

**CITY OF ST. AUGUSTA
CITY COUNCIL MEETING
DECEMBER 2, 2025
7:00 pm
AGENDA**

1. Call Meeting to Order – Mayor Schmitz.
2. Pledge of Allegiance.
3. Consent Agenda
 - 3A. Minutes of the November 5, 2025 City Council meeting.
 - 3B. Agenda.
 - 3C. Bills Payable, Receipts and Treasurer’s Report.
 - 3D. Minutes of the November 17, 2025 City Council workshop meeting
 - 3E. Tri-County Humane Society Contract
 - 3F. Resolution #2025-13, Approving Private Road Name
 - 3G. Outdoor Liquor Request, St. Augusta Legion May 16 and July 25, 2026
 - 3H. Other
4. Sheriff’s Report
5. Building Inspector’s Report – Mike Wallen.
6. Fire Department
 - 6A. Monthly Report
 - 6B. Other
7. Open Forum -10 Minute Limit.
8.
 - 8A. Truth-in-Taxation Hearing
 - 8B. Resolution #2025-12, Adopting Final Levy
 - 8C. Final 2026 Budget
9. Honer Zoning Appeal
10. Engineer’s Report
 - 10A. 2026 Street Project – Gaberdine Road Update
 - 10B. Other
11. Lynden Township Agreement
12. Fair Haven Township Agreement
13. City Administrator Resignation/Appoint Interim Administrator
14. Council Member Comments/Purview.
15. Clerk's Report.
 - 15A. League of Cities Insurance Information
 - 15B. other
16. Adjourn.

REMINDERS: Thanksgiving Holiday, Thursday and Friday, November 27 & 28, City Hall Closed
Regular City Council Meeting, Tuesday, December 2, 2025 7:00pm
City Council Workshop Meeting, Tuesday, December 16, 2025 7:00pm
Christmas Day, Thursday, December 25, City Hall Closed
New Year’s Day, Thursday, January 1, City Hall Closed
Planning Commission Meeting, Monday, January 5, 2026 6:00pm
Regular City Council Meeting, Tuesday, January 6, 2026 7:00pm

**CITY OF ST.AUGUSTA
CITY COUNCIL MEETING
DECEMBER 2, 2025**

**7:00 pm
Administrative Summary**

Consent Agenda – all items are included in the packets. The Legion is proposing having a band and need your approval to have liquor sales outside the normal license area.

Sheriff/Building Inspector's/Fire Report – I hope to have these for the updated packets on Tuesday.

Truth-in-Taxation Hearing – I have included a spreadsheet showing wages for all the regular employees along with our 5-year CIP street construction costs and the proposed resolution adopting the final levy. The final budget will be sent separately.

Honer Zoning Appeal – Mr. Honer is appealing our decision that the accessory structure use isn't necessary and incidental to the use of the primary building on this parcel. Mike Couri will be sending the formal appeal letter along with his opinions later this weekend. The letter and Mike's notes will be included with the updated packet on Tuesday.

Engineer's Report – Chris has submitted his report along with drawings showing where the project will go in the packet. He will want to discuss a change of scope in the project adding potentially an open house style meeting later in December or January.

Lynden Township Agreement – included with the packets is the email I received last week basically rejecting our proposed agreement. I had sent an email response asking if they had a counter proposal and indicating we had discussed canceling the existing agreement if they didn't have something.

Fair Haven Township Agreement – the new draft after last weeks meeting is included in the packet. I have sent to the Fair Haven Township Clerk as well.

City Administrator Resignation/Appoint Interim Administrator – we should formally accept my resignation and declare the position open. You should then appoint an interim administrator. I believe Kim could certainly handle the duties in the interim and would be a good choice. If you don't want to appoint her, you can accept applications, consider using someone recommended by the South Central Service Cooperative and meet again the following week for interviews and to make the appointment. Someone should be appointed to start December 15.

Clerk's Report – I have included an email from the League of Minnesota Cities on the property casualty rates and the work comp rates.

Reminder – We will have a separate meeting at 5:30 on Tuesday to meet with Mike Humpal of the South Central Service Cooperative. Those agendas will be sent in the same email as the Regular Meeting agenda packet.

**MINUTES OF THE CITY COUNCIL
ST. AUGUSTA, MINNESOTA
November 5, 2025**

CALL TO ORDER: The meeting was called to order by Mayor Schmitz at 7:00 PM with the Pledge of Allegiance.

PRESENT: Mayor Schmitz, Council Members Hommerding, Backes, Skaalerud and Genereux; Fire Chief Kramer, Deputy Theisen, Planner Edwards and City Administrator McCabe.

OTHERS PRESENT: Janel Honer, Jim Honer, Adam Ripple, Daryl Stang, Sherri Stang, Lauren Bahr, Mike Cramer, John Rosha, Gail Rosha, Vince Manderfield, Jim Tomczk, Eileen Annis, Brent Ahmann, Patricia Kronenberg

CONSENT AGENDA: A motion was made by Mr. Hommerding, seconded by Mr. Genereux to approve the consent agenda. Motion carried 3-0.

The following items were approved with the consent agenda:

City Council Minutes, October 7, 2025.
City Council Agenda, November 5, 2025.
Bill's Payable, Receipts and Treasurer's Report dated November 5, 2025 and for ePayments #25414e - 25433e and Checks # 28584 - 28615.
City Council Workshop Minutes, October 21, 2025.

SHERIFF'S REPORT: A motion was made to approve the sheriff's report by Mr. Hommerding, seconded by Mr. Genereux. Motion carried 3-0.

BUILDING INSPECTOR'S

REPORT: Mr. McCabe presented the monthly building report stating there were 50 permits issued during the month with two new houses bringing the total new homes to 22 for the year.

A motion was made to approve the building inspector's report as presented by Mr. Genereux, seconded by Mr. Hommerding. Motion carried 3-0.

**FIRE DEPT.
REPORT:**

Chief Kramer presented the monthly report indicating there were 10 calls for the month bringing the total to 136 for the year as compared to 127 at this time in 2024. Monthly training pump training on the new engine and Fire Inc held a wild land and search and rescue class.

A motion was made to approve the report by Mr. Genereux seconded by Mr. Hommerding. Motion carried 3-0.

Chief Kramer indicated Gunner Gilmore has completed all his training and recommended he be removed from probation.

A motion was made remove Mr. Gilmore from probation by Mr. Hommerding, seconded by Mr. Genereux. Motion carried 3-0.

***** Mr. Backes entered the meeting at 7:10 ******

Chief Kramer presented a quote in the amount of \$7,897 for items related to the new rip packs.

A motion was made to approve the \$7,897 quote by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

Daryl Stang, representing the fire relief association, was in attendance and presented a letter requesting an increase in the annual benefit to \$2,000/year.

A motion was made to approve the benefit increase to \$2,000 per year of service by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

OPEN FORUM:

Mike Cramer was in attendance to thank the Council for the work that was done on Beaver Lake Road.

Gail Rosha was in attendance and asked that we can look at 23rd Avenue and the safety of 23rd Avenue.

A motion was made to amend the speed limit on 23rd Avenue to 40mph by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

**PLANNING COMMISSION
RECOMMENDATION
ORDINANCE**

#2025-06:

Mr. Edwards explained the planning commission met on Monday and unanimously recommended approval of the ordinance that is cleaning up items from the last amendment. He reviewed the changes and while doing so, Mr. Alseits suggested we edit his

A motion was made to approve Ordinance #2025-06 as amended, Amending the St. Augusta Zoning Ordinance by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

PLANNING COMMISSION

**RECOMMENDATION,
HONER VARIANCE
RESOLUTION**

#2025-11:

Mr. McCabe indicated the planning commission recommended denial based on the fact the practical difficulty is not unique to the property and may have been created by the property owner. The minutes of the planning commission listing findings of fact will be attached to these minutes.⁷⁴

A motion was made to approve Resolution #2025-11 denying the variance by Mr. Backes, seconded by Mr. Genereux. Motion carried unanimously.

**ENGINEER'S
REPORT:**

Mr. Bunders submitted a written update on the status of the layout of Gaberdine Road. Mayor Schmitz indicated he had met with staff earlier today.

A motion was made to approve the engineer's report by Mr. Backes, seconded by Mr. Hommerding. Motion carried unanimously.

**COUNCIL MEMBER
PURVIEW:**

Mr. Generux asked about the Blackberry Farms pond and if we heard anything from residents.

**CITY ADMINISTRATOR
REPORT:**

Mr. McCabe presented the proposed tax rate information from Stearns County. He indicated the rate jumped a little more than 7% over the 2025 rate stating that is exactly what we predicted when we set the preliminary levy.

Mr. McCabe indicated that Fair Haven Township has called and wants to meet to negotiate the road agreement. They were not real keen on maintaining Beaver Lake Road in equal 5 year terms. Mr. Backes stated we are willing to meet at a regular meeting. Mr. Genereux indicated he would like to see them come with a proposal. Consensus was to invite them to December 2 meeting.

Mr. McCabe asked if anyone had anything they wanted added to the newsletter that we intend to get out early next week.

Mr. McCabe asked what the Council's wishes were in finding a replacement for him. He indicated he had talked to two experienced administrators who are in different jobs or retired to gauge their interest in maybe acting as the interim administrator. One will be in Arizona for a good chunk of the time and the other has a full time position that cannot be left for something that isn't permanent. Mr. McCabe also wondered if they wanted to do the search themselves or if he should

solicit proposals from search firms. He was instructed to solicit search firms and have those available for the November 18 work session meeting.

ADJOURNMENT: **A motion was made to adjourn at 7:50 pm by Mr. Hommerding seconded by Mr. Genereux. Motion carried unanimously.**

Approved this 2nd day of December, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

City of St. Augusta

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*Receipt Book

November 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16724R	101-41000-3221	Building Permits	\$101.00	11/17/2025	G - RIVAL ROOFING #25-295	11 12 25 RCT
16733R	101-41000-3410	Assessment Search Fees	\$10.00	11/6/2025	G - SUSAN BALL	11 5 25 RCT2
16737R	101-41000-3410	Assessment Search Fees	\$10.00	11/6/2025	G - EPIC PROPERTIES 2173 232N	11 5 25 RCT2
16738R	101-41000-3221	Building Permits	\$101.00	11/6/2025	G - SCHMIDT ROOFING	11 5 25 RCT2
16739R	101-41000-3221	Building Permits	\$101.00	11/6/2025	G - ED TIMMERS REMODEL	11 6 25 RCT2
16740R	607-41000-3200	Licenses and Permits	\$115.20	11/6/2025	STORM WATER - CORAL MILLS 1-	11 6 25 RCT2
16741R	601-49400-3710	Water Sales	\$878.68	11/6/2025	water dept -	11 5 25 RCT2
16741R	450-41130-3103	Gravel Tax	\$330.76	11/6/2025		11 6 25 RCT3
16741R	607-41000-3710	Storm Sewer Sales	\$0.00	11/6/2025	SW -	11 5 25 RCT2
16741R	602-49450-3720	Sewer Sales	\$814.72	11/6/2025	sewer -	11 5 25 RCT2
16741R	606-49450-3728	Sewer Replacement Fund	\$38.15	11/6/2025	SRF -	11 5 25 RCT2
16741R	601-49400-3130	General Sales and Use Tax	\$0.00	11/6/2025	water dept -	11 5 25 RCT2
16741R	605-43160-3740	Electricity Sales	\$11.76	11/6/2025	EU -	11 5 25 RCT2
16742R	101-41000-3180	State Fire Training	\$1,950.00	11/6/2025	FD - FIRE TRAIING AID	11 6 25 RCT
16742R	101-41000-3221	Building Permits	\$101.00	11/6/2025	G - THAT ONE CONSTRUCTION	11 5 25 RCT
16743R	101-41000-3340	Electric Permits	\$81.00	11/6/2025	G - HUBFORD ELECTRIC #25-1105	11 5 25 RCT
16744R	101-41000-3221	Building Permits	\$101.00	11/6/2025	G - LIBERTY CONSTRUCTION #25-	11 5 25 RCT
16745R	607-41000-3710	Storm Sewer Sales	\$0.00	11/6/2025	SW -	11 5 25 RCT
16745R	602-49450-3720	Sewer Sales	\$392.02	11/6/2025	sewer -	11 5 25 RCT
16745R	606-49450-3728	Sewer Replacement Fund	\$18.82	11/6/2025	SRF -	11 5 25 RCT
16745R	605-43160-3740	Electricity Sales	\$6.17	11/6/2025	EU -	11 5 25 RCT
16745R	601-49400-3130	General Sales and Use Tax	\$0.00	11/6/2025	water dept -	11 5 25 RCT
16745R	601-49400-3710	Water Sales	\$406.96	11/6/2025	water dept -	11 5 25 RCT
16746R	101-41000-3221	Building Permits	\$101.00	11/17/2025	G - LUTGEN SIDING #25-300	11 7 25 RCT
16747R	606-49450-3728	Sewer Replacement Fund	\$15.08	11/17/2025	SRF -	11 7 25 RCT
16747R	602-49450-3720	Sewer Sales	\$263.82	11/17/2025	sewer -	11 7 25 RCT
16747R	605-43160-3740	Electricity Sales	\$5.49	11/17/2025	EU -	11 7 25 RCT
16747R	601-49400-3710	Water Sales	\$341.02	11/17/2025	water dept -	11 7 25 RCT
16747R	601-49400-3130	General Sales and Use Tax	\$2.31	11/17/2025	water dept -	11 7 25 RCT
16747R	607-41000-3710	Storm Sewer Sales	\$0.00	11/17/2025	SW -	11 7 25 RCT
16749R	101-41000-3340	Electric Permits	\$44.00	11/17/2025	G - SPARTAN ELECTRIC #1162	11 12 25 RCT
16750R	101-41000-3221	Building Permits	\$362.24	11/17/2025	G - CRAWFORD MERG \$25-299	11 12 25 RCT
16751R	101-41000-3221	Building Permits	\$90.00	11/17/2025	G - SPARTAN ELECTRIC #1005- &	11 12 25 RCT
16752R	101-41000-3410	Assessment Search Fees	\$10.00	11/17/2025	G - HOME TOWN TITLE	11 12 25 RCT
16753R	101-41000-3340	Gas Franchise Fee	\$4,081.40	11/17/2025	G - CENTER POINT ENERGY	11 12 25 RCT
16754R	101-41000-3410	Assessment Search Fees	\$10.00	11/17/2025	G - SUSAN BALL	11 12 25 RCT
16755R	606-49450-3728	Sewer Replacement Fund	\$31.88	11/17/2025	SRF -	11 12 25 RCT
16755R	602-49450-3720	Sewer Sales	\$880.03	11/17/2025	sewer -	11 12 25 RCT
16755R	601-49400-3130	General Sales and Use Tax	\$4.67	11/17/2025	water dept -	11 12 25 RCT
16755R	601-49400-3710	Water Sales	\$1,258.88	11/17/2025	water dept -	11 12 25 RCT
16755R	607-41000-3710	Storm Sewer Sales	\$0.00	11/17/2025	SW -	11 12 25 RCT
16755R	605-43160-3740	Electricity Sales	\$16.47	11/17/2025	EU -	11 12 25 RCT
16756R	101-41000-3221	Building Permits	\$1,341.20	11/17/2025	G - MARLIN HOMMERDING	11 13 25 RCT
16758R	603-43254-3720	Sewer Availability Charges	\$3,000.00	11/17/2025	SAC	11 13 25 RCT
16758R	601-49400-3710	Meter Sales	\$350.00	11/17/2025	W-	11 13 25 RCT
16758R	603-43254-3710	Water Availability Charges	\$3,000.00	11/17/2025	WAC -	11 13 25 RCT
16758R	101-41000-3221	Building Permits	\$3,380.88	11/17/2025	G -	11 13 25 RCT
16758R	101-41000-3225	Right of Way Permits	\$300.00	11/17/2025	ROW	11 13 25 RCT
16759R	101-41000-3221	Building Permits	\$537.13	11/17/2025	G - ERIC SCHULTZ #25-305	11 13 25 RCT
16760R	101-41000-3340	Electric Permits	\$236.00	11/17/2025	G - HARTFORD ELECTRIC #25-110	11 13 25 RCT

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November 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16761R	101-41000-3221	Building Permits	\$1,557.71	11/17/2025	G - GOHMAN PROPERTIES 25-306	11 13 25 RCT
16762R	602-49450-3720	Sewer Sales	\$1,418.55	11/17/2025	sewer -	11 13 25 RCT
16762R	601-49400-3130	General Sales and Use Tax	\$2.31	11/17/2025	water dept -	11 13 25 RCT
16762R	605-43160-3740	Electricity Sales	\$22.00	11/17/2025	EU -	11 13 25 RCT
16762R	606-49450-3728	Sewer Replacement Fund	\$46.39	11/17/2025	SRF -	11 13 25 RCT
16762R	607-41000-3710	Storm Sewer Sales	\$0.00	11/17/2025	SW -	11 13 25 RCT
16762R	601-49400-3710	Water Sales	\$1,388.64	11/17/2025	water dept -	11 13 25 RCT
16763R	101-41000-3221	Building Permits	\$101.00	11/17/2025	G - HEARTWOOD HOMES #25-310	11 13 25 RCT2
16764R	101-41000-3221	Building Permits	\$101.00	11/17/2025	G - 10K CONSTRUCTION	11 17 25 RCT
16765R	101-41000-3221	Building Permits	\$272.71	11/17/2025	G - GOPHER STATE PROPERTIES	11 13 25 RCT2
16766R	601-49400-3710	Water Sales	\$983.87	11/17/2025	water dept -	11 13 25 RCT2
16766R	601-49400-3130	General Sales and Use Tax	\$0.00	11/17/2025	water dept -	11 13 25 RCT2
16766R	605-43160-3740	Electricity Sales	\$23.98	11/17/2025	EU -	11 13 25 RCT2
16766R	606-49450-3728	Sewer Replacement Fund	\$32.31	11/17/2025	SRF -	11 13 25 RCT2
16766R	602-49450-3720	Sewer Sales	\$999.44	11/17/2025	sewer -	11 13 25 RCT2
16766R	607-41000-3710	Storm Sewer Sales	\$0.00	11/17/2025	SW -	11 13 25 RCT2
16767R	450-42270-3623	Contributions and Donations	\$5,000.00	11/24/2025	FD - CLUB ALMAR MEAT RAFFLE	11 18 25 RCT
16768R	101-41000-3221	Building Permits	\$101.00	11/17/2025	G - GRAND EXTERIORS #25-313	11 7 25 RCT2
16769R	606-49450-3728	Sewer Replacement Fund	\$64.55	11/24/2025	SRF -	11 18 25 RCT
16769R	601-49400-3710	Water Sales	\$1,801.25	11/24/2025	water dept -	11 18 25 RCT
16769R	601-49400-3130	General Sales and Use Tax	\$11.79	11/24/2025	water dept -	11 18 25 RCT
16769R	605-43160-3740	Electricity Sales	\$23.69	11/24/2025	EU -	11 18 25 RCT
16769R	607-41000-3710	Storm Sewer Sales	\$57.60	11/24/2025	SW -	11 18 25 RCT
16769R	602-49450-3720	Sewer Sales	\$1,822.47	11/24/2025	sewer -	11 18 25 RCT
16772R	101-41000-3221	Building Permits	\$101.00	11/24/2025	G - J.V. HEATING #25-317	11 19 25 RCT
16773R	101-41000-3221	Building Permits	\$101.00	11/24/2025	G - AUGUSTA PLUMBING #25-312	11 19 25 RCT
16774R	101-41000-3410	Assessment Search Fees	\$10.00	11/24/2025	G - HOME TOWN TITLE	11 19 25 RCT
16775R	607-41000-3710	Storm Sewer Sales	\$674.40	11/24/2025	SW -	11 19 25 RCT
16775R	602-49450-3720	Sewer Sales	\$4,021.73	11/24/2025	sewer -	11 19 25 RCT
16775R	606-49450-3728	Sewer Replacement Fund	\$135.37	11/24/2025	SRF -	11 19 25 RCT
16775R	605-43160-3740	Electricity Sales	\$52.62	11/24/2025	EU -	11 19 25 RCT
16775R	601-49400-3710	Water Sales	\$4,059.22	11/24/2025	water dept -	11 19 25 RCT
16775R	601-49400-3130	General Sales and Use Tax	\$42.00	11/24/2025	water dept -	11 19 25 RCT
16776R	101-41000-3500	Fines and Forfeits	\$389.95	11/24/2025	general - STEARNS COUNTY FINE	11 18 25 RCT2
16776R	101-41000-3221	Building Permits	\$101.00	11/24/2025	G - LEGACY RESTORATION #25-3	11 20 25 RCT2
16777R	101-41000-0070	Transfer In	\$300,000.00	11/24/2025	G - TRANSFER FROM CD TO CHE	11 20 25 RCT
16778R	602-49450-3720	Sewer Sales	\$1,066.75	11/24/2025	sewer -	11 20 25 RCT2
16778R	607-41000-3710	Storm Sewer Sales	\$1,764.29	11/24/2025	SW -	11 20 25 RCT2
16778R	606-49450-3728	Sewer Replacement Fund	\$39.44	11/24/2025	SRF -	11 20 25 RCT2
16778R	605-43160-3740	Electricity Sales	\$17.95	11/24/2025	EU -	11 20 25 RCT2
16778R	601-49400-3130	General Sales and Use Tax	\$2.31	11/24/2025	water dept -	11 20 25 RCT2
16778R	601-49400-3710	Water Sales	\$1,085.15	11/24/2025	water dept -	11 20 25 RCT2
16779R	101-41000-3221	Building Permits	\$985.88	11/24/2025	G - DONERIGHT #25-321	11 21 25 RCT
16780R	101-41000-3620	Miscellaneous Revenues	\$563.73	11/24/2025	G - FRANCHISE FEES MIDCO	11 21 25 RCT
16781R	601-49400-3130	General Sales and Use Tax	\$0.00	11/24/2025	water dept -	11 21 25 RCT
16781R	607-41000-3710	Storm Sewer Sales	\$991.20	11/24/2025	SW -	11 21 25 RCT
16781R	602-49450-3720	Sewer Sales	\$509.42	11/24/2025	sewer -	11 21 25 RCT
16781R	605-43160-3740	Electricity Sales	\$12.00	11/24/2025	EU -	11 21 25 RCT
16781R	601-49400-3710	Water Sales	\$514.84	11/24/2025	water dept -	11 21 25 RCT
16781R	606-49450-3728	Sewer Replacement Fund	\$20.13	11/24/2025	SRF -	11 21 25 RCT

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***Receipt Book**

November 2025

Refer	Account	Last Dim Descr	Amount	Tran Date	Comments	Batch Name
16782 R	101-41000-3221	Building Permits	\$152.13	11/24/2025	G - Adam Stellmach #25-318	11 21 25 RCT2
16783 R	101-41000-3221	Building Permits	\$81.00	11/24/2025	G - SELECT ELECTRIC #25-1104	11 21 25 RCT2
16784 R	601-49400-3130	General Sales and Use Tax	\$92.31	11/24/2025	water dept -	11 21 25 RCT2
16784 R	607-41000-3710	Storm Sewer Sales	\$1,566.40	11/24/2025	SW -	11 21 25 RCT2
16784 R	602-49450-3720	Sewer Sales	\$2,315.94	11/24/2025	sewer -	11 21 25 RCT2
16784 R	606-49450-3728	Sewer Replacement Fund	\$123.03	11/24/2025	SRF -	11 21 25 RCT2
16784 R	605-43160-3740	Electricity Sales	\$35.95	11/24/2025	EU -	11 21 25 RCT2
16784 R	601-49400-3710	Water Sales	\$2,470.48	11/24/2025	water dept -	11 21 25 RCT2
16786 R	101-41000-3210	Business Licenses/Permits	\$100.00	11/25/2025	G - CASEY'S TOBACCO LICENSE	11 25 25 RCT
16787 R	101-41000-3340	Electric Franchise Fee	\$5,503.00	11/24/2025	G - STEARNS ELECTRIC FRANCHI	11 21 RCT3
16789 R	101-41000-3210	Business Licenses/Permits	\$100.00	11/25/2025	G - DOLLAR GENERAL TOBACCO	11 25 25 RCT
16790 R	101-41000-3210	Business Licenses/Permits	\$100.00	11/25/2025	G - SK6K VENTURES TOBACOO LI	11 25 25 RCT
16791 R	101-41000-3340	Electric Permits	\$56.00	11/25/2025	G - #25-1105 ELECTRICAL CONST	11 25 25 RCT
16794 R	601-49400-3710	Water Sales	\$2,737.21	11/25/2025	water dept -	11 25 25 RCT
16794 R	607-41000-3710	Storm Sewer Sales	\$1,700.00	11/25/2025	SW -	11 25 25 RCT
16794 R	602-49450-3720	Sewer Sales	\$2,713.69	11/25/2025	sewer -	11 25 25 RCT
16794 R	606-49450-3728	Sewer Replacement Fund	\$107.37	11/25/2025	SRF -	11 25 25 RCT
16794 R	605-43160-3740	Electricity Sales	\$68.83	11/25/2025	EU -	11 25 25 RCT
16794 R	601-49400-3130	General Sales and Use Tax	\$0.00	11/25/2025	water dept -	11 25 25 RCT
Grand Total			\$378,349.72			

City of St. Augusta

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*Check Summary Register©

Checks 11/19/25-12/02/25

Name	Check Date	Check Amt	
10100 STATE BANK OF KIMBAL			
25440e JOHN HANCOCK	11/24/2025	\$150.00	G - Mark \$100, Paul \$50
25441e MN DEPT OF REVENUE	11/24/2025	\$2,444.37	emp pd state taxes
25442e STATE BANK OF KIMBALL	11/24/2025	\$144.87	941 taxes
25443e PERA	11/24/2025	\$2,311.52	emp pd pera
25444e STATE BANK OF KIMBALL	11/24/2025	\$4,255.00	941 taxes
25445e STATE BANK OF KIMBALL	11/24/2025	\$16,817.40	941 taxes
25446e BANK FEES	11/30/2025	\$11.00	G - DOXO FEE \$1, MERCHANT FEE \$10
25447e PERA	12/2/2025	\$498.96	emp pd pera
25448e STATE BANK OF KIMBALL	12/2/2025	\$1,081.42	941 taxes
28641 BAHR, ALEXANDER T.	12/1/2025	\$4,975.90	
28642 BAHR, LAUREN MARIE	12/1/2025	\$3,737.31	
28643 BARKER, TRAVIS J	12/1/2025	\$1,981.77	
28644 BLAKE, RYAN D	12/1/2025	\$5,391.93	
28645 BROCKWAY, RUSTY STEPHEN	12/1/2025	\$1,937.99	
28646 BUCK, DEREK B	12/1/2025	\$1,299.15	
28647 GILMORE, GUNNAR S	12/1/2025	\$4,210.77	
28648 HANEBUTH, BRANDON ROGER	12/1/2025	\$1,692.10	
28649 HANISH, SCOTT L.	12/1/2025	\$2,581.53	
28650 HOWARD, SHANE MICHAEL	12/1/2025	\$5,443.29	
28651 HUEHN, JEREMY S	12/1/2025	\$2,377.15	
28652 JANTE, DUSTIN J	12/1/2025	\$2,415.75	
28653 KIRCHNER, ASHLEY	12/1/2025	\$2,718.50	
28654 KOSHIOL, JASON R.	12/1/2025	\$3,950.74	
28655 KRAMER, JOSEPH S.	12/1/2025	\$2,978.98	
28656 Naber, Jes	12/1/2025	\$851.05	
28657 Nelson, Caitlin	12/1/2025	\$83.22	
28658 ROERICK, HERMAN C.	12/1/2025	\$3,078.52	
28659 SANDHURST, ADAM P.	12/1/2025	\$4,091.35	
28660 SAVAGE, PATRICK M	12/1/2025	\$4,917.88	
28661 SCHLUETER, STEVEN F.	12/1/2025	\$2,891.62	
28662 SCHREINER, CASEY C	12/1/2025	\$2,425.73	
28663 SCHULTZ, RICK L.	12/1/2025	\$2,099.42	
28664 SCHWINGHAMMER, JACOB L.	12/1/2025	\$2,155.13	
28665 SCHWINGHAMMER, LUKE R	12/1/2025	\$3,781.38	
28666 SKOGSTAD, LUCAS MILES	12/1/2025	\$3,970.49	
28667 STANG, DARYL J.	12/1/2025	\$4,047.73	
28668 STEINHOFFER, SHAWN G.	12/1/2025	\$5,292.68	
28669 VOIGT, BENJAMIN M.	12/1/2025	\$4,241.19	
28670 BLASHACK, CHAD C.	11/21/2025	\$1,780.62	
28671 CLAUSSEN, KIM M	11/21/2025	\$1,693.96	
28672 HILL, MARY M	11/21/2025	\$877.70	
28673 HOLLERMANN, PAUL A.	11/21/2025	\$1,686.54	
28674 KIFFMEYER, MARK G.	11/21/2025	\$1,702.66	
28675 McCABE, WILLIAM R.	11/21/2025	\$2,937.30	
28676 SCHLUETER, STEVEN F.	11/21/2025	\$190.38	
28677 KRAMER, JOSEPH S.	11/21/2025	\$563.41	
28678 ASTECH	12/2/2025	\$97,407.59	CIP - BEAVER LAKE RD OVERLAYING
28679 BILL MCCABE	12/2/2025	\$273.00	G - BILLS MILEAGE
28680 ELECTRICAL CONSTRUCTION LL	12/2/2025	\$300.00	G - BACK LIGHT IN SHOP
28681 LUX TRUCKS MOBILE SERVICE	12/2/2025	\$425.26	FD - ENGINE 1, TRANSMISSION RESET
28682 MIKE SCHLANGEN CONSTRUCTI	12/2/2025	\$2,846.00	FD - WINDOW SILL REPLACEMENT & CAUL
28683 MN DEPT OF HEALTH	12/2/2025	\$1,326.00	WATER - Comm water supply service connecti
28684 SUMMIT FIRE PROTECTION	12/2/2025	\$423.61	FD - ANNUAL FIRE EXTINGUISHER INSPEC

City of St. Augusta

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Checks 11/19/25-12/02/25

	Name	Check Date	Check Amt	
28685	SUNRAY PRINTING SOLUTIONS I	12/2/2025	\$563.77	G - WINTER 25 NEWSLETTER PRINTING
28686	TRAUT COMPANIES	12/2/2025	\$70.00	W - sample
28687	BACKES, JUSTIN A	12/2/2025	\$1,087.01	
28688	GENEREUX, BRENT	12/2/2025	\$1,089.55	
28689	HOMMERDING, MARLIN H.	12/2/2025	\$1,087.01	
28690	SCHMITZ, JEFFREY, J	12/2/2025	\$1,869.43	
28691	SKAALERUD, MARK A	12/2/2025	\$1,087.01	
28692	COMMUNITY TECHNOLOGY CEN	12/2/2025	\$162.00	G - COMPUTER SERVICE ESTABLISH S:\ DR
28693	F.I.R.E.	12/2/2025	\$650.00	FD - LP EMERGENCIES CLASSROOM AIR M
28694	FIRE SAFETY USA	12/2/2025	\$8,304.45	FD - ENGINE 2 WATER LEAK REPAIR
28695	GALLS	12/2/2025	\$114.70	FD - UNIFORM
28696	GREAT AMERICA FINANCIAL SE	12/2/2025	\$131.63	G - PRINTER/COPIER LEASE
28697	KELLY C JOHNSON INC	12/2/2025	\$649.40	general - NOV 2025 ELECTRIC
28698	KNIFE RIVER	12/2/2025	\$255.48	PW - CLEANSAND 20.23 TN @ 6.45 + DELIV
28699	NELSON SANITATION & RENTAL	12/2/2025	\$720.00	parks dept - toilet rental
28700	RMB ENVIRONMENTAL LABORA	12/2/2025	\$113.91	sewer dept -
28701	STERICYCLE INC	12/2/2025	\$32.59	FD - SUBSCRIPTION
28702	XCEL ENERGY	12/2/2025	\$325.72	G - CITY HALL GAS UTILITY
Total Checks			\$252,082.48	

Jeffery J Schmitz

FILTER: [Check Date] between #11/19/25# and #12/02/25# and [Check Nbr]>0 and [Cash Act]='10100'

City of St. Augusta

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Checks 11/19/25-12/02/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
10100 STATE BANK OF KIMBAL					
25440 e	11/24/25	JOHN HANCOCK			
G 101-21710		Other Deductions	\$150.00		G - Mark \$100, Paul \$50
		Total	\$150.00		
25441 e	11/24/25	MN DEPT OF REVENUE			
G 101-21702		State Withholding	\$2,260.13		State Tax - MN
G 601-21702		State Withholding	\$69.46		State Tax - MN
G 602-21702		State Withholding	\$69.46		State Tax - MN
G 607-21702		State Withholding	\$45.32		State Tax - MN
		Total	\$2,444.37		
25442 e	11/24/25	STATE BANK OF KIMBALL			
G 101-21701		Federal Withholding	\$40.59		941 taxes
G 101-21703		FICA Tax Withholding	\$84.52		941 taxes
G 101-21709		Medicare	\$19.76		941 taxes
		Total	\$144.87		
25443 e	11/24/25	PERA			
G 101-21704		PERA	\$367.00		KIFFMEYER, MARK G.
G 101-21704		PERA	\$589.79		McCABE, WILLIAM R.
G 601-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 602-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 607-21704		PERA	\$34.57		McCABE, WILLIAM R.
G 101-21704		PERA	\$31.34		SCHLUETER, STEVEN F.
G 101-21704		PERA	\$367.00		BLASHACK, CHAD C.
G 101-21704		PERA	\$280.31		HOLLERMANN, PAUL A.
G 601-21704		PERA	\$34.78		HOLLERMANN, PAUL A.
G 602-21704		PERA	\$34.78		HOLLERMANN, PAUL A.
G 101-21704		PERA	\$141.79		HILL, MARY M
G 601-21704		PERA	\$8.34		HILL, MARY M
G 602-21704		PERA	\$8.34		HILL, MARY M
G 607-21704		PERA	\$8.34		HILL, MARY M
G 101-21704		PERA	\$336.00		CLAUSSEN, KIM M
		Total	\$2,311.52		
25444 e	11/24/25	STATE BANK OF KIMBALL			
G 101-21701		Federal Withholding	\$1,557.25		941 taxes
G 101-21703		FICA Tax Withholding	\$1,871.72		941 taxes
G 101-21709		Medicare	\$437.78		941 taxes
G 601-21701		Federal Withholding	\$65.17		941 taxes
G 601-21703		FICA Tax Withholding	\$68.80		941 taxes
G 601-21709		Medicare	\$16.08		941 taxes
G 602-21701		Federal Withholding	\$65.17		941 taxes
G 602-21703		FICA Tax Withholding	\$68.80		941 taxes
G 602-21709		Medicare	\$16.08		941 taxes
G 607-21701		Federal Withholding	\$41.23		941 taxes
G 607-21703		FICA Tax Withholding	\$38.02		941 taxes
G 607-21709		Medicare	\$8.90		941 taxes

City of St. Augusta

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Checks 11/19/25-12/02/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
Total			\$4,255.00		
25445 e	11/24/25	STATE BANK OF KIMBALL			
G 101-21701		Federal Withholding	\$1,287.44		941 taxes
G 101-21703		FICA Tax Withholding	\$12,586.34		941 taxes
G 101-21709		Medicare	\$2,943.62		941 taxes
Total			\$16,817.40		
25446 e	11/30/25	BANK FEES			
E 101-41000-430		Miscellaneous	\$11.00		G - DOXO FEE \$1, MERCHANT FEE \$10
Total			\$11.00		
25447 e	12/02/25	PERA			
G 101-21704		PERA	\$124.74		BACKES, JUSTIN A
G 101-21704		PERA	\$124.74		GENEREUX, BRENT
G 101-21704		PERA	\$124.74		HOMMERDING, MARLIN H.
G 101-21704		PERA	\$124.74		SKAALERUD, MARK A
Total			\$498.96		
25448 e	12/02/25	STATE BANK OF KIMBALL			
G 101-21703		FICA Tax Withholding	\$876.42		941 taxes
G 101-21709		Medicare	\$205.00		941 taxes
Total			\$1,081.42		
28678	12/02/25	ASTECH			
E 450-41130-230		Overlaying	\$97,407.59	25-412	CIP - BEAVER LAKE RD OVERLAYING
Total			\$97,407.59		
28679	12/02/25	BILL MCCABE			
E 101-41000-208		Training, Inst., Travel	\$273.00		G - BILLS MILEAGE
Total			\$273.00		
28680	12/02/25	ELECTRICAL CONSTRUCTION LLC			
E 101-41000-520		Buildings and Structures	\$300.00		G - BACK LIGHT IN SHOP
Total			\$300.00		
28681	12/02/25	LUX TRUCKS MOBILE SERVICE			
E 101-42270-220		Repair/Maint Supply	\$160.00	W 3860	FD - ENGINE 1, TRANSMISSION RESET
E 101-42270-220		Repair/Maint Supply	\$265.26	W 4261	FD - ENG 1, REAR DUELS REPLACE VALVE STEMS, NEW CAPS, RESEALED BEAD OF TIRES
Total			\$425.26		
28682	12/02/25	MIKE SCHLANGEN CONSTRUCTION			
E 101-42270-223		Building Repair Supplies	\$2,846.00	1765	FD - WINDOW SILL REPLACEMENT & CAULKING
Total			\$2,846.00		
28683	12/02/25	MN DEPT OF HEALTH			
E 601-49400-312		Water/Contract Services	\$1,326.00		WATER - Comm water supply service connection fee 4th QTR
Total			\$1,326.00		

City of St. Augusta

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Checks 11/19/25-12/02/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
28684	12/02/25	SUMMIT FIRE PROTECTION			
E 101-42270-220		Repair/Maint Supply	\$423.61	3674698	FD - ANNUAL FIRE EXTINGUISHER INSPECTION
		Total	\$423.61		
28685	12/02/25	SUNRAY PRINTING SOLUTIONS INC			
E 101-41000-202		Printing & Binding	\$563.77	30655	G - WINTER 25 NEWSLETTER PRINTING
		Total	\$563.77		
28686	12/02/25	TRAUT COMPANIES			
E 601-49400-316		Sample Analysis	\$70.00	385105	W - sample
		Total	\$70.00		
28692	12/02/25	COMMUNITY TECHNOLOGY CENTER			
E 101-41000-430		Miscellaneous	\$162.00	ctc62494	G - COMPUTER SERVICE ESTABLISH S:\ DRIVE
		Total	\$162.00		
28693	12/02/25	F.I.R.E.			
E 101-42270-208		Training, Inst., Travel	\$650.00	7802	FD - LP EMERGENCIES CLASSROOM AIR MONITORING SCENARIOS
		Total	\$650.00		
28694	12/02/25	FIRE SAFETY USA			
E 101-42270-220		Repair/Maint Supply	\$1,954.00		FD - SUPPLIES PUMP SERVICE, SPARK PLUGS, OIL FILTERS
E 101-42270-220		Repair/Maint Supply	\$891.00		FD - 2009 PIERCE PUC, AC UNITE LEAK REPAIR
E 101-42270-220		Repair/Maint Supply	\$962.50		FD - ENGINE 2 MIDSHIP SWAYBAR REPAIR
E 101-42270-220		Repair/Maint Supply	\$274.90	207839	FD - 5" STORZ WITH LOCK X 6" NH MALE
E 101-42270-220		Repair/Maint Supply	\$1,516.80	208022	FD - ENGINE 1 & 2 PUMP TEST AND ANNUAL SERVICE
E 101-42270-220		Repair/Maint Supply	\$1,169.85	208898	FD - KOCKEK LOW LEVEL STRAINER 6"
E 101-42270-220		Repair/Maint Supply	\$435.90	208966	FD - SUPPLY LINE HOLDER 1.5"
E 101-42270-220		Repair/Maint Supply	\$1,099.50	209016	FD - ENGINE 2 WATER LEAK REPAIR
		Total	\$8,304.45		
28695	12/02/25	GALLS			
E 101-42270-389		uniforms	\$114.70	033283990	FD - UNIFORM
		Total	\$114.70		
28696	12/02/25	GREAT AMERICA FINANCIAL SERVICES			
E 101-41000-413		Office Equipment/Rental	\$131.63	40711294	G - PRINTER/COPIER LEASE
		Total	\$131.63		
28697	12/02/25	KELLY C JOHNSON INC			
E 101-41220-742		Electrical Insp	\$649.40		general - NOV 2025 ELECTRIC
		Total	\$649.40		
28698	12/02/25	KNIFE RIVER			
E 101-41130-220		Repair/Maint Supply	\$255.48	1152749	PW - CLEANSAND 20.23 TN @ 6.45 + DELIVERY \$125
		Total	\$255.48		
28699	12/02/25	NELSON SANITATION & RENTAL INC			

City of St. Augusta

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Checks 11/19/25-12/02/25

Check #	Check Date	Vendor Name	Amount	Invoice	Comment
E 101-45200-410		Rentals	\$215.00		parks dept - toilet rental
E 101-45200-220		Repair/Maint Supply	\$215.00	INV/2025/186	PARKS - SEPTIC TANK 1200 GALLONS
E 101-42270-220		Repair/Maint Supply	\$290.00	INV/2025/186	FIREHALL - SEPTIC TANK & HOLDING TANK
		Total	\$720.00		
28700	12/02/25	RMB ENVIRONMENTAL LABORATORIES			
E 602-49450-316		Sample Analysis	\$113.91	D083713	sewer dept -
		Total	\$113.91		
28701	12/02/25	STERICYCLE INC			
E 101-42270-220		Repair/Maint Supply	\$32.59	8012437895	FD - SUBSCRIPTION
		Total	\$32.59		
28702	12/02/25	XCEL ENERGY			
E 101-41000-383		Gas Utilities	\$325.72		G - CITY HALL GAS UTILITY
		Total	\$325.72		
		10100	\$142,809.65		

Fund Summary

10100 STATE BANK OF KIMBAL

101 GENERAL FUND	\$43,121.37
450 CAPITAL PROJECT FUND	\$97,407.59
601 WATER FUND	\$1,693.20
602 SEWER FUND	\$411.11
607 STORMWATER UTILITY	\$176.38
	<u>\$142,809.65</u>

Jeffery J Schmitz

	General Fund	CIP Fund	Debt Service	SAC/WAC Fund	Water Fund	Sewer Fund	Storm Water	Sewer Debt	Street Light	ARPA Funds	2025 Parade	Monthly Totals
Cash Balance 12/31/2024(audited)	\$ 1,443,161	\$ 1,585,329.00	\$ 82,997	\$ 276,261	\$ 174,054	\$ 745,950	\$ 116,404	\$ 169,500	\$ 9,558	\$ 40,435	\$ 5,470	\$ 4,649,119
Receipts January 2025	\$ 35,339	\$ 34,543.65	\$ 413	\$ 6,000	\$ 30,961	\$ 30,593	\$ 10,276	\$ 1,154	\$ 685		\$ 450	\$ 150,414
Ex. January 2025	\$ 125,929	\$ 51,261.85			\$ 44,063	\$ 34,347	\$ 1,752		\$ 323			\$ 257,676
Receipts February 2025	\$ 15,015	\$ 31,367.94	\$ 18		\$ 24,385	\$ 25,244	\$ 727	\$ 809	\$ 498			\$ 98,063
Ex. February 2025	\$ 101,058	\$ 145,876.03			\$ 22,120	\$ 19,328	\$ 14,747		\$ 323			\$ 303,453
Receipts March 2025	\$ 15,268	\$ 41,260.77	\$ 80		\$ 28,578	\$ 29,087	\$ 546	\$ 889	\$ 592		\$ 2,900	\$ 119,201
Ex. March 2025	\$ 75,168	\$ 231,978.40			\$ 7,717	\$ 5,718	\$ 1,170		\$ 323			\$ 322,075
Receipts April 2025	\$ 39,351	\$ 54,033.27	\$ 70	\$ 24,000	\$ 28,029	\$ 21,803	\$ 5,549	\$ 954	\$ 546		\$ 3,700	\$ 178,034
Ex. April 2025	\$ 104,625	\$ 12,829.00			\$ 42,960	\$ 36,277	\$ 1,693		\$ 323		\$ 141	\$ 198,848
Receipts May 2025	\$ 28,646	\$ 25,231.98	47.33	\$ 6,000	\$ 27,273	\$ 17,012	\$ 8,776	\$ 935	\$ 514		\$ 500	\$ 114,936
Ex. May 2025	\$ 117,700	\$ 47,599.87			\$ 21,594	\$ 48,264	\$ 1,153		\$ 323	\$ 40,435		\$ 277,069
Receipts June 2025	\$ 392,867	\$ 251,515.64	\$ 15,531	\$ 8,446	\$ 33,457	\$ 23,023	\$ 3,693	\$ 1,398	\$ 567			\$ 730,499
Ex. June 2025	\$ 127,084	\$ 121,147.08			\$ 28,192	\$ 23,279	\$ 1,337		\$ 323		\$ 4,124	\$ 305,487
Receipts July 2025	\$ 243,651	\$ 186,047.51	\$ 6,656	\$ 13,048	\$ 31,246	\$ 21,848	\$ 1,048	\$ 1,619	\$ 408			\$ 505,572
Ex. July 2025	\$ 92,110	\$ 3,420.00			\$ 33,610	\$ 15,278	\$ 26,615		\$ 323		\$ 2,368	\$ 173,724
Receipts August 2025	\$ 57,473	\$ 316,291.79			\$ 38,324	\$ 26,810	\$ 60	\$ 1,509	\$ 546			\$ 441,014
Ex. August 2025	\$ 124,708	\$ 54,890.93			\$ 36,784	\$ 57,788	\$ 3,155		\$ 323			\$ 277,650
Receipts September 2025	\$ 18,044	\$ 2,000.00			\$ 39,307	\$ 24,178	\$ 1,708	\$ 1,432	\$ 564			\$ 87,233
Ex. September 2025	\$ 90,617	\$ 203,798.57			\$ 35,535	\$ 15,120	\$ 853		\$ 323		\$ 500	\$ 346,747
Receipts October 2025	\$ 72,747	\$ 67,731.41	\$ 23	\$ 12,000	\$ 39,240	\$ 26,725	\$ 87	\$ 1,894	\$ 579			\$ 221,027
Ex. October 2025	\$ 221,193	\$ 81,409.78			\$ 2,411	\$ 4,060	\$ 1,992		\$ 323			\$ 311,389
Receipts November 2025	\$ 24,793	\$ 5,330.76		\$ 6,000	\$ 30,384	\$ 26,220	\$ 16,395	\$ 2,864	\$ 521			\$ 112,508
Ex. November 2025	\$ 71,064	\$ 66,484.38	\$ 34,621		\$ 63,138	\$ 28,152	\$ 844		\$ 323			\$ 264,627
Receipts December 2025												\$ -
Ex. December 2025	\$ 133,304	\$ 97,407.59			\$ 1,396	\$ 114						\$ 232,221
												\$ -
Cash Balance	\$ 1,001,797.86	\$ 1,482,580.24	\$ 71,213.10	\$ 351,755.70	\$ 185,717.27	\$ 730,766.58	\$ 109,956.68	\$ 184,957.08	\$ 12,022.09	\$ -	\$ 5,887.77	\$ 4,136,654

2025 CIP Breakdown	Unallocated	Admin	Park	Streets	Fire	Total
Beginning Balance - 12/31/2024						
Audited	\$446,799.51	\$73,937.15	\$1,312,713.40	(\$445,608.56)	\$197,487.50	\$1,585,329.00
Boots					\$ (9,240.00)	(\$9,240.00)
2024 Street Project				\$ (42,021.85)		(\$42,021.85)
January Sales Tax			\$ 13,726.86	\$ 15,965.21		\$29,692.07
January Property Tax				\$ 3,715.68	\$ 761.04	\$4,476.72
January Cable Franchise Fees	\$ 588.49					\$588.49
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Administrator Computer	\$ (2,582.99)					(\$2,582.99)
2024 Street Project Engineering				\$ (1,620.00)		(\$1,620.00)
Otta Seal Engineering				\$ (11,783.06)		(\$11,783.06)
Otta Seal Project				\$ (135,699.16)		(\$135,699.16)
Rescue Rig Striping and Graphics					\$ (4,190.82)	(\$4,190.82)
Fire Department Gloves					\$ (1,765.31)	(\$1,765.31)
February Sales Tax		\$ 581.92	\$ 14,385.59	\$ 14,385.58		\$29,711.17
February Cable Franchise Fees						\$581.92
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Radios					\$ (26,978.40)	(\$26,978.40)
Pumper Truck					\$200,000.00)	(\$200,000.00)
Public Works - Air Compressor				\$ (5,000.00)		(\$5,000.00)
March Sales Tax		\$ 593.34	\$ 14,973.11	\$ 14,973.11		\$29,946.22
March Cable Franchise Fees						\$593.34
Local Government Aid				\$ 8,709.35		\$8,709.35
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Doot Park Shelter			\$ (12,829.00)			(\$12,829.00)
April Sales Tax		\$ 562.23	\$ 25,730.34	\$ 25,730.34		\$51,460.68
April Cable Franchise Fees						\$562.23
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Park Dedication			\$ 1,050.00			\$1,050.00
TV Monitor for Council Chambers	\$ (863.99)					(\$863.99)
2024 Street Project Engineering				\$ (2,244.50)		(\$2,244.50)
Otta Seal Engineering				\$ (5,298.00)		(\$5,298.00)
Pagers					\$ (2,550.00)	(\$2,550.00)
Radios					\$ (3,460.15)	(\$3,460.15)
2024 Street Project Shoulder Redo				\$ (26,825.00)		(\$26,825.00)
Gas Meter					\$ (3,007.78)	(\$3,007.78)
Radio Battery Packs					\$ (2,810.75)	(\$2,810.75)
Fire Miscellaneous					\$ (539.70)	(\$539.70)
May Cable Franchise Fees	\$ 574.48					\$574.48
May Sales Tax		\$ 10,800.22	\$ 10,800.22			\$21,600.44
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Move Radio to New Truck					\$ (744.00)	(\$744.00)
Chargers					\$ (671.40)	(\$671.40)
Desktop Charger Unit					\$ (2,455.48)	(\$2,455.48)
Water Heaters for Parks			\$ (7,234.00)			(\$7,234.00)
Drone Footage, Misc. Engineering	\$ (11,281.00)					(\$11,281.00)
2024 Street Project Shoulder Redo				\$ (80,005.00)		(\$80,005.00)
2024 Street Project Engineering				\$ (16,707.00)		(\$16,707.00)
Otta Seal Engineering				\$ (2,157.50)		(\$2,157.50)
Boots					\$ (389.95)	(\$389.95)
Sale of Sterling					\$ 18,000.00	\$18,000.00
June Cable Franchise Fees	\$ 577.47					\$577.47
June Property Tax				\$ 153,739.19	\$ 79,198.98	\$232,938.17
Attorney Fees on Terrace Hills Work				\$ (1,020.00)		(\$1,020.00)
Rescue Rig					\$ (2,400.00)	(\$2,400.00)
July Sales Tax		\$ 13,110.35	\$ 13,110.35			\$26,220.70
July Property Tax				\$ 65,888.23	\$ 33,942.41	\$99,830.64
Local Government Aid				\$ 37,607.15		\$37,607.15
Small Cities Street Aid				\$ 22,371.00		\$22,371.00
Gravel Tax				\$ 18.02		\$ 18.02
2024 Street Project Engineering				\$ (1,093.00)		(\$1,093.00)
2024 Otta Seal Engineering				\$ (430.00)		(\$430.00)
2024 Street Project Final				\$ (51,334.03)		(\$51,334.03)
Park Dedication		\$ 575.00				\$ 575.00
Electric Blanket					\$ (2,033.80)	(\$2,033.80)
adjustment	\$ 125.10					\$ 125.10
Interest Earned	\$ 68.86					\$ 68.86
August Sales Tax			\$ 13,208.24	\$ 13,208.24		\$26,416.48
Park Dedication			\$ 1,050.00			\$ 1,050.00
Fire Grant for SCBA Items					\$260,000.00	\$260,000.00
September Sales Tax			\$ 14,075.16	\$ 14,075.15		\$28,150.31
SCBA Equipment					\$199,607.75)	(\$199,607.75)
Start Up Repairs Engine 2					\$ (4,190.82)	(\$4,190.82)
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Set Up CIP Plan	\$ (54,428.75)					(\$54,428.75)
2024 Street Project Engineering				\$ (1,820.00)		(\$1,820.00)
Start Up Repairs Engine 2					\$ (9,614.28)	(\$9,614.28)
Engineering - Beaver Lake Road Improvements				\$ (5,435.00)		(\$5,435.00)
2024 Street Project Engineering				\$ (1,865.00)		(\$1,865.00)
Set Up CIP Plan	\$ (683.00)					(\$683.00)
Gaberdine Road Engineering				\$ (7,563.75)		(\$7,563.75)
October Sales Tax		\$ 14,691.87	\$ 14,691.86			\$29,383.73
Meat Raffle Proceeds					\$ 2,000.00	\$2,000.00
Shovels etc.					\$ (185.27)	(\$185.27)
November Sales Tax		\$ 14,661.37	\$ 14,661.37			\$29,322.74
Fire Truck Sale					\$ 2,500.00	\$ 2,500.00
Local Government Aid				\$ 4,505.19		\$ 4,505.19
Interest Earned	\$ 19.75					\$ 19.75
CIP Tool Buildout				\$ (193.50)		(\$193.50)
Gaberdine Road Engineering				\$ (12,274.50)		(\$12,274.50)
SCBA Equipment Compressor					\$ (53,831.11)	(\$53,831.11)
Gravel Tax				\$ 330.76		\$ 330.76
Meat Raffle Proceeds					\$ 5,000.00	\$5,000.00
Beaver Lake Road Paving				\$ (97,407.59)		(\$97,407.59)
					\$ -	\$ -
Totals	\$380,620.47	\$73,968.10	\$1,444,688.51	(\$478,920.00)	\$62,223.16	\$1,482,580.24

Unallocated - Reserved

Eagle Drive	\$ 17,912.00
216th Street	\$ 53,375.50
Trails (Sales Tax Specific)	\$ 286,500.00

	2025	Spent/Received	% of Budget	Remaining Amount
Revenues	Budget	As of December 2, 2025	Spent	
General Fund	\$1,273,500	\$ 944,648	74.18%	\$328,852
Capital Improvement Fund	\$1,089,833	\$ 1,015,455	93.18%	\$74,378
Water Fund	\$331,500	\$ 359,449	108.43%	(\$27,949)
Sewer Fund	\$352,000	\$ 277,794	78.92%	\$74,206
Sewer Debt Fund	\$12,000	\$ 15,836	131.97%	(\$3,836)
Street Light Fund	\$5,600	\$ 6,197	110.67%	(\$597)
WAC/SAC Improvement Fund	\$41,759	\$ 75,495	180.79%	(\$33,736)
Debt Service	\$41,000	\$ 22,837	55.70%	\$18,163
Storm Water	\$50,000	\$ 48,865	97.73%	\$1,135
American Rescue Plan	\$0			\$0
2025 Parade		\$ 7,550		(\$7,550)
Total Revenues	\$3,197,192	\$ 2,774,126	86.77%	\$423,066
Expenditures				
General Fund	\$1,235,686	\$ 1,387,968	112.32%	(\$152,282)
Capital Improvement Fund	\$995,800	\$ 1,115,245	111.99%	(\$119,445)
Water Fund	\$297,681	\$ 339,520	114.06%	(\$41,839)
Sewer Fund	\$306,004	\$ 287,726	94.03%	\$18,278
Storm Water Utility Fund	\$42,073	\$ 55,312	131.47%	(\$13,239)
Street Light Fund	\$4,380	\$ 3,556	81.18%	\$824
WAC/SAC Improvement Fund	\$0	\$ -		\$0
Debt Service	\$36,000	\$ 34,621	96.17%	\$1,379
American Rescue Plan		\$ 40,435		(\$40,435)
2025 Parade		\$ 7,132		(\$7,132)
Total Expenditures	\$2,917,624	\$ 3,271,516	112.13%	(\$353,892)

General Fund				
	2025	Spent/Received	% of Budget	Remaining Amount
	Budget	As of December 2, 2025	Spent	
Administration	\$ 441,531	\$ 566,805	128.37%	\$ (125,274)
Council	\$ 37,825	\$ 33,403	88.31%	\$ 4,422
Boards and Commissions	\$ 3,500	\$ 1,350	38.57%	\$ 2,150
Building Inspection	\$ 142,000	\$ 154,836	109.04%	\$ (12,836)
Elections	\$ 2,100	\$ 4,495	214.06%	\$ (2,395)
Fire	\$ 236,069	\$ 281,440	119.22%	\$ (45,371)
Streets	\$ 268,256	\$ 259,051	96.57%	\$ 9,205
Parks	\$ 104,405	\$ 86,588	82.93%	\$ 17,817
Total General Fund	\$ 1,235,686	\$ 1,387,968	112.32%	\$ (152,282)



November 5, 2025

Dear Municipal Administrator,

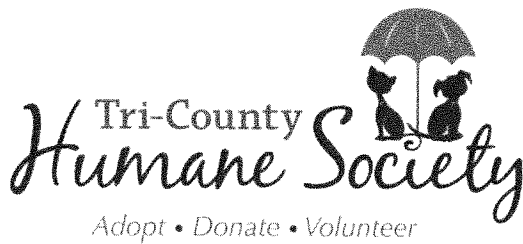
Tri-County Humane Society's animal impound partnership with local municipalities positively impacts the health, safety, and well-being of all members of our shared community. Thank you for seeing the importance of this partnership for the welfare of both pets and people. We look forward to our partnership with you in 2026.

We understand how important reliable, effective, and efficient impound services are for you and the people you serve. We take pride in the services we provide and strive to continuously add process improvements. Below are a few updates to our services and fee schedule that we would like to highlight as we move into the new contract year:

1. As we started in 2025, we will continue to inform designated authorities via email within 24 hours of an animal's impoundment with the location found and animal information. Should you wish to dispute an animal impoundment (i.e. found location is outside of your jurisdiction), please email pets@tricountyhumanesociety.org within the animal impound holding period.
2. We will no longer offer impound services for animal on human bite quarantines for animals with a known owner or for animal-on-animal bite quarantines. Should the owner of an animal choose to surrender their pet to TCHS we will work directly with that owner to facilitate a quarantine and potential humane euthanasia outcome. If your municipality requires a quarantine on an animal with a known owner who does not wish to surrender their pet to TCHS we would encourage you to utilize an in-home quarantine option, or quarantine at the owner's expense a veterinarian clinic. We will continue to offer quarantine and impound services for stray, safekeeping or cruelty holds that also need a bite quarantine hold.
3. Explanation of new fee structure for provided services.
 - a. Admin fee for stray reclaims facilitated by TCHS: this will be charged to the municipality for stray reclaims processed by TCHS. Owner will still be responsible for additional impound fees due to TCHS at the time of reclaim.
 - b. Stray fees (excluding strays on bite quarantine): this will be charged to the municipality for all unclaimed stray impounds.
 - c. Safekeeping/Seized fee (excluding animals on bite quarantine): this will be charged to the municipality as a per day fee for all impounds. For example, if the intake date is 11/1/25

Tri-County Humane Society

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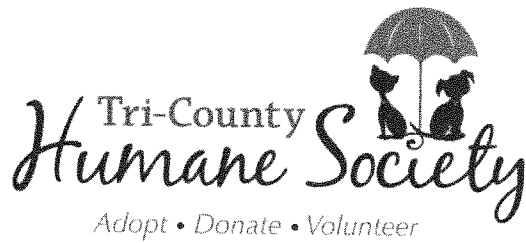
- (day zero), animal is reclaimed by owner on 11/5/25 (day 4), municipality is billed for 4 days of the safe keeping hold fee.
- d. Stray/Safekeeping bite quarantine fee: this will be charged to the municipality as a per day fee for all impounds.
 - e. Dead on arrival disposal fee: this will be charged to the municipality for any found animal that is DOA at the time of impound.
4. We want to reiterate our Return to Field program options and protocols for citizens struggling with outdoor feral community cat colonies. Trap, Neuter, Return (TNR) and Return to Field (RTF) programs have become widely accepted as an effective means of managing feral community cat colonies world-wide. Rather than impoundment, TCHS will continue to offer Return to Field (RTF) services. This will include spaying/neutering, ear tipping, administering rabies and distemper vaccines, and returning the cat to their property. Cats may qualify if they are deemed feral, unsocial and healthy appearing. We will work with the citizens harboring the cats to arrange live-trapping and transportation to and from our shelter when feasible. If you would like to learn more about our RTF services for controlling feral community cat colonies in your municipality, or if you thought your residents would like more information about using this program, please reach out to TCHS for more details. ***Please note:** If a feral cat is trapped whose ear has been tipped, it has likely already been through an RTF program and has an outdoor "home."

Please review the attached agreement, sign and return the full signed copy by mail or email to TCHS by December 31, 2025. Handwritten edits to this contract will not be accepted. If you have any questions regarding the contract, please reach out to me directly.

We appreciate your partnership as we seek to serve the people and animals of central Minnesota.

Sincerely,

Kari Boehmer
Customer Service Manager
(320) 252-0896 ext. 22
csm@tricityhumane.org



ANIMAL IMPOUND AGREEMENT

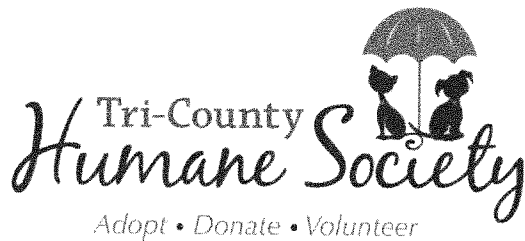
This agreement is between the municipality of **City of St. Augusta** and Tri-County Humane Society, a Minnesota non-profit corporation (hereinafter “TCHS”) effective **January 1 - December 31, 2026**.

A. THE FOLLOWING IS MUTUALLY AGREED UPON BY THE PARTIES:

1. That Tri-County Humane Society (TCHS) agrees to:
 - a. Provide an appropriate animal shelter with competent staff to adequately and properly house and handle impounded animals. The shelter shall be open to the public to receive inquiries regarding lost or found animals or to reclaim animals seven days a week (excluding holidays) during the hours of noon to 6:00 pm on weekdays and noon to 5:00 pm on weekends apart from alternate hours due to inclement weather.
 - b. Receive and impound domestic companion animals found at large or legally seized within the municipality by an authorized municipal representative during the hours of 9 am – 6 pm on weekdays and 9 am – 5 pm on weekends excluding days in which the shelter is closed to due inclement weather or holidays.
 - c. Receive and impound domestic companion animals found and verified to be within the municipality by private citizens during the shelter’s operating hours.
 - d. Notify via email to all designated municipal personnel of animal impoundment within 24 hours of animal intake.
 - e. Hold stray animals for up to five business days, excluding the day of impound, per Minnesota State Statutes/Rules and publicize them upon intake on www.tricountyhumanesociety.org for the purposes of identification and redemption by the owner.
 - f. Provide animal bite quarantine services for animal on human bites by stray, safekeeping, or cruelty investigation animals. Animals will be held on bite quarantine for 10 business days, with date of bite being day 0, plus 1 full business day to allow for reclaim by the owner. A post-quarantine exam will be conducted by TCHS prior to release from quarantine.
 - g. Receive and hold safekeeping and cruelty investigation animals for up to 10 business days per Minnesota State Statute, or longer upon request of the impounding municipality, with day of impound being day zero. Appeals must be made to the municipality by the owner prior to the end of the holding period.
 - h. Perform humane euthanasia as deemed necessary by TCHS’ licensed veterinarian.

Tri-County Humane Society

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- i. Provide proper and adequate shelter, food, water, and other humane treatment for impounded domestic animals delivered into its possession until reclaimed or otherwise disposed of.
 - j. Assess all impounded animals, vaccinate and de-worm all dogs and cats upon intake when feasible, and provide additional veterinary care within the shelter's capacity as necessary.
 - k. Respond to all inquiries that are received by TCHS in respect to the impounded animals, keeping a log of lost and found reports and cross-referencing each list regularly to facilitate reclaims.
 - l. Prior to an animal's impoundment, when practical and possible, TCHS and the municipality will check for microchip and tag identification and attempt to return the animal to its owner. The municipality may choose to impound any stray animal when the animal or its owner has been subject to known animal control issues and/or investigations.
 - m. Assume ownership and financial responsibility from the municipality for unclaimed impounded animals beyond the times provided in this contract (i.e. on the 1st day after stray or safekeeping hold is complete or on the 2nd day after a stray/safekeeping bite quarantine is complete.)
 - n. Invoice to the municipality clerk via email quarterly (April, July, October, January) for impounded animals per the fee schedule below.
 - o. Comply with all federal, state, and local laws and ordinances applicable to the Services to be performed under this Agreement, including all safety standards. TCHS shall be solely and completely responsible for all conditions of the service site, including the safety of all persons and property during the performance of the Services.
TCHS represents and warrants that it has the requisite training, skills, and experience necessary to provide the Services, is appropriately licensed by all applicable agencies and governmental entities and will perform the Services with reasonable care and skill.
2. That the municipality agrees to:
- a. Deliver stray and seized animals within the municipality to TCHS.
 - b. Seek alternative veterinary care for animals, when practical and possible, if (1) the necessary veterinary care is beyond the capacity of TCHS; or
(2) the municipality disagrees with or wants a second opinion concerning the health of an animal. When not practical and possible to seek alternative veterinary care, the municipality understands that TCHS is not a full-service veterinary clinic; if

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comfort care is not sufficient to prevent pain or suffering, euthanasia may be the most humane and appropriate outcome.

- c. Provide a list of municipal employee names and email addresses of those to be notified of any animal impound within 24 hours of impoundment.
- d. Notify TCHS within the legal holding period of 5 business days for stray animals or 10 business days for seized animals of any intake disputes (i.e. if the municipality believes the animal was found outside of the municipality's jurisdiction, if they have knowledge that a stray animal's "finder" is actually the owner, etc.)
- e. Pay TCHS within 30 days of receiving the invoice for impound services per the detailed fee schedule.
- f. Pay a \$30 late fee to TCHS for any payments received after the listed payment due date.

B. FEE SCHEDULE

1. Admin fee for stray reclaims facilitated by TCHS:
 - a. \$25/animal, no other fees applied
2. Stray fees* (excluding strays on bite quarantine):
 - a. \$125 per dog or cat 4+ months of age
 - b. \$100 per dog or cat under 4 months of age (capped at \$250 for 3 or more animals)
 - i. This fee also applies to animals born to impounded strays during their stray hold period.
 - c. \$50 per other companion animal
 - d. Additional \$25/day/animal beyond 5-day hold for municipality requested extensions
3. Safekeeping/Seized fee** (excluding animals on bite quarantine):
 - a. \$35/day/animal
4. Stray/Safekeeping bite quarantine fee**:
 - a. \$50/day/animal
5. Dead on arrival disposal fee:
 - a. \$75/animal

* Fees will be passed on to the owner and not billed to the municipality if reclaimed.

** Fees will be charged to municipality regardless if reclaimed by owner.

C. TERM

1. The term of this Agreement shall begin on the Effective Date of January 1, 2026, and end December 31, 2026, unless terminated sooner in accordance with the terms of this Agreement.

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2. Either party may terminate this Agreement for convenience at any time. Termination shall be effective at the end of the month following the party's receipt of thirty (30) days written notice to the other party.
3. Either party may terminate this Agreement if the other party is in breach of any material obligation contained in this Agreement, which is not remedied by the other party within ten (10) days of written notice.
4. The parties may voluntarily terminate this Agreement at any time by mutual agreement.
5. In the event of termination, the municipality shall only be responsible for paying for the services satisfactorily performed to TCHS to the effective date of termination, as described in the final invoice to the municipality.
6. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.

D. MISCELLANEOUS TERMS

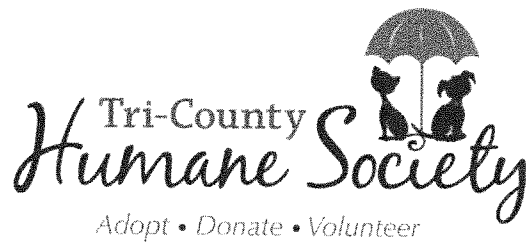
1. Insurance Requirements. TCHS, at its expense, shall procure and maintain in force for the duration of this Agreement the following minimum insurance coverages:
 - A. General Liability Insurance. TCHS agrees to maintain commercial general liability insurance in a minimum amount of \$1,000,000 per occurrence; \$2,000,000 annual aggregate. The policy shall cover liability arising from premises, operations, products, completed operations, personal injury, advertising injury, and contractually assumed liability. The municipality shall be endorsed as additional insured.
 - B. Workers' Compensation. TCHS agrees to provide workers' compensation insurance for all its employees in accordance with the statutory requirements of the State of Minnesota. TCHS shall also carry employers' liability coverage with minimum limits as follows:
 - \$500,000 - Bodily Injury by Disease per employee
 - \$500,000 - Bodily Injury by Disease aggregate
 - \$500,000 - Bodily Injury by Accident

TCHS shall, prior to commencing the Services, deliver to the municipality a Certificate of Insurance as evidence that the above coverages are in full force and effect.

The insurance requirements may be met through any combination of primary and umbrella/excess insurance. TCHS's policies shall be the primary insurance to any other

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valid and collectible insurance available to the municipality with respect to any claim arising out of TCHS's performance under this Agreement.

TCHS's policies and Certificate of Insurance shall contain a provision that coverage afforded under the policies shall not be canceled without at least thirty (30) days advanced written notice to the municipality.

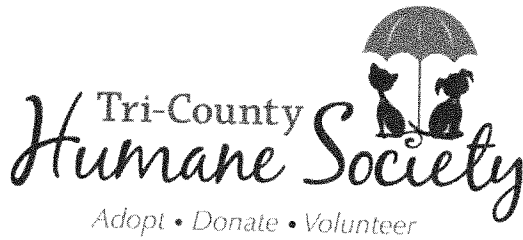
2. Indemnification. To the fullest extent permitted by law, TCHS agrees to defend, indemnify, and hold harmless the municipality and its employees, officials, and agents from and against all claims, actions, damages, losses, and expenses, including reasonable attorney fees, arising out of TCHS's negligence or TCHS's performance or failure to perform its obligations under this Agreement. TCHS's indemnification obligation shall apply to TCHS's subcontractor(s), or anyone directly or indirectly employed or hired by TCHS, or anyone for whose acts TCHS may be liable. TCHS agrees this indemnity obligation shall survive the completion or termination of this Agreement.

To the fullest extent permitted by law, the municipality agrees to defend, indemnify, and hold harmless TCHS and its employees, officials, and agents from and against all claims, actions, damages, losses, and expenses, including reasonable attorney fees, arising out of the municipality's negligence or the municipality's performance or failure to perform, its obligations under this Agreement. The municipality's indemnification obligation shall apply to the municipality's employees and subcontractor(s), or anyone directly or indirectly employed or hired by the municipality, or anyone for whose acts for the municipality may be responsible. The municipality agrees this indemnity obligation shall survive the completion or termination of this Agreement.

3. Government Data/Privacy. TCHS agrees to abide by the applicable provisions of the Minnesota Government Data Practice Act, Minnesota Statutes, Chapter 13, and all other applicable state or federal rules, regulations, or orders pertaining to privacy or confidentiality. TCHS understands that all of the data created, collected, received, stored, used, maintained, or disseminated by TCHS in performing those functions that the municipality would perform is subject to the requirements of Chapter 13, and TCHS must comply with those requirements as if it were a government entity. This does not create a duty on the part of TCHS to provide the public with access to public data if the public data is available from the municipality, except as required by the terms of this Agreement.

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IN WITNESS WHEREOF the Parties have caused this Agreement to be approved on the effective date above.

TRI-COUNTY HUMANE SOCIETY AUTHORIZED AGENT

Signature: Kari Boelke Title: Customer Service Manager Date: November 3, 2025

MUNICIPALITY AUTHORIZED AGENT

Signature: _____ Title _____ Date: _____

MUNICIPALITY BILLING / CLERK CONTACT INFO

Clerk of Municipality: _____ Clerk Phone Number: _____

Clerk Email Address: _____

Billing Address: _____

Please list the names and email addresses of those who should be notified of animal impound intakes:

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

Name: _____ Email: _____

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**CITY OF ST. AUGUSTA
COUNTY OF STEARNS
RESOLUTION # 2025-13**

RESOLUTION APPROVING NAME OF PRIVATE ROAD

WHEREAS, the St. Augusta City Council is the addressing authority for all properties within the City of St. Augusta, and

WHEREAS, Green Acre Fields, LLC owns contiguous parcels off 53rd Avenue that totals more than 186 acres would like to name the private road to access this property, and

WHEREAS, Green Acre Fields, LLC would like to name the private road, “Autumn Mist Lane”, and

WHEREAS, Green Acre Fields, LLC would like to have the property address for the new home that is being conducted use the above-mentioned private road name rather than 53rd Avenue as the legal address.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Augusta, Stearns County, Minnesota, that the private road on property owned by Green Acre Fields, LLC be named Autumn Mist Lane and the address for the new home be _____ Autumn Mist Lane, St. Augusta, MN 56301:

The City Clerk is hereby instructed to transmit a copy of this resolution to the County Auditor of Stearns County, Minnesota.

Adopted by the City Council of the City of St Augusta 2nd Day of December, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

ST AUGUSTA CONTRACT

NOVEMBER 2025

TOTAL HOURS: 40

[See attached activity list for details]



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 12/01/2025 12:33
Total Records : 40

Agency	Incident Number	Call Date/Time	Incident Type	Location Venue
SCSO	2025-25025898	11/01/2025 06:20	Contract	ST AUGUSTA
SCSO	2025-25025965	11/02/2025 09:30	Contract	ST AUGUSTA
SCSO	2025-25025968	11/02/2025 11:16	Contract	ST AUGUSTA
SCSO	2025-25025996	11/02/2025 23:32	Contract	ST AUGUSTA
SCSO	2025-25026049	11/03/2025 18:45	Contract	ST AUGUSTA
SCSO	2025-25026141	11/04/2025 22:47	Contract	ST AUGUSTA
SCSO	2025-25026258	11/05/2025 21:28	Contract	ST AUGUSTA
SCSO	2025-25026313	11/06/2025 12:40	Contract	ST AUGUSTA
SCSO	2025-25026448	11/07/2025 23:09	Contract	ST AUGUSTA
SCSO	2025-25026481	11/08/2025 22:16	Contract	ST AUGUSTA
SCSO	2025-25026493	11/09/2025 10:02	Contract	ST AUGUSTA
SCSO	2025-25026591	11/11/2025 02:05	Contract	ST AUGUSTA
SCSO	2025-25026646	11/11/2025 22:59	Contract	ST AUGUSTA
SCSO	2025-25026650	11/12/2025 01:46	Contract	ST AUGUSTA
SCSO	2025-25026720	11/12/2025 19:18	Contract	ST AUGUSTA
SCSO	2025-25026733	11/13/2025 01:04	Contract	ST AUGUSTA
SCSO	2025-25026766	11/13/2025 11:08	Contract	ST AUGUSTA
SCSO	2025-25026903	11/14/2025 19:40	Contract	ST AUGUSTA
SCSO	2025-25026912	11/14/2025 22:19	Contract	ST AUGUSTA
SCSO	2025-25026940	11/15/2025 13:03	Contract	ST AUGUSTA
SCSO	2025-25026975	11/16/2025 04:57	Contract	ST AUGUSTA
SCSO	2025-25026982	11/16/2025 10:53	Contract	ST AUGUSTA
SCSO	2025-25027091	11/17/2025 18:41	Contract	ST AUGUSTA
SCSO	2025-25027110	11/18/2025 01:09	Contract	ST AUGUSTA
SCSO	2025-25027187	11/18/2025 19:40	Contract	ST AUGUSTA
SCSO	2025-25027234	11/19/2025 11:50	Contract	ST AUGUSTA
SCSO	2025-25027506	11/22/2025 01:03	Contract	ST AUGUSTA
SCSO	2025-25027552	11/22/2025 19:45	Contract	ST AUGUSTA
SCSO	2025-25027610	11/23/2025 22:32	Contract	ST AUGUSTA
SCSO	2025-25027649	11/24/2025 13:04	Contract	ST AUGUSTA
SCSO	2025-25027711	11/25/2025 00:27	Contract	ST AUGUSTA
SCSO	2025-25027715	11/25/2025 02:16	Contract	ST AUGUSTA
SCSO	2025-25027799	11/25/2025 20:32	Contract	ST AUGUSTA
SCSO	2025-25027812	11/26/2025 01:32	Contract	ST AUGUSTA
SCSO	2025-25027997	11/27/2025 22:51	Contract	ST AUGUSTA



Monthly Contract Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 12/01/2025 12:33
Total Records : 40

Agency	Incident Number	Call Date/Time	Incident Type	Location Venue
SCSO	2025-25028000	11/28/2025 01:57	Contract	ST AUGUSTA
SCSO	2025-25028068	11/29/2025 04:18	Contract	ST AUGUSTA
SCSO	2025-25028079	11/29/2025 13:54	Contract	ST AUGUSTA
SCSO	2025-25028136	11/30/2025 19:51	Contract	ST AUGUSTA
SCSO	2025-25028152	12/01/2025 00:52	Contract	ST AUGUSTA



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 12/01/2025 12:41
Total Records : 66

Location Venue	Call Date/Time	Incident Number	Incident Type
ST AUGUSTA	11/27/2025 14:07	2025-25027962	911 Hang-up/Open Line
ST AUGUSTA	11/18/2025 12:13	2025-25027144	Agency Assist
ST AUGUSTA	11/21/2025 09:18	2025-25027418	Agency Assist
ST AUGUSTA	11/22/2025 01:19	2025-25027509	Agency Assist
ST AUGUSTA	11/23/2025 14:57	2025-25027594	Alarm
ST AUGUSTA	11/14/2025 22:03	2025-25026910	Burning Complaint
ST AUGUSTA	11/14/2025 08:03	2025-25026814	Business Assist
ST AUGUSTA	11/17/2025 11:43	2025-25027045	Citizen Contact
ST AUGUSTA	11/14/2025 12:01	2025-25026848	Crash Investigation
ST AUGUSTA	11/02/2025 20:17	2025-25025990	Crash/No Injuries
ST AUGUSTA	11/19/2025 19:50	2025-25027294	Crash/No Injuries
ST AUGUSTA	11/30/2025 20:07	2025-25028140	Crash/No Injuries
ST AUGUSTA	11/18/2025 17:53	2025-25027183	Driving Complaint
ST AUGUSTA	11/19/2025 16:52	2025-25027282	Driving Complaint
ST AUGUSTA	11/22/2025 16:21	2025-25027539	Driving Complaint
ST AUGUSTA	11/04/2025 10:33	2025-25026098	Finance
ST AUGUSTA	11/25/2025 08:24	2025-25027729	Finance
ST AUGUSTA	11/26/2025 08:56	2025-25027838	Finance
ST AUGUSTA	11/21/2025 19:27	2025-25027486	Fire
ST AUGUSTA	11/01/2025 07:58	2025-25025899	Hazard
ST AUGUSTA	11/02/2025 17:41	2025-25025983	Hazard
ST AUGUSTA	11/11/2025 16:08	2025-25026627	Hazard
ST AUGUSTA	11/13/2025 19:09	2025-25026799	Juvenile Problem
ST AUGUSTA	11/01/2025 10:36	2025-25025911	Medical Emergency
ST AUGUSTA	11/01/2025 23:24	2025-25025945	Medical Emergency
ST AUGUSTA	11/06/2025 00:25	2025-25026269	Medical Emergency
ST AUGUSTA	11/11/2025 08:36	2025-25026601	Medical Emergency
ST AUGUSTA	11/20/2025 06:34	2025-25027305	Medical Emergency
ST AUGUSTA	11/23/2025 18:22	2025-25027604	Missing Person Juvenile
ST AUGUSTA	12/01/2025 00:29	2025-25028149	Narcotics
ST AUGUSTA	11/16/2025 11:19	2025-25026984	Personal Assist
ST AUGUSTA	11/14/2025 10:11	2025-25026835	Property Damage



St Augusta Monthly Report

Results



Agency: SCSO
Agency #: MN0730000

Print Date/Time: 12/01/2025 12:41
Total Records : 66

Location Venue	Call Date/Time	Incident Number	Incident Type
ST AUGUSTA	11/22/2025 01:16	2025-25027511	Property Damage
ST AUGUSTA	11/06/2025 20:05	2025-25026353	Property Found
ST AUGUSTA	11/03/2025 00:27	2025-25025998	Suspicious Incident
ST AUGUSTA	11/12/2025 19:57	2025-25026721	Suspicious Incident
ST AUGUSTA	11/04/2025 15:09	2025-25026118	Test Record
ST AUGUSTA	11/02/2025 16:17	2025-25025979	Theft
ST AUGUSTA	11/09/2025 23:07	2025-25026522	Traffic Stop
ST AUGUSTA	11/11/2025 02:55	2025-25026593	Traffic Stop
ST AUGUSTA	11/13/2025 21:13	2025-25026801	Traffic Stop
ST AUGUSTA	11/14/2025 20:02	2025-25026905	Traffic Stop
ST AUGUSTA	11/14/2025 20:12	2025-25026906	Traffic Stop
ST AUGUSTA	11/17/2025 10:59	2025-25027037	Traffic Stop
ST AUGUSTA	11/17/2025 11:24	2025-25027041	Traffic Stop
ST AUGUSTA	11/17/2025 18:54	2025-25027092	Traffic Stop
ST AUGUSTA	11/18/2025 11:51	2025-25027142	Traffic Stop
ST AUGUSTA	11/18/2025 23:08	2025-25027193	Traffic Stop
ST AUGUSTA	11/18/2025 23:23	2025-25027194	Traffic Stop
ST AUGUSTA	11/20/2025 08:13	2025-25027313	Traffic Stop
ST AUGUSTA	11/20/2025 22:43	2025-25027399	Traffic Stop
ST AUGUSTA	11/21/2025 21:43	2025-25027495	Traffic Stop
ST AUGUSTA	11/22/2025 01:20	2025-25027510	Traffic Stop
ST AUGUSTA	11/22/2025 09:34	2025-25027523	Traffic Stop
ST AUGUSTA	11/26/2025 19:09	2025-25027906	Traffic Stop
ST AUGUSTA	11/26/2025 19:28	2025-25027907	Traffic Stop
ST AUGUSTA	11/27/2025 07:39	2025-25027928	Traffic Stop
ST AUGUSTA	11/28/2025 11:04	2025-25028012	Traffic Stop
ST AUGUSTA	11/28/2025 19:03	2025-25028038	Traffic Stop
ST AUGUSTA	11/28/2025 20:38	2025-25028045	Traffic Stop
ST AUGUSTA	11/30/2025 20:08	2025-25028137	Traffic Stop
ST AUGUSTA	11/08/2025 15:41	2025-25026470	Unknown
ST AUGUSTA	11/26/2025 09:00	2025-25027839	Unknown
ST AUGUSTA	11/30/2025 19:33	2025-25028135	Unknown
ST AUGUSTA	11/15/2025 21:53	2025-25026960	Welfare Check
ST AUGUSTA	11/20/2025 17:57	2025-25027387	Welfare Check



Agency: SCSO
Agency #: MN0730000

St Augusta Monthly Report

Results



Print Date/Time: 12/01/2025 12:41
Total Records : 66

Permits	Issue_Date	CONSTTYPE	prmtsno	prmtstr	App_Company	Valuation
AUG25-000297	11/03/2025	Residential Siding	24512	22ND	SCHMIDT ROOFING INC	29183
AUG25-000298	11/04/2025	Residential Roofing	24639	22ND	That One Construction Co	18000
AUG25-000299	11/04/2025	Interior Remodel	24086	STATE HIGHWAY 15	CRAWFORD MERZ LLC	24970
AUG25-000300	11/04/2025	Residential Window/Door Replacement (Same Size)	22968	66TH	LUTGEN COMPANIES	23350
AUG25-000301	11/04/2025	Residential Roofing	5345	COUNTY ROAD 136	EJ TIMMERS REMODELING LLC	28000
AUG25-000288	11/05/2025	New Construction	22836	SILVER	PROGRESSIVE BUILDERS INC	250000
AUG25-000302	11/05/2025	Residential Roofing	22857	28TH	LIBERTE CONSTRUCTION	22300
AUG25-000303	11/06/2025	Residential Roofing	4278	236TH	SCHMIDT ROOFING INC	23848
AUG25-000304	11/07/2025	Accessory Building	22738	28TH	FABER BUILDING & SUPPLIES INC	95635
AUG25-000305	11/10/2025	Deck/Porch	2514	JEWEL	ERIC SCHULTZ	25000
AUG25-000306	11/10/2025	Addition	23784	67TH	PAUL KOSHIOL CONSTRUCTION	105000
AUG25-000307	11/10/2025	New Construction	2792	PLATINUM	ARVOLA BUILDERS INC	350000
AUG25-000308	11/10/2025	Residential Roofing	5957	COUNTY ROAD 136	INTELLIGENT DESIGN	37696
AUG25-000309	11/10/2025	Interior Remodel	1952	247TH	GOPHER STATE PROPERTIES LLC	10000
AUG25-000310	11/11/2025	Residential Roofing	23602	69TH	HEARTWOOD HOMES LLC	0
AUG25-000311	11/13/2025	Residential Roofing	5020	RED HAWK	10K CONSTRUCTION	15000
AUG25-000312	11/13/2025	Residential Furnace	22825	FLEETWOOD	AUGUSTA PLUMBING & HEATING	9958
AUG25-000313	11/13/2025	Residential Roofing	24213	STATE HIGHWAY 15	GRAND EXTERIORS INC	33607
AUG25-000314	11/17/2025	Residential Siding	22952	66TH	LEGACY RESTORATION LLC	15877
AUG25-000315	11/17/2025	Residential Roofing	24683	COUNTY ROAD 7	EJ TIMMERS REMODELING LLC	17000
AUG25-000316	11/17/2025	Residential Furnace	24791	COUNTY ROAD 7	JV HEATING & AC LLC	1200
AUG25-000317	11/17/2025	Residential Furnace	24721	COUNTY ROAD 7	JV HEATING & AC LLC	1200
AUG25-000318	11/17/2025	Interior Remodel	22967	TOPAZ	ADAM STELLMACH	5000
AUG25-000319	11/18/2025	Residential Window/Door Replacement (Same Size)	1869	FOREST GLEN	LUTGEN COMPANIES	7325
AUG25-000320	11/18/2025	Roofing	22779	STATE HIGHWAY 15	FOUR SEASONS CONTRACTING	14800
AUG25-000321	11/19/2025	Interior Remodel	22998	COUNTY ROAD 7	DONERIGHT BUILDING LLC	60000
AUG25-000322	11/24/2025	Residential Roofing	3372	COUNTY ROAD 115	COMMITTED 365 ROOFING & EXTERIORS LLC	27000
AUG25-000323	11/25/2025	Deck/Porch	6901	236TH	JAX EXTERIORS LLC	5150



St. Augusta Fire Department

Physical Address: 23415 43rd Ave.

Mailing Address: 1914 250th St. * St. Augusta, MN 56301

Phone: (320) 258-0240 * Fax: (320) 258-0239

E-mail: fire.hall@staugustafd.org

Fire Chief: Joe Kramer * Asst. Fire Chief: Shawn Steinhofner

November 2025

Run report

Emergency calls as of report date:

- 11-1-25 Medical
- 11-1-25 Medical
- 11-1-25 Medical
- 11-6-25 Medical
- 11-7-25 Wrong area (Canceled)
- 11-8-25 Medical
- 11-11-25 Medical
- 11-14-25 Fire (Grass)
- 11-19-25 Medical (Canceled)
- 11-19-25 Medical
- 11-20-25 Medical
- 11-20-25 Medical
- 11-21-25 Fire (Brush)
- 11-26-25 Medical
- 11-28-25 Medical
- 11-30-25 Medical
- 11-30-25 CO Alarm

17 calls for November

153 calls for 2025 (140 calls as of this date last year)

Monthly training:

Our first training of the month was SCBA fit testing and our second training was held by FIRE Inc. and they did a LP emergencies hands on class.

**CITY OF ST. AUGUSTA
COUNTY OF STEARNS
RESOLUTION # 2025-12**

RESOLUTION APPROVING FINAL 2025 TAX LEVY, COLLECTIBLE IN 2026

WHEREAS, the St. Augusta City Council intends to use sound budget and financial management practices, and adhere to Minnesota statute and rules regarding preparation and adoption of municipal budgets.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of St. Augusta, Stearns County, Minnesota, that the following sums of money be levied for the current year, collectible in 2025, upon taxable property in the City of St. Augusta for the following purposes:

<u>Purpose:</u>	
General Fund	\$ 1,000,000
Capital Improvement Fund	<u>\$ 1,175,600</u>
Total Regular Levy:	\$ 2,175,600
Debt Service Levy	<u>\$ 40,000</u>
Total City Levy	\$ 2,215,600

The City Clerk is hereby instructed to transmit a copy of this resolution to the County Auditor of Stearns County, Minnesota.

Adopted by the City Council of the City of St Augusta 2nd Day of December, 2025.

Jeff Schmitz, Mayor

Attest:

William R. McCabe, Clerk/Administrator

Administration Position Pay

	<u>City Administrator</u>		<u>Finance Director</u>		<u>Admin. Assistant II</u>		<u>Steps to Top</u>			
Benson	50.91	65.12	43.89	56.14	22.72	26.68	6 or 9			
Cold Spring	44.47	56.65	32.61	40.73	25.60	30.35	9	City Administrator	Finance Director	Admin Asst.
Melrose	57.36	68.29	46.94	55.88	27.44	32.66	4			
Paynesville	46.94	60.62	37.26	48.13	19.12	24.69	9	Low Average	Low Average	Low Average
Sauk Centre	52.96	66.99	30.05	38.02	24.71	31.29	7	\$ 52.99	\$ 36.69	\$ 24.24
St. Augusta	52.35	65.44	27.35	34.19	24.17	30.21	5	St. Augusta % of Low Average	98.80%	74.55%
St. James	58.60	74.72	26.10	33.24	23.27	29.62	10			
St. Joe	56.02	80.10	50.80	72.65	24.88	35.58	10	High Average	High Average	High Average
Montgomery	54.60	75.44	30.50	42.13	24.15	33.37	10	\$ 68.65	\$ 47.54	\$ 33.12
Perham	50.07	64.69	37.63	48.62	23.31	30.11	10	St. Augusta % of High Average	95.32%	71.92%
Chatfield	53.45	69.48	39.08	50.80	35.21	45.77	9			
Zumbrota	54.46	69.60	47.04	60.13	34.60	44.22	7	St. Augusta Change		
Annandale	57.27	74.74	27.87	36.37			10	if High Avg moved to midpoint	\$3.21/hour	\$2.91/hour
Pine Island	56.66	69.68	35.29	43.39	30.82	37.91	8			
Cannon Falls	51.96	70.71	33.69	45.84	22.73	30.93	12	% increase over 2024	11.20%	9.70%
Wadena	49.71	66.13	40.90	54.41	25.07	33.35				
	847.79	1,098.40	587.00	760.67	387.80	496.74				
	52.99	68.65	36.69	47.54	24.24	33.12				

Streets/Parks Position Pay

	<u>PW Tech. III</u>		<u>PW Tech IV (Mechanic)</u>		<u>Streets & Parks Supv.</u>		<u>Steps to Top</u>
Benson	30.11	33.81		N/A		N/A	6 Or 9
Cold Spring	26.72	32.50	28.25	36.00	31.37	39.21	9
Melrose	30.27	36.04		N/A	40.98	48.78	4
Paynesville	23.58	29.88		N/A	28.00	38.16	9
Sauk Centre	29.95	34.01		N/A	41.49	52.49	7
St. Augusta	26.34	32.92		N/A	27.63	34.54	5
St. James	25.92	32.13		N/A	41.41	52.78	10
St. Joe	56.02	80.10	31.55	45.11	30.37	43.43	10
Montgomery	27.14	37.49			34.26	47.34	10
Perham	25.18	32.53			39.16	44.87	10
Chatfield	31.72	41.23			43.38	56.39	9
Zumbrota	24.03	30.71			31.38	40.11	7
Annandale	24.76	34.66					10
Pine Island	26.92	33.11			32.97	40.56	8
Cannon Falls	26.75	36.40			33.69	45.54	12
Wadena	25.07	33.35	25.07	33.35	32.46	43.19	
	460.48	590.87	84.87	114.46	488.55	627.39	
	28.78	36.93			34.90	44.81	

	PW Tech	PW Tech Mechanic	Streets & Parks Supervisor
	Low Average	Low Average	Low Average
\$	28.78		\$ 34.90
St. Augusta % of Low Average	91.52%		79.18%
	High Average	High Average	High Average
\$	36.93		\$ 44.81
St. Augusta % of High Average	89.14%		77.07%
St. Augusta Change if High Avg moved to midpoint	\$4.01/hour		\$10.27/hour
% increase over 2024	19.00%		37.60%

Water/Wastewater Position Pay

	<u>PW Director</u>		<u>Water/WW Operator</u>		<u>Water/WW Supv.</u>		<u>Steps to Top</u>
Benson	43.89	56.14	31.40	35.54	N/A		6 or 9
Cold Spring	40.02	50.99	29.59	37.01	37.05	46.31	9
Melrose	N/A		34.45	41.06	42.49	50.58	4
Paynesville	39.85	50.47	28.00	36.16	N/A		9
Sauk Centre	N/A		N/A		N/A		
St. Augusta	N/A		27.63	34.54	N/A		
St. James	N/A		29.08	36.07	\$	52.78	10
St. Joe	43.89	62.75	32.50	46.48	32.50	46.48	10
Montgomery			28.77	39.74	34.26	47.34	10
Perham	39.16	44.87	26.96	34.84			10
Chatfield	43.38	56.39	31.72	41.23			9
Zumbrota	47.04	60.13					7
Annandale	43.56	56.82	27.24	37.12			10
Pine Island	49.49	60.86	28.80	35.42	37.76	46.44	8
Cannon Falls	45.39	61.77	26.75	36.40	33.69	45.84	12
Wadena	45.09	59.98	25.07	33.35	37.87	50.38	
	480.76	621.17	407.96	524.96	255.62	386.15	
	43.71	56.47	29.14	37.50	31.95	48.27	

	PW Director	Water/WW Operator	Water/WW Supv.
	Low Average	Low Average	Low Average
	\$ 43.71	\$ 29.14	\$ 31.95
St. Augusta % of Low Average		94.82%	
	High Average	High Average	High Average
	\$ 56.47	\$ 37.50	\$ 48.27
St. Augusta % of High Average		92.11%	
St. Augusta Change if High Avg moved to midpoint		\$2.96/hour	
% increase over 2024		15.10%	

Bill McCabe

From: Chris Bunders <Chris.Bunders@mooreengineeringinc.com>
Sent: Tuesday, November 25, 2025 3:10 PM
To: Bill McCabe
Subject: RE: Gaberdine Addendum

Bill,

Here are the projects in the CIP tool with their estimate costs.

Gor-Ann Homesite - \$201,462.53
Starlight Acres - \$133,101.90
28th Ave/215th Street Improvements - \$2,284,608.24
Vienna Hills - \$524,653.28

Total in CIP – \$3,143,825.95

Chris Bunders, PE
Senior Project Manager



Mobile 763.226.3788 | Direct 612.699.0399
2 Carlson Pkwy N #110, Plymouth, MN 55447
chris.bunders@mooreengineeringinc.com
www.mooreengineeringinc.com
Proudly employee-owned

From: Bill McCabe <bmccabe@staugustamn.gov>
Sent: Tuesday, November 25, 2025 2:30 PM
To: Chris Bunders <Chris.Bunders@mooreengineeringinc.com>
Subject: RE: Gaberdine Addendum

Correct

From: Chris Bunders <Chris.Bunders@mooreengineeringinc.com>
Sent: Tuesday, November 25, 2025 2:20 PM
To: Bill McCabe <bmccabe@staugustamn.gov>
Subject: RE: Gaberdine Addendum

Bill,

Bill McCabe

From: Chris Bunders <Chris.Bunders@mooreengineeringinc.com>
Sent: Wednesday, November 26, 2025 12:13 PM
To: Bill McCabe
Subject: RE: Gaberdine Addendum

Bill,

I got your call. Sorry for the delay, I have been in other meeting this morning. Below is the road and trail cost for Gaberdine Road:

Trail Cost: \$751,933.02
Road Cost: \$1,504,472.10
Total CIP Cost – \$2,256,405.12

Let me know if you have any questions about these numbers.

Chris Bunders, PE
Senior Project Manager



Mobile 763.226.3788 | Direct 612.699.0399
2 Carlson Pkwy N #110, Plymouth, MN 55447
chris.bunders@mooreengineeringinc.com
www.mooreengineeringinc.com
Proudly employee-owned

From: Bill McCabe <bmccabe@staugustamn.gov>
Sent: Wednesday, November 26, 2025 8:08 AM
To: Chris Bunders <Chris.Bunders@mooreengineeringinc.com>
Subject: RE: Gaberdine Addendum

What is projection for Gaberdine without counting the trail.

Bill McCabe
City Administrator
City of St. Augusta
1914 250th Street
St. Augusta, MN 56301
(320) 654-0387 (office)
(320) 237-5763 (cell)

Moore Project Number: 30543

Project Contract Name: 238th St, Gaberdine Rd, 240th St Road

Location of Work: St. Augusta

PM/Engineer: Chris Bunders

Prepared By: Chris Bunders

Submitted To: Bill McCabe

Preliminary Engineering, Environmental Documentation

SUMMARY OF ACTIVITIES:

- Moore's design team has collected survey, processed the survey and began preliminary design and plan production for this project. As a part of preliminary design, we are presenting a updated trail design along 238th Street.
- Trail Design:
 - Trail starts on the south side of 238th Street then crosses to the north side of 238th Street just South of the Gaberdine Road intersection, then stays on the north side of 238th Street until the end of the project at CR 75.
 - Meets or exceeds State Aid Standards stated in 8820.9995 and ADA standards.
 - West end of the project Station 1+25 to 10+00 has a connected 8' trail with 2' paved clear zone to minimize impacts to residents' driveways, grading and tree impacts.
 - Trail separated from roadway from Station 10+00 to 49+00 to maintain existing drainage and to minimize grading and earthwork quantities. Also to provide horizontal and vertical separation for trail user safety.
 - Trail crossing of 238th Street just south of the Gaberdine Road intersection to allow for maximum sight lines for safety, and to minimize impacts to the residential driveways north of the intersection. The trail stays on the north side of 238th Street until the end of the project at CR 75.

- A curb and gutter section is used from Station 50+00 to project end at County Road 75 to provide a physical horizontal and vertical separation from the roadway and to help with grading tie out on the north side of the trail.
- Construction and grading all within right of way, with minimal temporary or constructions easements needed.

PROJECTED ACTIVITY NEXT PERIOD:

- Plan production towards 60% and 90% design plans.

REQUIRED ACTION BY City of St. Augusta:

- Additional items out of scope of the project:
 - Approve for renderings to be created for public display on the St. Augusta website.
 - Approve an open house to be held for this project before the December 16th City Council Meeting to get public opinion on the design and to inform the public what is coming.

MILESTONE SCHEDULE/COMMENTS:

- December 10, 2025 – 60% Design Plans Review
- January 5, 2026 – 90% Design Plans Review
- January 23, 2026 – Final Design Plans, Specification and Estimate Complete Ready to Bid
- February 20, 2025 – Project Bid Opening

PROBLEMS ENCOUNTERED:

- None

SUMMARY OF PROJECT DECISIONS:

- None

OUT OF SCOPE SERVICES:

- None

PLOTTED BY: ANTHONY JOHNSON
PATH & FILENAME: Q:\Projects\30000\30500\30543 238thSt_Gaber.dwg
PLOTTED/REVISED: 11/19/2025



REVIEWER: \$REVS	DATE: 11/19/25	STEARNS COUNTY MINNESOTA	CITY OF ST. AUGUSTA	 moore engineering, inc.	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. NAME: PRELIMINARY SIGNATURE: _____ LIC. NO. _____ DATE: 11/19/25	238TH/240TH ST PREFERRED TRAIL OPTION		
DRAFTER: ARJ	DATE: 11/19/25					MOORE PROJ. NO. 30543 238TH ST SHEET NO. 1 OF 4 SHEETS		

PLOTTED BY: ANTHONY JOHNSON
PATH & FILENAME: Q:\Projects\30000\30543 238thSt_Gaber.dwg
PLOTTED/REVISED: 11/19/2025



REVIEWER: \$REVS	DATE: 11/19/25	STEARNS COUNTY MINNESOTA	CITY OF ST. AUGUSTA		I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. PRELIMINARY	238TH/240TH ST PREFERRED TRAIL OPTION		
DRAFTER: ARJ	DATE: 11/19/25					MOORE PROJ. NO. 30543	238TH ST	SHEET NO. 2 OF 4 SHEETS

PLOTTED BY: ANTHONY JOHNSON
PATH & FILENAME: Q:\Projects\30000\30543 238thSt_GaberdineRd_240thStRd\CAD\Bentley\Design\Exhibit Files
PLOTTED/REVISED: 11/19/2025



REVIEWER: \$REVS	DATE: 11/19/25	STEARNS COUNTY MINNESOTA	CITY OF ST. AUGUSTA	 moore engineering, inc.	I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. PRELIMINARY	238TH/240TH ST PREFERRED TRAIL OPTION		
DRAFTER: ARJ	DATE: 11/19/25					MOORE PROJ. NO. 30543	238TH ST	SHEET NO. 3 OF 4 SHEETS

PLOTTED BY: ANTHONY JOHNSON
PATH & FILENAME: Q:\Projects\30000\30500\30543 238thSt_GaberdineRd_240thStRd\CAD\Bentley\Design\Exhibit Files
PLOTTED/REVISED: 11/19/2025



REVIEWER: \$REVS	DATE: 11/19/25	STEARNS COUNTY MINNESOTA	CITY OF ST. AUGUSTA		I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA. PRELIMINARY NAME: _____ SIGNATURE: _____ LIC. NO. _____ DATE: 11/19/25	238TH/240TH ST PREFERRED TRAIL OPTION		
DRAFTER: ARJ	DATE: 11/19/25					MOORE PROJ. NO. 30543	238TH ST	SHEET NO. 4 OF 4 SHEETS

Bill McCabe

From: Clerk <Clerk@LyndenMN.gov>
Sent: Wednesday, November 19, 2025 4:20 PM
To: Bill McCabe
Subject: Draft Road Agreement City of St. Augusta and Lynden Twp
Attachments: Draft Agreement, Lynden Township Agreement.docx

Mr. McCabe, the Lynden Township Board discussed this DRAFT agreement and your request that Lynden Township cover half of the expense of reclaiming and repaving St. Augusta's portion of 13th Ave, and to exclude 225th Str from the agreement.

The Board respectfully declines the Proposed DRAFT.

Lynden Township has performed routine maintenance on our portion of 13th Ave for many years and have planned improvements scheduled for our portion.

Jenny Schmidt
Lynden Township Clerk

From: Bill McCabe <bmccabe@staugustamn.gov>
Sent: Tuesday, October 28, 2025 7:00 AM
To: clerk@lyndenmn.gov
Subject: draft Road Agreement

Good morning, Jenny –

When we met with two of your board members last week, they asked that we prepare a draft agreement for the township to consider. Attached is a proposed draft, please add this to your next agenda and let me know if you have any questions.

Bill McCabe
City Administrator
City of St. Augusta
1914 250th Street
St. Augusta, MN 56301
(320) 654-0387 (office)
(320) 237-5763 (cell)

City Hall Office Hours – Monday through Thursday 7am until 4:30pm and Friday 7am until 11am

AGREEMENT

1. This agreement made between the Town of Fair Haven and the City of St. Augusta is to establish a jurisdictional responsibility of common or shared roads between and in the jurisdictions of the Town of Fair Haven and the City of St. Augusta.
2. **Roads Governed by this Agreement.**
 - a. The Town of Fair Haven shall have jurisdictional responsibility for, and perform all routine maintenance on both sides of the road per Township policy on 200th Street from a point 3,979 feet east of County Road 7 to 28th Avenue; and 200th Street from County Road 7 west to the termination of said road.
 - b. The City of St. Augusta shall have jurisdictional responsibility for, and perform all routine maintenance on both sides of the road per City policy on 200th Street from Stearns County Road 7 to a point 3,979 feet east; and on 200th Street from 13th Avenue to 20th Avenue.
 - c. Beaver Lake Road from State Trunk Highway 15 west to the cul-de-sac will be plowed and maintained by the Town of Fair Haven for the first five years from the date this Agreement is approved. St. Augusta shall maintain that same portion of Beaver Lake Road during years six through ten of this Agreement.
3. **Routine Maintenance.** For the purposes of this agreement, "Routine Maintenance" shall include the following:
 - a. Minor Surface Repairs:
 - Cleaning/Sweeping of pavement
 - Crack filling/pot hole filling of bituminous surfaced roads
 - Grading of gravel roads
 - Addition of gravel as per normal City or Township graveling policy
 - b. Cleaning Culverts and Ditches:
 - Cleaning ditches
 - Opening plugged culverts as necessary
 - Marking culvert ends
 - Picking debris off roadway
 - c. Brush and Weed Control:
 - Mowing grass and weeds
 - Spraying weeds and brush
 - Clearing brush
 - d. Snow and Ice Removal
 - Plowing and winging snow

Sanding and salting roads

Fixing mailboxes damaged by the snow plow per City or Township policy.

- e. While tree trimming and tree removal is considered routine maintenance, it shall be performed by the governing body in whose jurisdiction the tree that needs to be trimmed or removed lies, regardless of which entity is otherwise charged with maintaining that portion of the road where such tree lies.
 - f. Maintenance of road-related signs such as speed limits signs, stop signs, warning signs and other road related signs.
4. **Non-routine and Major Maintenance.** Non-routine and major maintenance shall include all other maintenance not constituting Routine Maintenance, including, but not limited to: sealcoating pavement, mill and overlay of pavement, striping of pavement, road reconstruction, bridge replacement and culvert replacement.
- a. Non-routine and Major Maintenance on 200th Street will be shared equally between the parties so long as there is written notice provided to the non-performing party at least five days prior to the performing party contracting for such work.
 - b. Non-routine and Major maintenance on Beaver Lake Road will be shared proportionally between the parties per the square footage within each jurisdiction that such Non-routine and Major Maintenance applies to.
 - c. The City shall pay the Township for one-half of the cost of the dustcoating placed on the entire width of that portion of 200th Street that is located half in the City and half in the Township. Such payment shall be made within 35 days of the Township invoicing the City for the City's share of such dustcoating cost.
5. **Specific Cost Allocations.** In addition to the cost allocations set forth above, the City and Township agree that the following payments shall be made annually related to the roads described below:
- a. The Township shall pay the City \$1,000 within 30 days of the execution of this agreement pertaining to the City's snowplow maintenance for the 2025-2026 winter season of that portion of Beaver Lake Road that is located within the Township.
 - b. Annually on or before October 1st of each year the Township shall pay the City \$1,000 pertaining to the City's snowplow maintenance of that portion of the Beaver Lake Road that is located within the Township. Such payment shall be for snowplowing that occurs from such October 1st through the remainder of the winter snow season.

6. **Term of Agreement.** This Agreement shall expire 10 years from the date that both parties have executed it.
7. **Entire Agreement.** It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof as well as any previous line road agreements presently in effect between the parties concerning the above described road(s).
8. **Amendments.** Any alterations, amendments, deletions and waivers of the provisions of this agreement shall be valid only when reduced to writing and duly signed by each party.

This Agreement signed this _____ day of _____, 2025.

_____, Chair of the Town of Fair Haven

_____, Attest, Clerk Town of Fair Haven

_____, Mayor, City of St. Augusta

_____, Attest, Administrator/Clerk, City
of St. Augusta

Bill McCabe

From: Fredericks, Sarah <SFredericks@lmc.org>
Sent: Tuesday, November 11, 2025 9:57 PM
Subject: LMCIT 2026 Coverages, Rates, and Dividends

Dear Member,

On behalf of the League of Minnesota Cities Insurance Trust (LMCIT) Board of Trustees, we are pleased to share important updates regarding premium rates, coverage changes, and dividends. A copy of this communication will also be sent to your insurance agent.

Premium rates and coverage changes

Property/casualty rates will decrease by an average of 2%, and workers' compensation rates will see a significant reduction of 25%. Please remember your individual premium may also be influenced by changes in your expenditures, payrolls, experience ratings, and other factors.

[Learn more about 2026 premium rates](#)

In addition to the rate changes, we are implementing several coverage changes, including a substantial restructuring of LMCIT's coverage for cyber-related risks. We believe these changes will better serve your needs and provide enhanced protection.

[Learn more about 2026 coverage changes](#)

Dividends

Due to the Trust's recent switch to a calendar-year fiscal schedule, the Trustees are waiting until mid-2026 to decide on program dividends for the 2025 fiscal year. This timing, considering current market uncertainty, volatility, and potential changes to FEMA and other programs, allows LMCIT to make well-informed decisions that best serve members' long-term interests and financial stability.

[Learn more about the dividends](#)

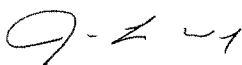
Questions

If you have any questions about the changes taking place this year or need further assistance, please do not hesitate to contact your agent or underwriter. We are here to support you and ensure that you have the information and resources you need.

We deeply appreciate your continued partnership and value the trust you have placed in us. We remain committed to delivering the support you expect from the Trust and look forward to serving you.



Dan Greensweig
LMCIT Administrator



Jennifer Wolf
LMCIT Deputy Administrator