future land uses of the area.
13. The variance sought is not based solely on economic reasons.
14. The proposed project will not have any impacts on utility and school capacities.
15. The proposed project will not be injurious to the use and enjoyment of other property in the immediate vicinity.
16. The proposed project does not conflict with the City's Comprehensive Plan or the intent of the Zoning Code.

NOW THEREFORE, BE IT FURTHER RESOLVED, that, based on the record of this matter, and the findings and determination contained herein, the City Council of the City of

St. Augusta hereby denies a variance to allow for the construction of an agricultural accessory building on the Property located at 21998 County Road 7.

Adopted this 5th day of November 2025.

BY THE CITY COUNCIL

Jeff Schmitz, Mayor

Attest: _____
William R. McCabe, Clerk/Administrator



RINKE NOONAN
attorneys at law

October 23, 2025

Direct Dial: 320-257-3868
Ariple@RinkeNoonan.com

Bill McCabe
City of St. Augusta
1914 – 250th Street
St. Augusta, MN 56301
SENT VIA U.S. MAIL AND EMAIL TO:
bmccabe@staugustamn.gov

Mike Couri
Couri & Ruppe, P.L.L.P.
705 Central Avenue East
P.O. Box 369
St. Michael, MN 56376-0369
SENT VIA EMAIL ONLY TO:
mike@couriruppe.com

**Re: 21998 County Road 7, St. Augusta
Our File No. 33441-0001**

Dear City of St. Augusta:

Our office represents Jim Honer with respect to his property at 21998 County Road 7 in St. Augusta. On October 20, 2025, we filed an objection, appeal, and data practice request with the City of St. Augusta in response to an October 16, 2025, stop work order and letter dated October 17, 2025, from the City's attorney. Without withdrawing or waiving any of our filings from October 20, 2025, we submit this variance application under protest in an effort to resolve the matter.

1. Background.

The Honers own hundreds of acres of farmland in St. Augusta that they actively farm. They own a 2-acre parcel at 21998 County Road 7 in St. Augusta (PID 81.43155.0405) where their home is located. This homestead parcel is contiguous to their farmland. The parcel is zoned A-1 Agricultural under the City's zoning code and is classified as Class 2a Agricultural Homestead by Stearns County. The Honers have obtained a certificate of compliance from St. Augusta to enlarge the homestead property to five acres, and they are in the process of recording that expansion.

2. Nature of the Request.

It is our understanding that the City has determined that because the home is a "residential use" (despite it being the farmstead and classified as Ag Homestead) and the agricultural building under construction is an "agricultural use," the agricultural building is not "considered necessary or incidental to the primary residential use" (October 17, 2025, letter from City Attorney). The

Suite 300 US Bank Plaza
1015 W. St. Germain St.
P.O. Box 1497
St. Cloud, MN 56302
320.251.6700

www.rinkenoonan.com

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10/23/2025 8:47 AM

October 23, 2025

Page 2

Honers request a variance from certain provisions of the City of St. Augusta Zoning Ordinance to allow construction of an agricultural accessory structure on agriculturally zoned property where a residential dwelling already exists. The proposed agricultural building is intended solely for agricultural use, including storage of agricultural equipment, materials, and supplies used in ongoing agricultural operations conducted on the property and contiguous parcels under the same ownership.

3. Description of the Proposed Structure.

The Honers are constructing a post-frame agricultural storage building, 60' x 96' with 14' sidewalls, and a peak height of 24' 7". The building will be used for agricultural purposes, primarily the storage of agricultural implements and equipment.

4. Justification.

The property is zoned A-1 Agricultural and is part of a larger contiguous farm several hundred acres in size. The parcel also contains an existing single-family dwelling, which is a permitted use in the A-1 District. The Honers seeks to construct an agricultural building that supports bona fide agricultural operations on the property and surrounding contiguous farm parcels. Because the Honer farm is split into multiple parcels and the homestead is located on a separate 2-acre parcel, strict enforcement of the zoning ordinance would unreasonably prevent the Honers from constructing the agricultural building in a functional and safe location close to their home.

5. Variance Criteria (Minn. Stat. § 462.357, Subd. 6).

Pursuant to Minnesota law, a variance may be granted if the applicant demonstrates "practical difficulties" in complying with the ordinance. The following standards are met:

A. The variance is in harmony with the general purposes and intent of the ordinance and comprehensive plan.

The proposed agricultural building is consistent with the City's goal of preserving and supporting agricultural uses within the A-1 District. The structure will enhance the productivity and viability of agricultural operations without altering the character of the area.

B. The property owner proposes to use the property in a reasonable manner not permitted by the ordinance.

The use of an agricultural building on agriculturally zoned land is a permitted use and inherently reasonable. The only limitation arises from the City's ordinance interpretation that the agricultural building is an accessory structure, and the use of the accessory structure has to be the same as the house, which creates unnecessary hardship given that the property is part of a larger contiguous farm.

C. The practical difficulty is due to circumstances unique to the property, not created by the landowner.

The unique configuration of the larger farm—containing an existing residence on a separate small parcel—limits feasible locations for an agricultural building that is within a reasonable

proximity to the farmstead. The variance is needed to make reasonable use of the property consistent with its zoning and long-standing existence as part of a larger farm.

D. The variance, if granted, will not alter the essential character of the locality.

The surrounding properties are rural and agricultural in nature. The proposed structure will be visually consistent with other agricultural outbuildings (which are similarly exempt from most setback requirements) in the area and will not adversely affect neighboring properties.

E. The need for the variance is not based solely on economic considerations.

The request arises from zoning constraints, not from financial hardship. Just like other farms in the area, the Honers need to have the agricultural building within close proximity to their farmstead.

6. Variance Criteria (Section 3.02B, St. Augusta Code).

In addition to Minnesota law, the City's Zoning Ordinance, provides standards for variance requests, which are met.

In considering all requests for a variance and in taking subsequent action, the City staff, the Planning Commission, and the City Council shall make a finding of fact that the proposed action will not:

- 1. Impair an adequate supply of light and air to adjacent property.* The agricultural building is of typical size and height and there are no nearby properties, so there will be no impact to light and air for neighbors.
- 2. Unreasonably increases the congestion in the public street.* There will be no increase in congestion. The equipment that will be stored in the agricultural building already exists and is in use. Also, the equipment may leave the property using internal field roads.
- 3. Increase the danger of fire or endanger public safety.* There will be no increase in fire or safety concerns. Locating the agricultural building closer to the home, allows the Honer to keep a closer eye in it and react quicker in the event of a fire.
- 4. Unreasonably diminish or impair established property values within the neighborhood or in any way contrary to this Ordinance's intent.* The area is zoned agricultural. Adding another agricultural building in the neighborhood, which is a permitted use, will not diminish property values.
- 5. Violate the intent and purpose of the Comprehensive Plan.* The area is zoned agricultural and agricultural building is a permitted use. Allowing the agricultural building is consistent with the comprehensive plan.
- 6. Violate any of the terms or conditions of Item 2 below.*

A variance from the terms of this Ordinance shall not be granted unless it can be demonstrated that:

1. *Undue Practical difficulty will result if the variance is denied due to the existence of special conditions and circumstances that are peculiar to the land, structure, or building involved:*
 - (a) *Special conditions may include exceptional topographic or water conditions or, in the case of an existing lot or parcel of record, narrowness, shallowness, insufficient area, or property shape.* As explained above, the unique configuration of the larger farm—containing an existing residence on a separate small parcel—limits feasible locations for an agricultural building that is within a reasonable proximity to the farmstead. The only limitation arises from the City's ordinance interpretation that the agricultural building is an accessory structure, and the use of the accessory structure has to be the same as the house, which creates unnecessary hardship given that the property is part of a larger contiguous farm.
 - (b) *Undue hardship caused by the special conditions and circumstances may not be solely economic if a reasonable use of the property exists under the terms of this Ordinance.* The agricultural building is a permitted use on the property. Like all farmers, the Honers need to have the agricultural building within close proximity to their farmstead. The request arises from zoning constraints, not from financial hardship.
 - (c) *Special conditions and circumstances causing undue hardship shall not result from lot size or building location when the lot qualifies as a buildable parcel.* The request arises from zoning constraints and the configuration of the farm, not size or location of the property.
2. *Literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance or deny the applicant the ability to put the property in question to reasonable use.* Literal interpretation of the ordinance will prevent the Honers from having an agricultural building within close proximity to their farmstead, which is commonly enjoyed by other farms.
3. *The special conditions and circumstances causing the undue hardship do not result from the applicant's actions.* The request arises from zoning constraints and the configuration of the farm, not the actions of the Honers.
4. *Granting the variance requested will not confer on the applicant any special privilege denied by this Ordinance to other lands, structures, or buildings in the same district.* Granting the variance will allow the Honers to enjoy the same rights as those commonly enjoyed by other farms.
5. *The request is not a use variance.* Agricultural buildings are permitted uses on agriculturally zoned property.
6. *Variance requested is the minimum variance necessary to accomplish the applicant's intended purpose.* This variance request is not a dimensional variance.

October 23, 2025

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I respectfully request emailed copies of any staff report or written comments received by the City with respect to this request as soon as they are available.

Sincerely,

/s/ Adam A. Ripple

Adam A. Ripple

AAR/mjr

cc: Jim Honer (via email)

PROJECT STATUS REPORT #1 – St. Augusta 238th & Gaberdine Rd. Reconstruction
MOORE PROJECT 30543

Project Limits: CR 7 to CR 75 including Gaberdine Rd. (1.25-Mi)

Project Location: St. Augusta, MN, Stearns County

Project Manager: Chris Bunders – Moore Engineering

Prepared by: Nick Anderson – Moore Engineering

Services: Preliminary Design, Final Design, Construction Contract Admin.

Reporting Period: 10/20/25– 10/31/25

SUMMARY OF ACTIVITIES:

- The survey data collection was completed on 10/20/25. Survey data processing was completed on 10/24/25
- Design of the corridor geometric layout began on 10/24/25
- Horizontal and Vertical alignments have started to be created
- SWPPP creation has started.
- Plan sheet production in areas not affected by the final geometric layout are being prepared.

PROBLEMS ENCOUNTERED:

- The roadway with 10' trail to the north does not fit well within the existing R/W. The Design team is looking at shifting the Centerline of the roadway to the south to create the best fit with the least amount of earth needing to be moved along with the least amount of R/W or Temp easement needed.
- City should plan on Temporary Easements (TE) being needed at a minimum.
- We are looking a curbline on some or all of 238th to the north, separating the trail from the driving lane. We intend to evaluate switching this separation to a rumble strip separating the trail and driving lanes in the area of the farm fields on the west half of 238th. An 8" solid stripe will also be considered at the drive lane edge along with the rumble strip and trail signing and marking.
- There is an excessive amount of tillage and farming within the existing R/W. We will need to go out and lath the farm fields in the spring of 2026 for them to know where they need to move their farming operation back and away from the road R/W.

ACTION REQUIRED BY OWNER

- Approve shifting the 238th Centerline to the south to save on R/W and earth moving costs. Amount of Centerline shift is not known at this time, but it will be a shift of at least a few feet southward.
- Decide if we should replace all Mailbox Posts with new swing-away posts. There are a few swing aways existing on 238th that could be re installed but they are not the new standard for swing aways. Gaberdine road has very few swing aways existing.
- Decide if we should design upgrades/replacement of all existing roadway signs. This I would recommend approving.

PROPOSED DESIGN FEATURES

- The project will be designed to meet the minimum allowed speed limit of 35mph for the projected ADT on the east end of 238th through the residential area. For safety design features, MN Rules 8820.9920 (Rural Design) will be followed with the exception of the ditch in-slopes where it appears we will need to use 3:1 in-slopes.
- 238th - The proposed Section will be 2-12-ft driving lanes with 2-ft shoulder on the south side of 238th and a 10' path on the north side of 238th.
- Gaberdine Road – The Proposed Section will be 2-12' driving lanes with 2-2' shoulders.

EXPECTED DESIGN ACTIVITIES NET REPORTING PERIOD

- The design will begin with preliminarily roughing out proposed alignments and profiles while simultaneously modeling the corridor to best fit the terrain. Once the rough model has been vetted internally our plan is to pursue a geometric layout along with preliminary cross sections for review and comment.

OUT OF SCOPE SERVICES:

- None at this time.

PROJECTED ACTIVITY NEXT PERIOD:

MISCELLANEOUS ITEMS:

None at this time

	NON J/Z NET TAX CAPACITY	J/Z NET TAX CAPACITY	TOTAL NET TAX CAPACITY
STEARNS COUNTY	\$7,706,766		\$7,706,766
LESS TAX INCREMENT			
LESS POWER LINE	(\$1,356)		(\$1,356)
TOTAL	\$7,705,410		\$7,705,410

FUND	CERTIFIED LEVY ON TAXABLE VALUE	LGA REDUCTIONS	HACA	EQUALIZATION AID	NET LEVY ON TAXABLE VALUE	INITIAL TAX RATE
CAPITAL IMPROVEMENT	\$1,175,600				\$1,175,600	15.256813%
DEBT SERVICE	\$40,000				\$40,000	0.519116%
REVENUE	\$1,000,000				\$1,000,000	12.977895%
TOTALS	\$2,215,600				\$2,215,600	28.753824%

This is a copy of the computation of your Truth in Taxation tax rate for taxes payable in 2026. If you notice any error in your levy, please contact the Auditor's Office immediately.

Copy sent _____

10/6/2025 8:50

AGREEMENT

1. This agreement made between the Town of Fair Haven and the City of St. Augusta is to establish a jurisdictional responsibility of common or shared roads between and in the jurisdictions of the Town of Fair Haven and the City of St. Augusta.
2. **Roads Governed by this Agreement.**
 - a. The Town of Fair Haven shall have jurisdictional responsibility for, and perform all routine maintenance on both sides of the road per Township policy on 200th Street from a point 3,979 feet east of County Road 7 to 28th Avenue; and 200th Street from County Road 7 west to the termination of said road.
 - b. The City of St. Augusta shall have jurisdictional responsibility for, and perform all routine maintenance on both sides of the road per City policy on 200th Street from Stearns County Road 7 to a point 3,979 feet east; and on 200th Street from 13th Avenue to 20th Avenue.
 - c. Beaver Lake Road from State Trunk Highway 15 west to the cul-de-sac will be plowed and maintained by the Town of Fair Haven for the first five years from the date this Agreement is approved. St. Augusta shall maintain that same portion of Beaver Lake Road during years six through ten of this Agreement.
3. **Routine Maintenance.** For the purposes of this agreement, "Routine Maintenance" shall include the following:
 - a. Minor Surface Repairs:
 - Cleaning/Sweeping of pavement
 - Crack filling/pot hole filling of bituminous surfaced roads
 - Grading of gravel roads
 - Addition of gravel as per normal City or Township graveling policy
 - b. Cleaning Culverts and Ditches:
 - Cleaning ditches
 - Opening plugged culverts as necessary
 - Marking culvert ends
 - Picking debris off roadway
 - c. Brush and Weed Control:
 - Mowing grass and weeds
 - Spraying weeds and brush
 - Clearing brush
 - d. Snow and Ice Removal
 - Plowing and winging snow
 - Sanding and salting roads
 - Fixing mailboxes damaged by the snow plow per City or Township policy.
 - e. While tree trimming and tree removal is considered routine maintenance, it shall be performed by the governing body in whose jurisdiction the tree that needs to be trimmed

or removed lies, regardless of which entity is otherwise charged with maintaining that portion of the road where such tree lies.

- f. Maintenance of road-related signs such as speed limits signs, stop signs, warning signs and other road related signs.
4. **Non-routine and Major Maintenance.** Non-routine and major maintenance shall include all other maintenance not constituting Routine Maintenance, including, but not limited to: sealcoating pavement, mill and overlay of pavement, striping of pavement, road reconstruction, bridge replacement and culvert replacement.
 - a. Non-routine and Major Maintenance on 200th Street will be shared equally between the parties so long as there is written notice provided to the non-performing party at least five days prior to the performing party contracting for such work.
 - b. Non-routine and Major maintenance on Beaver Lake Road will be shared proportionally between the parties per the square footage within each jurisdiction that such Non-routine and Major Maintenance applies to.
5. **Term of Agreement.** This Agreement shall expire 10 years from the date that both parties have executed it.
6. **Entire Agreement.** It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous line road agreements presently in effect between the parties concerning the above described road(s).
7. **Amendments.** Any alterations, amendments, deletions and waivers of the provisions of this agreement shall be valid only when reduced to writing and duly signed by each party.

This Agreement signed this _____ day of _____, 2025.

_____,
Chair of the Town of Fair Haven

_____,
Mayor, City of St. Augusta

_____,
Attest, Clerk Town of Fair Haven

_____,
Attest, Clerk, City of St. Augusta

AGREEMENT

1. This agreement made between the Town of Lynden and the City of St. Augusta is to establish a jurisdictional responsibility of common or shared roads between and in the jurisdictions of the Town of Fair Haven and the City of St. Augusta.
2. **Roads Governed by this Agreement.**
 - a. The Town of Lynden shall have jurisdictional responsibility for, and perform all routine maintenance on both sides of the road per Township policy on, 13th Avenue from 200th Street north approximately 6,895 feet.
 - b. The City of St. Augusta shall have jurisdictional responsibility for, and perform all routine maintenance on both sides of the road per City policy on, 13th Avenue from Stearns County Road 44 to a point that is approximately 6,895 feet north of 200th Street.
3. **Routine Maintenance.** For the purposes of this agreement, "Routine Maintenance" shall include the following:
 - a. Minor Surface Repairs:
 - Cleaning/Sweeping of pavement
 - Crack filling/pot hole filling of bituminous surfaced roads
 - Grading of gravel roads
 - Addition of gravel as per normal City or Township graveling policy
 - b. Cleaning Culverts and Ditches:
 - Cleaning ditches
 - Opening plugged culverts as necessary
 - Marking culvert ends
 - Picking debris off roadway
 - c. Brush and Weed Control:
 - Mowing grass and weeds
 - Spraying weeds and brush
 - Clearing brush
 - d. Snow and Ice Removal
 - Plowing and winging snow
 - Sanding and salting roads
 - Fixing mailboxes damaged by the snow plow per City or Township policy.
 - e. While tree trimming and tree removal is considered routine maintenance, it shall be performed by the governing body in whose jurisdiction the tree that needs to be trimmed or removed lies, regardless of which entity is otherwise charged with maintaining that portion of the road where such tree lies.
 - f. Maintenance of road-related signs such as speed limits signs, stop signs, warning signs and other road related signs.

4. **Non-routine and Major Maintenance.** Non-routine and major maintenance shall include all other maintenance not constituting Routine Maintenance, including, but not limited to: sealcoating pavement, mill and overlay of pavement, striping of pavement, road reconstruction, bridge replacement and culvert replacement.
 - a. Non-routine and Major Maintenance on 13th Avenue will be shared equally between the parties so long as there is written notice provided to the non-performing party at least five days prior to the performing party contracting for such work.
 - b. Non-routine and Major maintenance on 225th Street will be entirely on Lynden Township as it is completely within the Township.
5. **Term of Agreement.** This Agreement shall expire 10 years from the date that both parties have executed it.
6. **Entire Agreement.** It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous line road agreements presently in effect between the parties concerning the above described road(s).
7. **Amendments.** Any alterations, amendments, deletions and waivers of the provisions of this agreement shall be valid only when reduced to writing and duly signed by each party.

This Agreement signed this _____ day of _____, 2025.

_____,
Chair of the Town of Lynden

_____,
Mayor, City of St. Augusta

_____,
Attest, Clerk Town of Lynden

_____,
Attest, Clerk, City of St. Augusta

November 3, 2025

Mayor Schmitz and Council Members
1914 250th Street
St. Augusta, MN 56301

Honorable Mayor Schmitz and City Council Members:

Please accept this letter as my official letter of resignation effective December 12, 2025. By my last day of employment, I will have served as the St. Augusta City Administrator for 20 years and 9 months. I am thankful and honored to have been given the opportunity to serve you and all the residents of the City.

Early last month, I was presented with an opportunity to try something new in the private sector and after visiting with my wife, kids and a few close friends, we determined the timing was probably in our best interest. I have spent my entire professional career as a city administrator and it is a little scary to change after more than 26 years.

There are many things I am going to miss about this job and at the top of that list are the other city staff. We have built a wonderful crew and each and everyone of them know their role and without them and their willingness to work together, it would not have been a fun place to work. They are the heart of city hall and make sure things continue to operate smoothly.

I want to thank each and every one of you for allowing me to grow with the City of St. Augusta, raise my kids in a safe and healthy environment be a part of the St. Augusta community, even when I chose to live outside the City.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bill McCabe", with a stylized, cursive script.

Bill McCabe